

# PRE-ADMISSION CHECKLIST

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Diocese, Religious Order, Eparchy: \_\_\_\_\_

Mobile number: \_\_\_\_\_

## A. From the Applicant:

- Application for Admission (**Older than one year, new application required**)
- Brief Autobiography (May be typed or handwritten) Copy of (Essay) Brief Autobiography for Formation Advisor
- Essay on Priesthood (*Handwritten only*) Copy Essay on Priesthood for Formation Advisor
- Essay on Celibacy (May be typed or handwritten) Copy Essay on Celibacy for Formation Advisor
- 2 Photographs (passport size)
- Recent original Baptismal Certificate
- Recent original Confirmation Certificate
- Health Form (Medical Exam) (**Must include list of immunization dates**)
- Dental Form (Dental Exam)
- College Board Scores (SAT or ACT) If results are not posted on high school transcript, must request from College Board to send directly to Vice Rector
- All** Original High School Transcript(s) sent directly from the school to Vice Rector (Date of Graduation must be posted on transcript)
- All** Original Transcript(s) College and Graduate Schools sent directly from school to Vice Rector
- Take the Graduate Record Examination ([www.ets.org/gre](http://www.ets.org/gre)) unless taken within last 5 ½ years.  
Sacred Heart Major Seminary School Code: **2692** (*Required for Graduate School Admission only*)
- Driving Record (Available through any Secretary of State Branch office) MI residents  
([www.michigan.gov](http://www.michigan.gov)) *Requesting a Driving or Vehicle Record*
- Photocopy of certificate for Virtus training Date Completed: \_\_\_\_\_  
(*Training will be provided at Sacred Heart Major Seminary in September for those unable to complete training before classes begin in the fall*)

## B. RECOMMENDATIONS:

3-5 Recommendation Letters or *Personal Reference Forms* from those who know you well

Suggestions: Parent(s), Friend(s), Teachers(s), Employer(s), Colleague(s), Priest(s)

- Pastor (required)

## C. FROM THE VOCATION OFFICE FILE:

- Criminal Background Check or Letter from Diocesan/Religious Order Safe Environment Office confirming clear criminal background check and date it was performed
- Letter detailing Financial Support
- Psychological Report and Tests (**Not older than 2 years**)
- Formation Report (Required if attended another seminary or religious order formation program)
- Canonical "**Nihil Obstat**" **Initialed by the Vocation Director**  
(Found page 5 of Sacred Heart Major Seminary application)

*Transcript(s) must be sent directly from each school to Sacred Heart Major Seminary*

Reverend Stephen P. Burr  
Vice Rector/Dean of Seminarian Formation  
Sacred Heart Major Seminary  
2701 Chicago Blvd.  
Detroit, MI 48206