

2018–2019 Bulletin



SACRED HEART
MAJOR SEMINARY

Forming Hearts and Minds. Proclaiming Jesus Christ.

Table of Contents

LETTER FROM SHMS RECTOR/PRESIDENT	4
TELEPHONE DIRECTORY	5
ACADEMIC CALENDAR	6
Mission, Values and Institutional Goals	8
Overview of Sacred Heart Major Seminary	10
History	11
Accreditation	14
Institutional Memberships	15
STUDENT RESOURCES	16
Computer Lab	17
Academic Skills Center	17
Library	17
Liturgy Lab	18
Satellites	18
Archdiocese of Detroit Central Service Departments	18
Consortiums	19
STUDENT LIFE	21
Committees /Councils	22
Lay Ministry Formation Opportunities	22
Opportunities	24
Policies	26
FINANCIAL AID	32
STUDENT COSTS	39
2018 – 2019 School Year Tuition and Fees	40
Student Costs	42
ADMISSIONS POLICIES	43
Commuter Admissions: College of Liberal Arts	44
Commuter Admissions: Graduate School of Theology	51
Seminarian Admissions	58
REGISTRATION	64
ACADEMIC POLICIES	68

ACADEMIC PROGRAMS	84
Permanent Diaconate Academic Programs	85
Certificate in Catholic Theology	88
Basic Diploma in Catholic Theology	89
Basic Diploma in Music Ministry	90
Intermediate Diploma in Diaconal Studies	91
Associate of Arts in Ministry	93
Bachelor of Arts	95
Bachelor of Philosophy	101
Prerequisites for Graduate Admission	103
Graduate Diploma in Pastoral Ministry	104
Master of Arts in Theology	106
Master of Arts in Pastoral Studies	109
Master of Divinity	113
Baccalaureate in Sacred Theology	118
Post-Graduate Certificate in the New Evangelization	120
Licentiate in Sacred Theology	121
COURSE DESCRIPTIONS	123
Undergraduate Course Descriptions	124
Graduate Course Descriptions	138
BOARD OF TRUSTEES, OFFICES OF THE SEMINARY, AND FACULTY	165
SHMS Board of Trustees	166
Offices of the Seminary	166
Full-Time Faculty	168
Part-time Faculty	173



SACRED HEART
MAJOR SEMINARY

Dear Reader,

Whether you are new to Sacred Heart or already connected in some way, I offer warm greetings in Christ who is the way, the truth and the life!

The Board of Trustees, the faculty and staff are deeply committed to our mission of forming priests, deacons, and lay ecclesial ministers for joyful service in the Church. To be formed and shaped by the Gospel is one of the blessed tasks that is entrusted to us. As you teach, study, pray, and engage in a wide variety of ministries during your time at Sacred Heart and beyond, I invite you to share in the holy disposition of Blessed Solanus Casey who encouraged us to 'thank God ahead of time.'

In the Sacred Heart Major Seminary Bulletin, you will find all the necessary information regarding our policies and programs. In addition, be assured that our faculty and staff will be ready to assist you with any questions you may have as you consider the exciting opportunities ahead of you.

It is a joy to welcome you to Sacred Heart!

Sincerely in Christ,

Rev. Msgr. Todd J. Lajiness
Rector / President

Telephone Directory

Front Desk Reception	313-883-8500
Academic Skills Center	313-883-8768
Business Office	313-883-8692
Cardinal Szoka Library	313-883-8650
Institute for Ministry	313-883-8541
Admissions Office – Commuter Students	313-883-8769
Office of the Dean of Studies	313-883-8556
Office of Development and Stewardship	313-883-8763
Office of Financial Aid	313-883-8534
Office of Graduate Programs in the New Evangelization	313-883-8556
Office of the Rector/President	313-883-8501
Office of the Registrar	313-883-8545
Office of the Vice Rector/Dean of Formation	313-883-8563
Security	313-883-8653
Vocations Office	313-883-7043
Weather Hotline	313-883-8780

Academic Calendar

2018-2019

Fall 2018

Early Registration	April 1-July 31
Regular Registration	August 1-31
Late Registration	September 1-11
Classes Begin	September 4
Add/Drop Period	September 4-11
Mid-Term Exams	October 22-26
Last Day to Withdraw	November 9
Thanksgiving Recess (no classes)	November 21-23
Admissions Deadline for Winter Term	December 7
Deadline: Filing Application for Winter & Spring Graduation 2019	December 7
Final Exams	December 10-14
End of Fall Term	December 14
Fall Graduation	December 15

Winter 2019

Early Registration	November 1-30
Regular Registration	December 1-20
Late Registration	December 21-January 11
Classes Begin	January 7
Add/Drop Period	January 7-11
MLK Jr Holiday (no classes)	January 21
Mid-Term Exams	February 25-March 1
Spring Break	March 4-8
Last Day to Withdraw	March 15
Admissions Deadline for SP/SU Terms	April 15
Easter Recess (no classes)	April 18-21
Final Exams	April 22-26
End of Winter Term	April 26
Commencement/Winter Graduation	April 27

Spring 2019

Early Registration	March 1-31
Regular Registration	April 1-30
Late Registration	May 1-8
Classes Begin	May 6
Add/Drop Period	May 6-8
Memorial Day (no classes)	May 27
Last Day to Withdraw	May 31
Final Exams	June 19-20
Deadline: Filing Application for Fall Graduation 2019	June 21
End of Spring Term	June 21
Spring Graduation	June 22

STL Summer 2019

Summer STL Application Deadline	May 1
Summer STL Admissions Deadline	May 15
Early Registration	March 1-31
Regular Registration	April 1-May 15
Late Registration	May 16-June 6
Summer Term Begins	June 10
Summer I Add/Drop Period	June 10-12
Summer II Add/Drop	June 24-26
Summer I Classes Begin	July 8
Summer I Last Day to Withdraw	July 16
Summer I Final Exams	July 23
Summer Break	July 24
Summer II Classes Begin	July 25
Summer II Last Day to Withdraw	August 2
Summer II Final Exams	August 9
Admission Deadline for Fall 2019	August 15
End of Summer Term	August 23

Note: SHMS reserves the right to change any of the dates listed.

About SHMS



SACRED HEART
MAJOR SEMINARY

“Education is integral to the mission of the Church to proclaim the Good News.” —Pope Benedict XVI, *Spe Salvi* (no. 4)

Mission, Values and Institutional Goals

Mission Statement

Sacred Heart Major Seminary primarily forms priests according to the Heart of Jesus Christ the Good Shepherd, and further, prepares priests, deacons and lay ecclesial ministers, equipping them for the work of ministry in the New Evangelization.

Institutional Values

- *Christ as the Center* – Jesus Christ is the center of all that we do. Our mission is a share in the mission of the Church, founded on the love of God the Father given to us in Christ through the Holy Spirit. Nourished by the Eucharist, we are a Catholic community of faith and higher learning on fire for the Word of God.
- *Formation of Heralds for the New Evangelization* – Committed to forming candidates for the priesthood, the permanent diaconate, and lay ecclesial ministry, we aim to provide excellent human, spiritual, intellectual, and pastoral formation. We form disciples as leaders who are prepared to bring the truth of the Gospel to a secularized world, who are faithful to the teachings of the Catholic Church, and who are equipped to nurture their lifelong relationship with Jesus Christ.
- *Academic Excellence* – We are committed to academic excellence, through a curriculum reflecting the riches of the Catholic faith and critical assimilation of the cultural and intellectual traditions of our civilization, through a highly qualified faculty who embrace effective pedagogy and research, and through students who value knowledge and integrate it through pastoral ministry.
- *Service to Others* – We promote servant leadership, following the model of Jesus Christ, who tells us, “If anyone wishes to be first, he shall be the last of all and the servant of all” (Mark 9:35).
- *Collaboration and Diversity* – We respect the dignity of every individual and rejoice in the gifts that diverse groups within the Catholic Church and the local community bring. We encourage genuine collaboration and mutual affirmation among all groups. We fashion an environment which effectively supports all members of the seminary community as they work to build up their gifts.
- *Integrity and Stewardship* – We are steadfast in our commitment to honesty in our business dealings, prudent in our stewardship of assets, and transparent in representing ourselves to our constituents.
- *Christian Joyfulness* – By seeking to share our faith with others as well as to deepen our own faith, we encourage a positive atmosphere in which the joy of Christ may manifest itself.

Institutional Goals

1. To present for Holy Orders men who are affectively mature, spiritually grounded, intellectually competent, and pastorally prepared to engage in the Church’s mission of the New Evangelization.
2. To form lay ecclesial ministers, permanent deacons, and others who are spiritually, intellectually, and pastorally prepared for service in the Church, using the guidelines provided in *Co-workers in the Vineyard of the Lord* and the *Directory for the Permanent Diaconate*, and other magisterial documents on the New Evangelization.
3. To retain and recruit faculty who are highly credentialed and committed to teaching with the mind of the Church, and forming students for ministry.

4. To develop a Board of Trustees whose members are active, Christ-centered stewards, who are mission-driven, and who contribute to the life of the institution.
5. To effectively raise and strategically manage our human, financial, and technological resources, so that they are sufficient and flexible enough to support seminary programs.
6. To integrate academic program development, student recruitment, building usage by external groups, and facilities planning to enhance the seminary's ability to carry out its mission.

Outcomes Assessment

SHMS has established institutional, student learning and program goals that flow from its institutional mission. In order to assure that SHMS is meeting its goals and continually improving its programs and services, SHMS is engaged in ongoing outcomes assessment. The program of assessment and the tools employed are outlined in the SHMS Outcomes Assessment Plan, overseen by the Office of the Dean of Studies. The full document is available for review in this office. For assessment purposes the seminary employs not only its own instruments but also standardized measurements. These latter instruments especially permit a comparison with comparable institutions of higher education.

Overview of Sacred Heart Major Seminary

Sacred Heart Major Seminary is dedicated to preparing candidates for the Roman Catholic priesthood, the diaconate, lay ministry, and other leadership roles within the Roman Catholic Church.

The seminary accomplishes its primary mission by providing for the education and formation of candidates for the priesthood and diaconate. The formation of candidates for the priesthood, the continuous care for their personal sanctification, and constant renewal of their pastoral commitment is considered by the Church one of the most demanding and important tasks for the future of the evangelization of humanity.

The Church's work of formation is a continuation of Christ's own work. "He went up on the mountain and called to him those whom he desired; and they came to him. He appointed twelve to be with him, and to be sent out to preach" (Mk 3:13-15).

Through higher education offered in the College of Liberal Arts and the Graduate School of Theology, candidates are prepared for ordained ministry. The basis of this preparation is derived from the four pillars of formation—human, spiritual, intellectual and pastoral—wherein by sacramental ordination a man is configured to Christ and consecrated for service to the whole People of God, and diaconate candidates are configured to Christ the Servant.

In addition, the higher education is further directed to the professional formation of the lay faithful, who share a distinct communion and collaboration by Baptism with the clergy and those who seek to be of service in the Church.

By teaching and laying a foundation for priests, deacons and lay ministers, SHMS seeks to serve the needs of the whole Church through pastoral and academic programs that enhance and deepen the Christian faith while reflecting on Christ's teachings. By teaching and modeling Gospel values, SHMS assists in bringing about the fulfillment of Christ's call to be a light, illuminating its diverse body of students, for service within the community.

The College of Liberal Arts, through its undergraduate degree programs (AAM, AB, BPhil) and certificate/diploma programs, aims at the cultivation of those theoretical and active excellences that belong to free human beings. The School of Theology, through its graduate degree programs (MDiv, MAPS, MA, STB, STL) and certificate/diploma programs, aims at the integral formation of those dispositions and skills required by those who will minister in the Church. The Institute for Lay Ministry administers the admissions process for commuters, facilitates the formation programs for commuter students, collaborates with the Central Service Departments of the Archdiocese of Detroit, and offers continuing educational opportunities at the seminary. SHMS strives to be a community that manifests the heart of Christ in the Church and society and to form that same heart in all its students.

"There is an essential aspect of the priest that does not change: the priest of tomorrow, no less than the priest of today, must resemble Christ. When Jesus lived on this earth, he manifested in himself the definitive role of the priest by establishing a ministerial priesthood with which the apostles were the first to be invested. This priesthood is destined to last in endless succession throughout history. In the third millennium the priestly vocation will continue to be the call to live the unique and permanent priesthood of Christ" (*Pastores Dabo Vobis*, Sect. II).

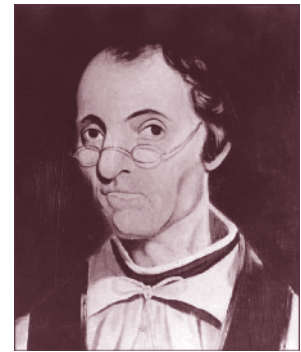
History

“I will give you shepherds after my own heart” (Jer 3:15). This Scripture passage, etched on Sacred Heart Major Seminary’s cornerstone, is an ever-present reminder of our mission to prepare candidates for the priesthood and prepare individuals for the diaconate, lay ministry and other leadership roles within the Church.

The history of the Archdiocese of Detroit and the history of the city of Detroit are intertwined. In 1701, Antoine Cadillac arrived to establish the first settlement later to be known as Detroit. At that time he established the first Catholic church in the area, St. Anne Parish. This site eventually became the first and oldest parish in Detroit. Catholicism grew to become an integral part of Detroit’s development, and with this growth emerged the need for priests.

In 1796, Detroit became an American territory and obtained its first native born pastor, Fr. Michael Levadoux. He was assisted by Fr. Gabriel Richard. Father Richard became pastor of St. Anne Parish in 1802 and initiated many educational programs, among them the establishment of what would eventually become the University of Michigan. Detroit was formally established as a diocese on March 8, 1833.

The Diocese of Detroit continued to grow along with Michigan’s population. As missionaries from various religious orders traveled to the area that now forms the archdiocese, the need for priests became apparent. Several groups of religious sisters established communities in Detroit, founded hospitals and schools, and participated in the life of the new parishes. With this continued growth, the need for priests increased. When Bishop Michael Gallagher arrived in the Diocese of Detroit at the close of World War I, the diocese was almost eighty-five years old and still did not have formal institutions of its own for the training of the clergy. Bishop Gallagher realized this need and promised on his installation day to fulfill it.



Fr. Gabriel Richard

“It’s God’s work! God wills it!” With these words, Bishop Gallagher announced that his promise for a seminary would be fulfilled. It was temporarily located in a pair of brick houses at 59-79 Martin Place, and classes were taught at various locations by five professors with boarding students housed on Martin Place. An apostolic blessing was cabled from Pope Benedict XV for success of the new seminary.

Due to immediate increased enrollment, the demand for a permanent training institution in the diocese became obvious. Realizing this, Bishop Gallagher began the Seminary Fund Drive in 1923, which eventually raised \$9 million toward construction of the seminary. When ground was broken for Sacred Heart Seminary (SHS) in February 1923, the designated location was on farmland at the corner of Chicago Boulevard and Linwood Avenue. Spiritually, it was the culmination of united prayers, a bishop’s promise and the support of the laity of that time. As thousands watched the laying of the cornerstone, the people of Detroit welcomed a new era of Catholic education and ministry.

On September 22, 1924, Sacred Heart Seminary opened the doors of its new building to high school and college students. Endless walls of brick and stone, breathtaking arched and high ceiling corridors, handcrafted wood and a beautiful main chapel greeted the students as they arrived.



A converted apartment house served as a crowded Holy Angels dormitory on Alexandrine Avenue in midtown Detroit, early 1920s.

The Gothic Revival chapel, which is the spiritual heart of the seminary and the center of the seminary building, has a décor featuring Pewabic tile, hand carved oak woodwork and exquisite stained glass windows imported from Munich, Germany. There are secret treasures found in the symbolism of these windows that refer to Christ’s commission of the apostles, and the principal function of priesthood—the administration of the Sacraments. The risen Christ in the center window panel shows him raising his hand in blessing over the seminarians. Also of unique interest is the eight-cusped aperture at the peak of the main window that reflects the Coat of Arms of the seminary founder Bishop Gallagher, stating his motto *Abundare faciat charitatem*—“That charity may abound.” This Coat of Arms has become part of the seminary seal.

A milestone occurred in 1926 as the first class graduated. Four years later, in 1930, nine graduates were ordained. That same year, the high school became an accredited institution, and the college department was given a charter by the state to grant Bachelor of Arts degrees.

Sacred Heart Seminary suffered with the rest of America through the Depression of the 1930s and the war of the 1940s, but strived to continue its mission of educating young men for the priesthood. At the end of World War II, Sacred Heart Seminary began what was to become a continuous process of change and development to fulfill the needs of an ever-changing diocese.

In 1958, the high school was separated from the college seminary. To accommodate this change, the Cardinal Mooney Latin School was built on the seminary grounds while classrooms at the seminary were converted to student rooms to accommodate the increasing college enrollment.



This postcard supported Bishop Gallagher’s campaign to raise funds for a new seminary. It features an architectural drawing depicting the future Gothic Revival seminary complex.

The Second Vatican Council and the reforms it instituted in the mid 1960s ushered the seminary further in its development. Students became involved in “mini-missions” programs, which called for seminarians to serve the people of Detroit in the fashion of missionaries. The students and staff at the seminary continued to reaffirm their commitment to supporting civil rights before and after the Detroit riots of 1967. The campus Sacred Heart of Jesus statue, whose face and hands were painted during the riots, still remains as a symbol of this commitment.

Since 1960, the seminary has been accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools. This accreditation attests to the high levels of scholarship maintained by the faculty and student body. As the needs of the Archdiocese of Detroit continued to change, Sacred Heart Seminary continued to respond. In 1976, the Institute for Pastoral Ministry, the precursor to today’s Institute for Lay Ministry, was established, and three years later the seminary charter expanded to grant associate, bachelor, and graduate degrees. As lay eccle-

sial ministers became more actively involved in the Church, SHMS developed the Institute for Lay Ministry that recruits and assists lay students into the seminary programs to prepare them for lay ecclesial ministry.

Due to its outstanding historical and architectural significance, SHS was listed in the National Register of Historic Places in 1982. In 1988, a multi-million dollar renovation began under the direction of the Archbishop of Detroit, Cardinal Edmund Szoka, the “second founder of SHS.” This renovation, completed in 1993, featured the largest Catholic theology library in Michigan. In addition, due to the closing of St. John Provincial Seminary in 1987, Sacred Heart Seminary added a Graduate School of Theology, thus undergoing a name change and becoming Sacred Heart Major Seminary (SHMS). Since 1991, SHMS has been accredited by the Commission on Accrediting of the Association of Theological Schools of the U.S. and Canada.



The main chapel features stunning made-in-Detroit Pewabic tiling. The entire chapel underwent extensive cleaning and restoration work in 2009 after a ceiling fire.

Today SHMS is a reflection of the foundations laid many years ago and the remarkable development that kept pace with time and the ever changing needs of society. New initiatives currently have been incorporated, adding yet another milestone to SHMS history. A video-conferencing suite of electronic classrooms was installed in 2003, enabling courses to be exported to various satellite sites. These classrooms have expanded access to theological and pastoral training to populations within the Archdiocese of Detroit and other Michigan dioceses. In addition, an updated liturgy lab that incorporates furnishings and liturgical appointments donated by previous benefactors was re-inaugurated. A new tabernacle set, with features tied to various elements found in the main chapel’s architecture and sacred furnishings, was dedicated by Cardinal Adam Maida in 2003.

In 2000, SHMS was granted affiliation with the Pontifical University of St. Thomas Aquinas in Rome (*Angelicum*) enabling it to grant the Bachelor in Sacred Theology (STB) by the Congregation for Catholic Education. In April 2003, SHMS awarded the STB to its first set of graduates. In 2004, SHMS accepted its first student cohort to study for the Licentiate in Sacred Theology (STL). This innovative degree program, with its focus on the New Evangelization and its pastoral approach, responds to the apostolic call of Pope John Paul II. The Pontifical University of St. Thomas Aquinas in Rome confers the degree through the faculty of SHMS.

The foundation of SHMS is set on the cornerstone that reads, “I will give you shepherds after my own heart.” These shepherds, the graduates of Sacred Heart Major Seminary, continue to minister to the people of Detroit and to Catholics throughout the world.

Accreditation and Memberships

Accreditation

Sacred Heart Major Seminary has sought and obtained regional accreditation to make certain, through outside objective evaluation, that it is conducting undergraduate and graduate programs that meet the standards of similar institutions of higher learning in the United States. With an eminently qualified faculty and staff, with policies and programs recognized as fulfilling its objectives as an educational institution, and with continuous changes to reflect the current needs of students, SHMS continues to be recognized as a leading educational facility.

Sacred Heart Major Seminary's course of study was approved by the State of Michigan, Department of Public Instruction, on March 9, 1931, and by the Michigan Commission of College Accreditation in 1955. The seminary course of study conforms to the regulations for the training of veterans and children of veterans under Chapter 35 or Chapter 36, Title 38, United States Code.

Sacred Heart Major Seminary has enjoyed continuous accreditation by the Higher Learning Commission (HLC) since 1960 (renewed in 1964, 1974, 1984, 1994, 2002, and 2014). In July 2014, the Higher Learning Commission voted to continue the accreditation. In 2024, the seminary will prepare for reaffirmation of its accredited status with the Higher Learning Commission.

The seminary's affiliation status was changed in 1988 and accreditation was extended to include the School of Theology, which was established in that year. The School of Theology degree programs were accredited by the Association of Theological Schools (ATS) in June 1991 and renewed in 1996 and 2014. In July 2014, ATS reaffirmed accreditation for a period of ten years (spring 2024).

The seminary course of undergraduate study was endorsed by the National Conference of Catholic Bishops in 1975 and favorably reviewed by the Visitation Team of the Holy See's Congregation for Seminaries and Institutes of Study in February 1987. The graduate program was favorably reviewed by the Congregation for Seminaries and Institutes of Study in 1988 and endorsed by the National Conference of Catholic Bishops in 1996.

Anyone wishing to review accreditation documents may do so by contacting the Office of the Dean of Studies.

Offices of the Higher Learning Commission:

230 South LaSalle Street, Suite 7-500 • Chicago, IL 60604, 800-621-7440

The Commission on Accrediting of the Association of Theological Schools:

10 Summit Park Drive, Pittsburgh, PA 15275, 412-788-6505

Institutional Memberships

- American Association of Collegiate Registrars and Admissions Officers
- American Library Association
- American Theological Library Association
- Association of American Colleges and Universities
- Association for Clinical Pastoral Education
- Association for Institutional Research
- Association of Fundraising Professionals
- Association of Theological Schools in the United States and Canada
- Association for Theological Field Education
- Catholic Association for Theological Field Education
- Catholic Library Association
- Council for the Advancement and Support of Education
- The Higher Learning Commission of the North Central Association of Colleges and Schools
- The Michigan Academic Library Council
- Michigan Association of Certified Public Accountants
- Michigan Association of Collegiate Registrars and Admissions Officers
- Michigan Library Consortium
- Michigan Student Financial Aid Association
- Midwest Association of Student Financial Aid Administration
- National Academic Advising Association
- National Association of Catholic Theological Schools
- National Association of College and University Business Officers
- National Association of College Seminaries
- National Association of Independent Colleges and Universities
- National Association for Lay Ministry
- National Catholic Council on Alcoholism
- National Catholic Educational Association
- National Committee on Planned Giving
- National Student Financial Aid Association

Sacred Heart Major Seminary encourages and supports its faculty members in maintaining membership in the professional and learned societies appropriate to their responsibilities and disciplines.

Student Resources



SACRED HEART
MAJOR SEMINARY

“The nature of the student body reflects the richness and beauty
of the Church” –Msgr. Todd Lajiness, Rector

Student Resources

Computer Lab

The computer labs at Sacred Heart Major Seminary provide computer and printing resources for students. Wireless internet access and computers with the Microsoft Office suite are available in all computer labs. Commuter students who wish to use computer resources may do so in the Edmund Cardinal Szoka Library on the ground floor, or in the student lounge located on the first floor in the northwest hallway. Resident-only computer labs are also available in the ground floor of both the St. John Vianney and St. Joseph residential areas. To access wireless connectivity, printing, or the computers in any of the computer labs you will need your Sacred Heart Major Seminary username and password.

Academic Skills Center

In order to address some students' needs to improve in the core academic skills that are necessary to succeed in college-level coursework, SHMS provides the Academic Skills Center (ASC), a service through which students can receive individualized instruction. The services provided by the Academic Skills Center are designed to help students improve in writing, reading, study skills, note-taking, and test-taking. The ASC hours of operation are posted on bulletin boards throughout the building and in every classroom. The ASC is located on the ground floor in the northwest wing of the main quad. Appointments are recommended as the hours of the Academic Skills Center are limited. Please call 313-883-8768.

Library

Housed at the heart of the seminary, directly beneath the chapel, the Edmund Cardinal Szoka Library has one of the largest Roman Catholic theological collections in Michigan. The library collections serve both undergraduate and graduate students and faculty. The information needs of SHMS students and faculty are further served by administrative, reference, instructional, and interlibrary loan services.

Containing information in a variety of formats, the library houses more than 100,000 books, 18,000 volumes of bound periodical back issues, 311 current journal subscriptions, microfilm/fiche, audio-video materials, 6 subscription databases, and an online catalog.

The main library collection, featuring Theology and Philosophy, is particularly strong in the areas of Church History, Scripture, Liturgy, Spirituality and Religious Education. The Theology focus is complemented by collections in the Fine Arts, World History, Literature and core collections in the Liberal Arts. This collection includes a circulating book collection, a reference collection, bound periodicals with titles beginning with the letters A-F, microforms, and new journal issues. Indexes to periodical articles are available for journals in theology, philosophy, and other disciplines in both print and electronic formats. Computer work station terminals, a printer, a microfilm reader, and a copy machine are available for patron use.

The Ward Reading Room, also maintained by the library staff (east wing, first floor), offers a collection of bound periodicals with titles beginning with the letters G-Z. A library office is located

adjacent to the Ward Room with full-time clerical assistance available. A photocopier is available for patron convenience. Also featured are a Seminary Archive and a Rare Book collection consisting of books and ephemera, which include volumes from the private libraries of Michigan bishops, a collection of seventeenth and eighteenth century miniatures, and the Gabriel Richard collection. The bulk of the Rare Book collection is on display at the north end of the Ward Reading Room. The Seminary Archive is open by appointment only.

The combined library rooms feature comfortable carrels and study tables for the seating of nearly 100 patrons. The online catalog is available over the Internet at: www.shms.edu. Internet access is also available with ten public terminals for patron use. The library offers a paid membership for guests not associated with SHMS. Tours and workshops are available for groups and classes by appointment. Individual assistance is always available.

Liturgy Lab

The Liturgy Lab is available to students and used during classes to assist in their preparation for priesthood, diaconate, and lay ministry positions.

Featuring the look and feel of being in a real sacramental setting, the lab has three primary sites: the altar area, the confessional and the baptismal font.

Mother's Room

A mother's room (232B) is available for seminary students and employees who are nursing newborn infants. A key may be signed out at the front security desk.

Satellites

The seminary regularly offers introductory theology courses at satellite locations, usually parishes located in the Archdiocese of Detroit. Convenient satellite locations and evening class times are available at various locations. Check the SHMS course schedule for parish satellite locations and course offerings.

Taught by both full and part-time faculty, the satellite courses are coordinated by SHMS, and offer undergraduate introductory theology courses that can be applied to the certificate/diploma programs, the Associate of Arts in Ministry Degree (AAM), the Bachelor of Arts in Philosophy or Pastoral Theology (AB), the Bachelor of Philosophy (BPhil), or the Graduate Pre-Requisites Program.

Normal registration procedures and deadlines apply to satellite courses.

Archdiocese of Detroit Central Service Departments

SHMS enjoys a collaborative relationship with the various offices of the Archdiocese of Detroit.

This privileged partnership with the Central Service Departments in the training and continuing education of lay ministers benefits SHMS students. As SHMS collaborates closely with the Central Service Departments in the coordination of its programming, students have access to:

- A network for job placement.
- Programs that may correspond with certification requirements of the archdiocese.
- Advising regarding educational and formational opportunities to enhance their ministry.

Consortiums

DETROIT AREA CATHOLIC HIGHER EDUCATION CONSORTIUM

SHMS shares membership in the Detroit Area Catholic Higher Education Consortium with Madonna University, Marygrove College, and the University of Detroit Mercy. Founded in 1967, the consortium's mission has been to maintain cooperative exchanges among the members, especially among their students.

Consortium registration privileges enable an undergraduate student at any of the institutions belonging to the Detroit Area Catholic Higher Education Consortium to take one or more undergraduate courses at other consortium institutions during regular academic semesters at the home institution tuition rate. Consortium courses, in which a SHMS student is enrolled through the seminary, will appear on the transcript as seminary courses. Grades for these courses are transmitted to the seminary's registrar by the host institution.

Tuition is paid to the home institution. Special laboratory and/or studio fees are paid directly to the host school.

To drop, to add, or to withdraw from a course taken on the above basis, a student must comply with the deadlines of the home and host institutions and must officially inform their registrars.

The consortium places at the disposal of the seminary's undergraduate degree students a broad range of course offerings. The College of Liberal Arts urges its students to make extensive use of the consortium's resources. In fact, in most cases candidates for the seminary's undergraduate degrees must attend classes at other consortium schools in order to complete the required general education courses not offered at SHMS.

Full-time Students: To be eligible for registration in any given semester, a full-time undergraduate student must be registered at the home institution for a minimum of eight credit hours. A full-time student may not register for more than two consortium courses in any given semester.

Part-time Students: Part-time undergraduate students enrolled in a degree/certificate program may register through their home institution for one consortium course for any given semester. This does not require a registration in a home institution course.

DETROIT AREA SEMINARY CONSORTIUM

SHMS also shares membership in the Detroit Area Seminary Consortium with SS. Cyril and Methodius Seminary. Founded in 2005, the purpose of the consortium is to provide a forum for the exchange and dissemination of information, educational opportunities, and faculty development for pre-theology and graduate programs.

Graduate and pre-theology students in good standing enrolled in a member institution may take courses at the other consortium institution at no additional cost, subject to the following conditions:

- a. Full-time students who wish to take consortium courses in a given term must be registered for a minimum of three courses (nine credits), at least two of which are to be taken at the home institution; student must pay at least the minimum full-time tuition at the home institution. The student is considered enrolled at the home seminary. Furthermore, his/her enrollment status, i.e., FT, PT, is based on hours taken at both the home seminary and the host seminary.
- b. Part-time students who wish to take consortium courses in a given semester must be

- registered for a minimum of two courses, at least one of which is to be taken at the home institution. Students may, with approval, register for spring courses at the host seminary.
- c. Approval for enrolling in courses at the host institution must be obtained from the home institution. A Consortium Authorization Form must be completed by the student and signed by the authorized academic administrator. Furthermore the signature of the home seminary registrar on the Consortium Authorization Form constitutes assurance to the student that credits taken at the host seminary will be accepted by the home seminary on the same basis of course work completed at the home seminary.
 - d. Each member institution has the right to limit the total number of courses a student may take at the other consortium institution, both overall and during a specific term or semester. Normally authorization will not be given to take a course at another consortium institution if an identical or clearly comparable course will be concurrently offered at the home institution.
 - e. Tuition, as well as all fees, is paid by the student exclusively to the home institution. Tuition and fees for course work at the host institution are charged at the same rate as those for courses taken at the home institution. Students must also pay late registration fees to the host institution, when applicable, but these fees will not be charged when a course is dropped. All pre-registration and final registration must take place during the host institution's published dates. Drop fees, refunds or credit adjustments for drops/withdrawals will be based on the refund policy of the home institution.
 - f. Students must follow all registration procedures at both home and host institution. To add, drop, or withdraw from a course, a student must comply with the deadline of the host institution and must complete the appropriate forms at both institutions so that both registrars are notified.
 - g. A student receiving financial aid as a consortium student is treated no differently than a student taking all of his/her course work at the home institution.



Student Life



SACRED HEART
MAJOR SEMINARY

“Make known to me your ways, Lord, teach me your paths.”

—Psalm 25:4

Student Life

Committees/Councils

COLLEGE STUDENT GOVERNMENT BOARD

The College Student Government Board (CSGB) is the primary student committee of the college seminary. Through this organization, the resident seminarians are able to:

- Express their views on the Program for Priestly Formation
- Express their views on policies pertinent to the students
- Enrich and strengthen community relationships
- Provide a framework for the orderly direction of student activities and committees
- Be of assistance to the students in their formational goals by maintaining a balance of community throughout the house.

The CSGB consists of the President (elected by the student body), an activities director, student representatives and one faculty advisor.

COMMUTER STUDENT COUNCIL

The Commuter Student Council (CSC) was established to be consultative and advisory to the Institute for Lay Ministry (ILM), and by extension to the Administrative Council. The CSC responds to the needs and concerns of the commuter students. The CSC members include representatives from various programs for commuter students. The president of the CSC represents the CSC and attends the Commuter Student Life Committee of the SHMS Board of Trustees.

The CSC meets each semester, assists in maintaining effective communication between students and SHMS, reports motions to the appropriate decision-making body, actively participates in the student orientation process, sponsors two socials each year to welcome all students, and publishes a bi-annual newsletter. For further information please call 313-883-8541.

COMMUTER STUDENT LIFE COMMITTEE

The Board of Trustees charges the Student Life Committee to review, evaluate, and make recommendations to the Board with respect to any matter pertaining to student life. Such matters include, but are not limited to, recruiting and retaining students, student life and formation, student services and extra-curricular activities. The dean of the Institute for Lay Ministry serves as the executive secretary to the committee.

THEOLOGY COUNCIL

The Theology Council was established for students in the Master of Divinity program at SHMS. Its goals include:

- To foster the spirit and quality of adult Christian living.
- To discuss concerns of the resident Theology community and when appropriate communicate recommendations to those responsible.
- To approve expenditures of the Theology Council funds.
- To propose and coordinate activities relating to the resident Theologate Division.
- The Theology Council meets monthly during the academic calendar year.

Lay Ministry Formation Opportunities

“The fundamental objective of the formation of the lay faithful is an ever-clearer discovery of one’s vocation and the ever-greater willingness to live it so as to fulfill one’s mission”

(*Christifideles Laici*, no. 58).

Formation opportunities for laymen and women at Sacred Heart Major Seminary (SHMS) are drawn from the ministerial competencies described in *Co-Workers in the Vineyard of the Lord*, the U.S. Bishops' document on lay ecclesial ministry formation. These competencies are based upon the four pillars of formation: academic, human, spiritual and pastoral. Growth in these pillars, especially the academic and pastoral pillars, is nurtured in part by coursework at the seminary. In addition to coursework, three yearly formation days (see below) focus on human and spiritual formation. Other offerings throughout the year, such as guest speakers and conferences, provide students with additional formation opportunities.

The admission process at SHMS is formational in itself. Students submit a biographical essay highlighting experiences of personal and spiritual growth. Also, the interview with an admissions officer helps prospective students discern their capacity for ministry, as well as their gifts and growth areas.

FORMATION FOR UNDERGRADUATE STUDENTS

The Institute for Lay Ministry (ILM) sponsors three formation days each year on the topics of Discernment, Theological Reflection, and Spiritual Direction. The three sessions are required for students in the following programs:

- Basic Diploma in Catholic Theology
- Associate of Arts in Ministry
- Bachelor of Arts-Pastoral Theology

The sessions, however, are open to all students. The content of these sessions fosters theological understanding of our faith tradition. Reflection through these disciplines nurtures human and spiritual growth.

FORMATION FOR MASTER OF ARTS IN PASTORAL STUDIES STUDENTS

The Master of Arts in Pastoral Studies (MAPS) degree, whose goals are patterned after growth in the four pillars, has its own particular formation components built into the degree program. See the section on the MAPS degree for a complete description.

The ILM offers a yearly Day of Reflection for MAPS students and MAPS graduates. Current MAPS students are required to attend at least one MAPS Day of Reflection during their tenure in the MAPS program.

MAPS students may participate in the three yearly undergraduate formation days mentioned above, but they are not required to do so.

Eucharistic Celebration

The seminary community welcomes to the main chapel individuals or groups who wish to participate in the weekday Eucharistic celebration at 12:05 pm Monday through Friday.

Spiritual Direction

We encourage students to be in spiritual direction. Spiritual direction is required for all students in the MAPS program.

Opportunities

ATHLETIC FACILITIES

Sacred Heart Major Seminary offers a variety of fitness and wellness opportunities. The new fitness & weight training center for resident students features state-of-the-art equipment, free weights, exercise area and lockers. The campus itself offers outdoor aerobic walking or running areas, gymnasium, and handball/racquetball courts.

BOOKSTORE

For the convenience of its students, as well as to assist in complying with federal regulations, SHMS has partnered with Akademos, Inc. as its virtual bookstore. Through its website, Textbookx, new, used and rental books can be purchased, or students may use the information provided on the site to research the best procurement option for them. Several instructors attach a syllabus to courses listed on the Textbookx site as well. A link to Textbookx is located on the seminary's website.

COMMUTER LOUNGE

The commuter student lounge area is located on the main floor at the end of the classroom hall. Beverage and snack machines, a microwave, and a refrigerator are available.

EMERGENCY NOTIFICATION SYSTEM

This system is a way for SHMS to communicate to students, faculty, and staff in the most effective/quickest way possible about closures, alerts, or incidents that impact SHMS. Notifications will arrive by means of voice mail to the phone number chosen by the user. The system requires the user to enroll. Users may enroll more than one phone number.

When an alert is initiated, each phone number will receive a phone call with the recorded message of the alert. To enroll dial 800-291-2065; when prompted, enter the code: 6618680.

FOOD SERVICES

Meals are served in the cafeteria daily. Students may download funds to a personal food account using any major credit card, debit card, or PayPal account by logging in to <http://food.shms.edu>. The food account balance will be reflected on the student's ID badge which must be presented at the time of food purchase. Breakfast is served 8:00–9:00 am; Lunch 12:15–1:00 pm; Dinner 5:15–6:30 pm.

MEDICAL EMERGENCIES

Clinics and local hospitals provide professional assistance to the seminary community, guests, and visitors. The Detroit Fire Department operates a full paramedic rescue unit 24 hours a day, which can be dispatched to the seminary at any time.

PARKING

A secure and well-lit parking lot is available for all students and guests.

RESIDENT STUDENT HEALTH SERVICES AND INSURANCE

Undergraduate seminarians are responsible for their own health and medical needs. All resident students are required to have some hospitalization and/or medical insurance coverage. Medical expenses not covered by health insurance are the responsibility of the resident student.

STUDENTS WITH DISABILITIES

Sacred Heart Major Seminary complies with the Americans with Disabilities Act of 1990 (ADA) which prohibits unlawful discrimination on the basis of disability. For information related to building access, please contact the Building Administration Office at 313-883-8599. For information related to reasonable accommodations in the classroom or for online courses, please contact the Office of the Dean of Studies at 313-883-8556.

Policies

Policy Prohibiting Harassment

Sacred Heart Major Seminary does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, age, unrelated physical or mental disabilities, or veteran status in violation of applicable law (see HLC, Statement on Diversity, 2003) “insofar as such practices do not conflict with doctrine or ecclesiastical polity” (ATS, Standard 2.4).

Respect for the dignity and worth of each individual is a basic tenet of Sacred Heart Major Seminary. It is the policy of the seminary to make every effort to provide an educational environment, as well as a work environment, free from all forms of discriminatory practices, including sexual and other forms of illegal harassment. Such harassment will not be tolerated by the seminary.

This policy applies to the actions of all faculty, staff, students, visitors, and others who may provide services or do business with the seminary. All individuals who have contact with the seminary will be held to standards of conduct that ensure that the seminary is free from illegal harassment.

“Sexual harassment” refers to any unwelcome sexual attention, sexual advances, request for sexual favors, and other verbal or physical conduct or communication of a sexual nature when:

- submission to or rejection of such conduct or communication is made either explicitly or implicitly a term or condition of the individual’s work or academic relationship with the seminary; or
- submission to or rejection of such conduct or communication is used as the basis for decisions affecting such individual’s work or academic relationship with the seminary; or
- such conduct or communication has the purpose or effect of unreasonably interfering with such individual’s work or academic or work performance or has the purpose or effect of creating an intimidating hostile or offensive work or academic environment.

Examples of sexual harassment include, but are not limited to, threatening adverse action if sexual favors are not granted; promising preferential treatment in return for sexual favors; unwelcome sexual advances; unnecessary physical contact; offensive remarks, including unwelcome comments about appearance; obscene jokes or other inappropriate use of sexually explicit or offensive language and the display of sexually suggestive objects or pictures.

“Other forms of harassment” refers to any verbal or physical conduct or communication that shows hostility or aversion toward another because of his/her race, gender, national origin, or other legally protected status when such conduct or communication has the purpose or effect of:

- unreasonably interfering with or adversely affecting the individual’s work or academic performance; or
- creating an intimidating, hostile, or offensive work or academic environment.

Examples of such harassment include, but are not limited to, epithets, slurs, negative stereotyping,

or threatening, intimidating, or hostile acts that relate to race, gender, national origin, etc., and written material that is posted or displayed at the seminary that shows hostility or aversion toward another because of race, gender, national origin, etc.

Harassment may also include conduct or communication by visitors, vendors, or others who do business with the seminary when such conduct or communication is condoned by the seminary.

Any individual who feels that he or she has been subject to harassment should immediately notify the appropriate Title IX Officer (individuals identified below). The seminary will investigate all reports of harassment in as prompt and confidential a manner as possible and take appropriate corrective action when warranted.

Any individual who is determined to have engaged in harassment in violation of this policy will be subject to appropriate corrective action, up to and including termination of employment or work relationship with the seminary or exclusion from attending school at the seminary.

Retaliation, in any form, against an individual who makes a report or who cooperates in an investigation of alleged harassment under this policy is also prohibited. Any individual who is determined to have retaliated against another will be subject to appropriate corrective action, up to and including termination of employment or work relationship with the seminary or exclusion from attending school at the seminary.

The Complaint Process:

A Sacred Heart Major Seminary student electing to file a complaint will be treated courteously, the problem handled swiftly and as confidentially as feasible in light of the need to take appropriate corrective action; and the registering of a complaint will in no way be used against the SHMS student. While reporting such incidents would be a difficult personal experience, allowing harassment, discrimination, or retaliation activities to continue will most certainly lead to less desirable outcomes. For this reason, SHMS students are strongly urged to utilize the complaint procedure. However, filing groundless and malicious complaints is an abuse of this procedure and is prohibited.

The Complaint Procedure:

The following complaint procedure will be followed in order to address a complaint made by a SHMS student regarding harassment, discrimination, or retaliation.

1. Any SHMS student who feels harassed, discriminated, or retaliated against, in violation of the seminary's Policy Prohibiting Harassment may initiate the complaint process by filing a written and signed complaint with the appropriate Title IX Officers. No formal action will be taken against any person under this policy unless there are sufficient details to allow the Title IX Officer to determine if the Sacred Heart Major Seminary Policy Prohibiting Harassment has been violated. The complainant (the SHMS student making the complaint) may obtain a complaint form from a Title IX Officer.
2. Upon receiving the complaint that a violation of the Sacred Heart Major Seminary Policy Prohibiting Harassment may be occurring, the Title IX Officer will notify the Rector/President.
3. Ordinarily within five business days of receiving the complaint, the Title IX Officer will:
 - a) Notify the person(s) charged [hereafter referred to as "respondent(s)"] of a complaint.
 - b) Initiate the investigation to determine whether there is a reasonable basis for believing that the alleged violation of the Sacred Heart Major Seminary Policy Prohibiting Harassment has occurred.

4. During the investigation, the Title IX Officer, together with legal counsel or other management employee, will interview the complainant, the respondent, and any witnesses to determine whether the alleged conduct occurred.
5. Ordinarily within 14 business days of the complaint being filed (or the matter being referred to the Title IX Officer), the Title IX Officer or other person conducting the investigation will conclude the investigation and submit a report of his or her findings to the Rector/President.
6. The Title IX Officer will recommend appropriate corrective, remedial, and/or disciplinary action. The appropriate action will depend on the following factors:
 - a) The severity, frequency, and pervasiveness of the conduct;
 - b) prior complaint made by the complainant;
 - c) prior complaints made against the respondent;
 - d) the quality of evidence (first-hand knowledge, credible corroboration, etc.)
7. If the investigation is inconclusive or if it is determined that there has been no violation of the Sacred Heart Major Seminary Policy Prohibiting Harassment, but some potentially problematic conduct is revealed, corrective and/or preventative action may be taken.
8. Ordinarily within five business days after the investigation is concluded, the Title IX Officer will meet with the complainant and the respondent separately in order to discuss the fact findings of the investigation.
9. The complainant and the respondent may submit statements to the Title IX Officer challenging the factual basis of the findings. Any such statement must be submitted no later than five business days after the meeting with the Title IX Officer in which the findings of the investigation is discussed.
10. Ordinarily within ten days from the date on which the Title IX Officer meets with the complainant and respondent, the Rector/President will review the factual findings of the investigation and any statements submitted by the complainant or respondent, discuss results of the investigation with the Title IX Officer and other management staff as may be appropriate, and decide what action, if any, will be taken. The Rector/President's decision will be in writing and will include a finding of fact and a statement for or against disciplinary action. If disciplinary action is to be taken, the sanction will be stated.
11. Promptly thereafter, the Title IX Officer will report the Rector/President's decision of whether a violation of the Sacred Heart Major Seminary Policy Prohibiting Harassment has occurred to the complainant, the respondent, and the appropriate management assigned to the department(s) in which the complainant and the respondent work.
12. Any corrective, remedial, and/or disciplinary action against the respondent will be implemented.

Alternative Legal Remedies:

Nothing in this policy shall prevent the complainant or the respondent from pursuing formal legal remedies through state or federal agencies or the courts.

Title IX Officers:

Ann Marie Connolly, Director of Finance/Treasurer
Sacred Heart Major Seminary

2701 Chicago Blvd., Detroit, MI 48206 • 313-883-8587

Email: connolly.ann@shms.edu

(For complaints against Sacred Heart Major Seminary personnel)

Chantale Stevenson, Director of Human Resources
Archdiocese of Detroit
12 State Street, Detroit, MI 48226-1823 • 313-237-5947
Email: stevenson.chantale@aod.org
(For complaints against Archdiocese of Detroit personnel working at Sacred Heart Major Seminary)

Drug-Free Workplace

SHMS is a drug-free workplace. Any student or employee of the seminary with questions or problems with a dependency on alcohol or any other legal or controlled substance is encouraged to contact the designated authorities, the names of whom are published each year, for confidential assistance and/or referral to a treatment or counseling program.

Smoke-free Building Policy

Due to the negative health effects associated with inhaling second-hand smoke, the seminary is a smoke-free building. Our smoke-free environment includes all enclosed indoor areas of the building, all courtyards, and the St. Joseph porch. In addition, smoking is not permitted within 50 feet of any entrance to the building.

Smoking will be permitted in other outdoor areas of the seminary grounds. People who smoke must do so outside the building. This policy extends to any visitor to the building, construction workers, and event attendees.

Individuals smoking in violation of this policy should be asked to smoke outdoors. If the individual continues to smoke, the incident should be reported to the Building Administration Office.

Equal Education Opportunity

SHMS guarantees the right to equal educational opportunity without discrimination because of race, religion, sex, age, national origin or disability. SHMS prohibits all forms of illegal harassment. All persons at SHMS are expected to abide by these policies.

Grievance Procedures

SHMS is attentive to the concerns raised by students. A student wishing to make a formal complaint about any academic aspect of the institution should file a written statement with the Dean of Studies. Such a statement should include a reference to some criteria or standard that SHMS is pledged to uphold and that has been allegedly violated as well as details about the alleged violation.

These criteria and standards can be found in the documentation of the Higher Learning Commission, the Commission on Accrediting of the Association of Theological Schools of the United States and Canada, the United States Conference of Catholic Bishops Commission on Certification and Accreditation, the *Program of Priestly Formation*, or the published documents of SHMS. A student needing assistance in locating references should contact the dean of studies. The dean of studies will assist the student in following a proper process of redress, as outlined in the institution's *Bulletin* and handbooks. If the complaint involves the Office of the Dean of Studies, the student may address the Office of the Rector/President instead.

The Academic Appeals Process is stated in the Academic Policies section.

¹ Seminarians should consult the *Seminarian Handbook*.

² See page 8 of this *Bulletin* for a complete statements of SHMS' institutional values.

Standard of Conduct for Non-seminarian Commuter Students¹

Because Sacred Heart Major Seminary is an institution with Jesus Christ “at the center of all that we do,”² respectful behavior towards others is a requirement of all staff, faculty, and students. Through respecting one another, we acknowledge our belief in the dignity of each and every human being. A non-seminarian commuter student who acts disrespectfully toward seminary staff, faculty or other students will be sanctioned.

Disrespectful behavior includes but is not limited to unwelcome conduct or communication, including electronic communication or conduct that has the purpose or effect of disrespecting other(s), e.g.:

- Disruptive behavior
- Offensive behavior
- Offensive language use
- Stalking
- Disrespecting another’s privacy
- Intimidation or threatening behavior
- Violent behavior

If a report of disrespectful behavior having been committed by a non-seminarian commuter student is received, SHMS will follow the procedure below. This procedure gives all parties the opportunity to report on an incident and allows for corrective action.

Reports of disrespectful behavior committed by non-seminarian commuter students must be made or confirmed in writing to the dean of the Institute for Lay Ministry within 30 days of the incident in order to initiate an investigation. Sacred Heart Major Seminary reserves the right, in its sole discretion, to investigate complaints involving incidents that have occurred beyond this time limit. The dean of the Institute for Lay Ministry may request a written account of the alleged infraction or may request the person reporting disrespectful behavior to confirm a written summary from any witnesses within a reasonable timeframe.

The dean of the Institute for Lay Ministry shall conduct investigations of reports of disrespectful behavior committed by non-seminarian commuter students. Both the student and the person reporting the disrespectful behavior will receive a prompt and procedurally fair opportunity to be heard.

A student against whom a report of disrespectful behavior is made shall be requested to meet with the Dean of the Institute for Lay Ministry within 10 days. Failure to cooperate in the investigation will result in the student’s information not being considered in the determination of violation and/or sanction.

The dean may investigate via interview or written response or other appropriate means. Upon receipt of all information, the dean of the Institute for Lay Ministry shall convene a meeting of a review committee which includes the dean of studies, the Title IX Officer, and other faculty members or outside counsel as the dean of the Institute for Lay Ministry deems necessary or helpful. The review committee will evaluate the information and determine the need to meet with the person reporting the behavior, the student, or witnesses to the incident to gather additional information. After review and evaluation of gathered information, the committee will deliberate regarding the evidence and determine an outcome, including possible disciplinary action.

Sacred Heart Major Seminary reserves the right to take necessary and appropriate action to protect the safety and well-being of the campus community, including the right, in cases of perceived threat of danger, to act to bar students from the campus without prior notice at any time.

Prohibited Substances

SHMS prohibits the unlawful possession, use, storage, sale or distribution of drugs and alcoholic beverages by students and employees on campus. In addition, the use of tobacco products in all public areas of the building, unless otherwise designated and posted, is strictly prohibited.

Students or employees of SHMS violating the above policy concerning use, possession, or distribution of alcoholic beverages and drugs will be subject to disciplinary and/or legal action, consistent with local, state and federal law. Disciplinary action by the faculty and/or the administration may consist of payment of fines, verbal reprimand, restitution of damage, restriction of privileges, disciplinary probation, completion of an appropriate rehabilitation program, suspension, dismissal and/or notation on the student's or employee's record of dismissal or suspension, depending on the nature and severity of the violation.

Weapons

No student is permitted to carry on his or her person, in a briefcase or handbag or any other container or in any other way have possession of any weapon (i.e. firearm, explosive, or any other instrument capable of doing serious bodily harm) on the premises of SHMS.

Seminary Email Address

SHMS issues an email address to each student, faculty member, and staff member. The seminary email address is the primary means of communication between the seminary and the student, faculty member, or staff member. It is expected that everyone will take full advantage of their seminary email. If you already have a personal or work email, you may forward your SHMS email to that particular address. Those who choose to forward their email are responsible for updating the forwarding email address should it ever change. Students, faculty, and staff are responsible for communications sent to their SHMS email.

Student Handbooks

Additional information for students can be found in student handbooks. Handbooks can be picked up in the ILM office for all commuter students and the Office of the Vice Rector/Dean of Seminararian Formation for all seminarians.

Students Requiring Special Accommodation Due to a Disability

Students who may require accommodation to assist them in participating in a class, program, or activity because of a disability should contact the assistant dean of studies at 313-883-8717. The assistant dean of studies will coordinate efforts to formulate an appropriate, effective accommodation program for the student.

Disability includes physical and mental impairments and specified learning disabilities. Students seeking accommodation may be required to provide medical documentation regarding their limitations and their need for accommodation. Medical records regarding disability will be kept confidential. Such information may be considered for formation purposes, consistent with the guidelines of confidentiality for formation.

Weather Closing

Class cancellations due to inclement weather are communicated on local radio and television broadcasts. Students can also call the SHMS weather hotline at 313-883-8780 to inquire about class cancellations or seminary closings.



Financial Aid



SACRED HEART
MAJOR SEMINARY

“Acquire but a little instruction; you will win silver and gold through her.” —Sirach 51:28

Financial Aid

Sacred Heart Major Seminary (SHMS) seeks to provide maximum financial aid from various federal, state, private and institutional sources. Available to all students, financial aid programs support SHMS' commitment in providing an authentic Catholic education to those who want to articulate the Catholic faith with confidence.

Eligibility for Federal and State Programs

To qualify for federal and state programs, a students must:

- Have a high school diploma or General Educational Development (GED) certificate, or by completing a high school education in a homeschool setting approved under state law. Be enrolled or accepted for enrollment as a regular student in an eligible degree or certificate program.
- Be registered with the Selective Service, if you are a male (you must register between the ages of 18 and 25).
- Have a valid social security number unless you are from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau.
- Sign certifying statements on the *Free Application for Federal Student Aid*(FAFSA) stating that:
 - you are not in default on a federal student loan and do not owe a refund on a federal grant and
 - you will use federal student aid only for educational purposes.
- Maintain satisfactory academic progress in college or career school.
- Be a U.S. citizen or U.S. national: You are a U.S. citizen if you were born in the United States or certain U.S. territories, if you were born abroad to parents who are U.S. citizens, or if you have obtained citizenship status through naturalization. If you were born in American Samoa or Swains Island, then you are a U.S. national OR have a Green Card, OR have an arrival-departure record (I-94) from the U.S. Citizenship and Immigration Services must show one of the following: [Refugee] [Asylum Granted] [Cuban-Haitian Entrant (Status pending)] [Parolee] OR [have battered immigrant status] You are designated as a “battered immigrant-qualified alien” if you are a victim of abuse by your citizen or permanent spouse, or you are the child of a person designated as such under Violence Against Women Act. OR Have a T-VISA: You are eligible if you have a T-Visa or a parent with a T-1 Visa.

All students of SHMS are encouraged to apply for assistance. It is our goal to make it possible for students of all levels of financial capacity to attend SHMS by awarding financial assistance in recognition of achievements, Christian service, catechetical involvement, and financial need, by providing advice about additional financing options. Through the generosity of benefactors and alumni, SHMS is able to draw from a number of resources to fit each student's particular needs and program goals.

Applying for Financial Aid

To apply for financial aid, complete the Sacred Heart Major Seminary Financial Aid Application and *Free Application for Federal Student Aid* (FAFSA). These forms assist in determining the appropriate award for each student, taking into consideration each student's financial obligations, ministry, educational background and parish, as well as his or her income.

The application forms are available from the Office of Financial Aid. Both forms are also available online at www.shms.edu. **For maximum consideration for aid, applications should be completed and submitted by February 20.**

Students seeking aid should:

- Complete the financial aid applications and return them to the Office of Financial Aid.
- Submit the government FAFSA online at www.fafsaed.gov using the SHMS school code of 002313.
- For those in the Archdiocese of Detroit, submit the Fishermen's Fund application, personal information statement and Pledge Agreement.
- Michigan residents planning to attend SHMS should list the SHMS school code as the first school on their FAFSA to ensure consideration for the Michigan Tuition Grant (for AB Philosophy students only).

After the FAFSA is successfully submitted, the U.S. Department of Education will send a Student Aid Report (SAR) to the student and the seminary. The SAR will list the Expected Family Contribution (EFC), which assists the seminary in evaluating the financial aid award. Applicants should thoroughly review the SAR to ensure all answers are correct.

Upon request, students may be required to complete a *verification* worksheet and provide signed financial documents (federal tax return, etc.). Files in verification are required to request tax transcripts and send them to the school, <https://www.irs.gov/individuals/get-transcripts>.

After the completion of all required applications, financial aid eligibility will be determined.

Financial aid is based on each student's personal criteria each year and is not automatically renewed. Both the Sacred Heart application and FAFSA must be submitted for each academic year.

Financial Aid Options

SHMS offers a variety of financial aid options to assist in meeting the needs and educational goals of students.

ASSISTANCE FOR CATECHETICAL LEADERS (ACE): SERVICE BASED

- Available to those who serve in a catechetical ministry in a parish or Catholic school in the Archdiocese of Detroit. Catechetical ministry is described as those who work as parish catechists, DREs, RCIA team, youth ministry, school religion teachers, adult faith formation programs and programs in the New Evangelization.
- Grants are applied on an annual basis evidenced by the certification form certified by the signatures of the pastor or DRE. Undergraduate and graduate rates apply.
- FORMS NEEDED: Tuition Assistance Authorization Form (ACE).
- HOW TO APPLY: Access the form on the Sacred Heart Website: www.shms.edu. Look for "Tuition Assistance for Catechetical Leaders" under the financial aid link. Submit the form to the Financial Aid Office before the first term of attendance during the academic year.

PASTORAL MINISTRY GRANT - AOD DEVELOPMENT OFFICE: NEED BASED

- Available to those seeking certification in Catechesis, Pastoral ministry or Youth Ministry.
- Apply each semester.
- FORMS NEEDED: Pastoral Ministry Grant Application (every semester); submit 1-2 months prior to the start of the semester.
- HOW TO APPLY: Request form from AOD Development Office, 313-883-8657 or contact the Office of Financial Aid.

PARISH EMPOWERMENT FUND (PEF): BASED ON LOCATION OF PARISH

- Available to anyone who works or volunteers in an eligible parish typically within the geographic boundaries of the cities of Detroit, Pontiac, and others.
- FORMS NEEDED: Applications available in spring of each year only. Awarded once annually.
- HOW TO APPLY: Call Office for Parish Life, 313-237-4696 or contact the Financial Aid Office of Sacred Heart Major Seminary.

SACRED HEART MAJOR SEMINARY INSTITUTION GRANTS AND SCHOLARSHIPS

- Various private funds from benefactors, administered by SHMS.
- Granted on an annual basis based on various factors, including financial need. Aid is awarded in June of each year prior to the start of a new academic year. Student notification is sent in early July.
- FORMS NEEDED: Every year on October 1st: FAFSA, SHMS Financial Aid Application. The Fishermen's Fund application may be filed only for those in the Archdiocese of Detroit.
- HOW TO APPLY: File your FAFSA online <https://fafsa.ed.gov/>, complete and return the Sacred Heart and Fishermen's fund applications and send them to: Sacred Heart Major Seminary, Attn: Office of Financial Aid, 2701 W. Chicago Blvd., Detroit, MI 48206.

Federal and State Assistance Programs

Students in undergraduate programs may qualify for PELL Grants, Federal Supplemental Educational Opportunity Grants, Michigan Tuition Grants and Federal Direct Loans. The FAFSA is used to qualify students for these programs of assistance.

Notification and Acceptance of Financial Aid

All students are notified of their financial award through SHMS email, and award letters are available online through the student portal, *COR*. Students must confirm acceptance of the award package within two weeks of receiving notification. Students must comply with all the requirements of the financial aid programs listed on the award letter to receive funds.

Awards may be revised if the student changes enrollment or housing status, receives aid from sources not listed on the award letter, or if amounts authorized by the awarding agency change.

Award Criteria

- All awards are applied to the student's tuition, fees, and room and board balance.
- Awards must be used in the year received.
- Federal and state awards are based on expected funds that are considered tentative until actually received.
- Completion of the verification process may decrease or increase a student's award.
- SHMS cannot guarantee substitute awards if anticipated outside sources of aid are not paid.
- Awards are subject to change if a student is offered additional aid from outside sources, and if the award total exceeds the financial need figure on the student's award notification.
- A student's award may be re-evaluated if an extreme change occurs in his or her financial circumstances. Students whose family obligations change significantly during the year should notify the Office of Financial Aid in writing.
- Students receiving financial assistance must show satisfactory academic progress, finish the program within a specified time frame, as well as complete a specified number of credits each year.

Additional criteria considered in making a financial aid award may include loan origination fees (federal direct or private loans), dependent care costs while the student attends school, special needs costs for students with disabilities, unusual household or medical costs, or private school education expenses for children in K-12. Students meeting any of these additional criteria should request a **Special Condition Form** from the Office of Financial Aid outlining the type and amounts of these expenses. Documentation supporting this form should be returned to the Office of Financial Aid for evaluation.

Federal Aid Policies

Students receiving federal financial aid must complete the semester hours for which aid has been disbursed. Failure to complete these hours will result in loss of financial aid.

- Students must attend class.
- Students must complete at least 60% of each semester to earn their full financial award.
- Federal aid award totals will be prorated for students who completely withdraw prior to completing 60% of the term.
- Students who complete 10% of the semester will earn 10% of his or her federal aid award.
- All Pell Grant funds in excess of the students earned amount must be returned to the federal government.
- If part of the Pell Grant had been returned in a refund to the student, the student would have to repay or make acceptable arrangements to repay 50% of the amount due to be returned within 45 days.
- Students who fail to make payments or acceptable payment arrangements will be ineligible for further federal financial aid until they have complied with the federal repayment requirements.
- Students withdrawing from SHMS prior to the 60% completion point of the term will be assessed full charges. The full charges are the responsibility of the student, even though there is only partial financial aid eligibility. These charges must be paid prior to enrolling in a subsequent semester.

Entrance and Exit Interviews

Students borrowing federal loans are required to complete an on-line entrance interview before their first loan can be disbursed. Students may access this site at <https://studentloans.gov>. First-time freshmen and transfer students will have a 30-day delay in the first disbursement of their federal loans.

In addition, an exit interview is mandatory upon leaving the school or dropping to less than half-time status. Go to: <https://studentloans.gov> for exit counseling. During exit counseling, the student and/or borrower is required to provide their permanent address, the name and address of an expected employer, the address of the next of kin, and any corrections to seminary records including his or her name, address, social security number, references and driver's license number.

Students with federal student loans should check their loan balances and loan information from time to time at http://www.nsls.ed.gov/nsls_SA/.

Student Loan Deferments

All students who are enrolled at least half-time (i.e., 6 credits for undergraduate students, 4 credits for graduate students) may be eligible to receive loan deferment. All deferment requests are to be submitted to the Office of the Registrar for processing. Students attending Sacred Heart for the first time are encouraged to contact the Financial Aid Office to discuss deferment of loans taken at another institution.

U.S. Department of Education's 150% Rule for Subsidized Loans

Effective July 1, 2011, the U.S. Department of Education's 150% rule for subsidized loans applies to students with federal loans as of this date and beyond. Students with federal loan indebtedness will be tracked by the Department of Education for as long as the student is enrolled to ensure the student completes his/her program in 150% of the published length of the program. If the student does not complete his/her program in this timeframe, the student will lose the interest subsidies on subsidized loans and interest will accrue as though it were an unsubsidized loan.

Since this rule only affects student loan indebtedness as of July 1, 2011, students with prior student loan indebtedness will not be tracked. If in the future the student pays off his/her loans completely, then returns to school, the student will be tracked.

Students who are attending full-time during the allotted period and go beyond the 150% of time to complete are not meeting Satisfactory Academic Progress.

For Sacred Heart Major Seminary students this rule applies as follows:

Published full-time completion:

Associate of Arts in Ministry – 2 years
Bachelor of Arts – 4 years

Completion within the 150% guidelines:

Associate of Arts in Ministry – 3 years
Bachelor of Arts – 6 years

Satisfactory Academic Progress

All students receiving financial aid must make Satisfactory Academic Progress (SAP) toward their degree or certificate. SAP is measured in two ways: by achievement of a satisfactory grade point average and by progressing in credit hours toward the degree or diploma.

Under the federal SAP policy

- A student must attain either a cumulative grade point average of at least a 2.0 or the minimum grade point average required for graduation for the degree or diploma program in which the student is enrolled.
- A student must complete his/her degree or diploma within 150% of the time normally allocated to complete the program.
- A student must make incremental progress toward the degree, completing at least two-thirds of the credits for which they enroll in at least one of the two regular academic year semesters, with either at least a 2.0 average or the minimum required for graduation for the degree or diploma program in which the student is enrolled.
- All undergraduate students must maintain at least a 2.0 cumulative grade point average by the end of their second year. All graduate students must maintain their program grade point requirements in order to receive financial aid. Please refer to the appropriate academic department section in the *Bulletin* or consult with your academic advisor.
- A student's SAP will be reviewed once each year.

Students who do not meet the SAP policy will be notified by letter, and will be put on financial aid SAP probation for the next academic term.

Probation and Appeals

If placed on probation, students will be required to meet with their academic advisors for guidance in selecting a program of study that will assist them in meeting the financial aid SAP requirements. Financial aid will continue during the probationary semester, providing all requirements for receiving aid are met.

When students successfully complete the probationary semester, they will be removed from financial aid SAP probation. If requirements of the probationary semester are not completed, financial aid will be discontinued until such time as the student meets the SAP policy requirements. These requirements can be met at SHMS or at another college or university.

Students who do not successfully complete their probationary semester and are notified of discontinuance of their financial aid may appeal the decision in writing. This correspondence should note any special circumstances that may have prevented them from making SAP and how these circumstances have been resolved in order to permit the student to be successful in future semesters.

Appeals will be reviewed by at least three professionals, and the decision of these individuals will be final. Appeals for Term II of each year must be received in the Office of the Registrar no later than the end of the second week of classes. The SAP policy shows minimum achievement standards required for continuation of federal financial aid. Requirements of individual degrees/diploma programs may be higher.



Student Costs



SACRED HEART
MAJOR SEMINARY

“Pray therefore the Lord of the harvest to send out laborers into his harvest.” —Matthew 9:38

2018 – 2019 School Year Tuition and Fees

Commuter Students Tuition & Fees

Undergraduate	
Credit hour (degree)	\$460
Audit hour	\$460
Graduate	
Credit hour (degree)	\$644
Audit hour	\$644
STL	
Credit hour (degree)	\$770
Audit hour	\$770
Room and Board	\$1,415
Fees	
Registration Fee	\$60
Late Registration Fee	\$50
Application Fee	\$30
Add/Drop Fee	\$20
Post Master Audit Rate	\$100
Examination Fee	\$85
Degree Graduation Fee	\$200
STL Graduation Fee	\$400
Diploma/Certificate Graduation Fee	\$50
Matriculation Fee	\$30
Transcript Fee	\$5
Tuition Adjustments	
Add/Drop Week	100% less \$20 fee
2nd Week	80% refund
Between 2-3 weeks	60% refund
Between 3-4 weeks	40% refund
Between 4-5 weeks	20% refund
Over 5 weeks	no adjustment

Rates are subject to change. Please visit shms.edu for current rate information.

Redemption of Reduced Rate Courses

To change a reduced rate course to a credit-course, the cost will be half of the current credit rate at the time of redemption multiplied by the number of credits being converted.

Tuition Help

Tuition assistance is available from a variety of sources to all students regardless of financial need. Contact the Office of Financial Aid or visit shms.edu to obtain an SHMS Financial Aid Application and FAFSA help.

Seminarian Tuition & Fees

College of Liberal Arts Tuition & Fees		Room and Board	
Residents per Year	\$19,780	Resident per Year	\$10,675
Per Credit Hour	\$460	Key Deposit	\$10
Per Audit Hour	\$460	Room Deposit	\$100
Examination Fee	\$85		
Application Fee	\$30		
Registration Fee	\$60		
Graduation Fee	\$200		
Non-Degree Diploma Fee	\$50		
Transcript Fee	\$5		

School of Theology Tuition & Fees		Room and Board	
Residents per Year	\$28,675	Resident per Year	\$10,675
Per Credit Hour	\$770	Key Deposit	\$10
Per Audit Hour	\$770	Room Deposit	\$100
Post Master Audit Rate	\$100		
Examination Fee	\$85		
STB Examination Fee	\$50		
Application Fee	\$30		
Registration Fee	\$60		
Graduation Fee	\$200		
Non-Degree Diploma Fee	\$50		
Transcript Fee	\$5		

Rates are subject to change. Please visit shms.edu for current rate information.

Redemption of Reduced Rate Courses

To change a reduced rate course to a credit-course, the cost will be half of the current credit rate at the time of redemption multiplied by the number of credits being converted.

Tuition Help

Tuition assistance is available from a variety of sources to all students regardless of financial need. Contact the Office of Financial Aid or visit shms.edu to obtain an SHMS Financial Aid Application and FAFSA help.

Student Costs

Academic Charges Payable at Registration

Payment for each semester is due at the beginning of the semester. Students may use cash, Visa, MasterCard, check, or money order made out to Sacred Heart Major Seminary. No student will be permitted to re-register, to receive credit for work completed, to obtain a transcript, or to receive a degree until all financial obligations have been paid in full.

Penalties

All returned checks will constitute non-payment and will be subject to a \$25.00 penalty. Late charges will be assessed when applicable.

Refunds/Adjustments

Students are required to officially drop or withdraw from a class(es) in person or in writing through the Office of the Registrar. The date the Office of the Registrar receives the request will be used to determine the amount of any adjustment of tuition after classes have begun. For financial aid purposes, when a student withdraws from a course, the last date of attendance will be considered the date of withdrawal.

Students who do not officially drop or withdraw from a course are responsible for the full tuition. Furthermore, if a student does not officially drop or withdraw from a course it will result in a failing grade. This grade will be documented on the student's academic record.

Tuition adjustments will be made according to the following schedule:

Add/Drop week	100% less \$20.00 add/drop fee
2nd week	80% refund
between 2 and 3 weeks	60% refund
between 3 and 4 weeks	40% refund
between 4 and 5 weeks	20% refund
over 5 weeks	no adjustment

In accelerated semesters (e.g. spring and summer) rate adjustments are determined proportionately.

Fees are not refundable at any time.



Admissions



SACRED HEART
MAJOR SEMINARY

“Every Christian is called to participate actively and co-responsibly in the Church’s mission of salvation in the world.” —*Called and Gifted*, USCCB

Admissions Policies

COMMUTER ADMISSIONS: College of Liberal Arts

In our mission to prepare men and women as collaborators in ministry and education, the College of Liberal Arts at Sacred Heart Major Seminary and its Institute for Lay Ministry welcome students of all ages and economic, cultural, experiential, and religious backgrounds. SHMS seeks to admit candidates who will thrive, both in their academics and their spiritual/ministerial formation, through our numerous programs. As such, the determination of admission is an individual and selective process. Each student is assessed individually in light of several factors, including but not limited to:

- Academic performance and capability
- Aptitude for collegiate study
- Recommendation
- Educational and formational goals
- ACT, SAT, or GRE scores (for certain degree programs)

Anyone interested in becoming a Catholic priest should refer to the Seminarian Admissions section of this document.

Diploma/Certificate/Unclassified Application Procedure

Prospective students who wish to be considered for admission into the Basic Diploma in Catholic Theology, Basic Diploma in Music Ministry, or the Certificate in Catholic Theology program must complete the requirements below. In addition, these requirements apply to students who wish to audit courses or take up to twelve (12) undergraduate credits without matriculating into a degree program (unclassified admission status), or need to complete prerequisite courses for future admission to the Graduate School of Theology.

- **Online Application at www.shms.edu and \$30 admission fee**
Applicants who do not have computer access will be able to complete the application form during their interview.
- **Interview with a member of the admissions staff**
The purpose of the interview is for the Office of Admissions to learn more about the prospective student's background and goals and to assist with any questions or concerns. Call 313-883-8520 to schedule an appointment. Day and evening times are available. Interviews can also be conducted via telephone.
- **Official Transcripts**
Applicants must contact each high school, college, or university at which they received academic credit to forward official transcripts. Official transcripts must be mailed or sent electronically directly from the school to SHMS. High school transcripts are required only by those applicants who have not completed any college-level coursework.

Intermediate Diploma Application Procedure

Men who have completed their Basic Diploma in Catholic Theology (or Pastoral Ministry) and have been admitted into the Permanent Diaconal Formation Program with the Archdiocese of Detroit are eligible to apply for admission into the Intermediate Diploma in Diaconal Studies program. Students must submit a Readmission/Change of Program Form with the accompanying matriculation fee.

Undergraduate Degree Application Procedure

In order to be considered for admission to a degree program within the undergraduate College of Liberal Arts, all new and transfer commuter students must complete the following requirements:

- **Online application at www.shms.edu and \$30 admission fee**
Applicants who do not have computer access will be able to complete the application form during their interview.
- **Interview with a member of the admissions staff**
The purpose of the interview is for the Office of Admissions to learn more about the prospective student's background and goals and to assist with any questions or concerns. Call 313-883-8520 to schedule an appointment. Day and evening times are available.
- **Two recommendation forms**
Applicants must have the recommendation forms or letters completed by persons (e.g., pastor, co-worker, teacher) capable of assessing whether or not they would be a suitable candidate for their desired program. Recommendations from family members or friends will not be accepted. One recommendation should be from someone in parish leadership.
- **Official transcripts**
Applicants must contact each college or university from which they received academic credit and request official transcripts. Official transcripts must be mailed or sent electronically directly from the school to SHMS. High school transcripts are required only for those applicants who have not completed any college-level coursework.
- **Essay/Statement of Intent**
In approximately 500 words or one page, applicants should provide a brief biographical sketch of personal and spiritual growth, describe the circumstances which have led him/her to apply, explain the reasons for choosing the program applied for, and list some of his/her goals upon completion of the program. This essay can be printed and submitted in person, via email, or via mail.

Program-Specific Requirements

Certificate in Catholic Theology:

- High-school diploma with a 2.5 GPA on a 4-point system or a GED score of at least 50.
- Involvement in some parish ministry.
- As a demonstration of aptitude for collegiate study, CCT applicants have the option of providing either (1) whenever possible official transcripts of previous academic work, or (2) when not reasonably available unofficial documentation of previous academic work accompanied by the applicant's written attestation that the provided documentation represents a complete and accurate record of his/her high school or collegiate academic history. Applicants to the CCT program who subsequently seek further studies beyond the CCT will be required to meet the published admissions requirements of the new program/unclassified status.

Basic Diploma in Catholic Theology:

- High-school diploma with a 2.5 GPA on a 4-point system or a GED score of at least 50.
- Involvement in some parish ministry.

Basic Diploma in Music Ministry:

- High-school diploma with a 2.5 GPA on a 4-point system or a GED score of at least 50.
- A basic competency in the student's major instrument, demonstrated through an audition

- with the director of music.
- Involvement in a parish music program.

Intermediate Diploma in Diaconal Studies:

- Completion of the Basic Diploma in Catholic Theology (formerly Pastoral Ministry) and acceptance into the Permanent Diaconate Formation Program by the Archdiocese of Detroit.

Associate of Arts in Ministry:

- High-school diploma with a 2.5 GPA on a 4-point system or a GED score of at least 50.
- Transfer students, in addition to above, must have a college GPA of 2.5 on a 4-point system.
- Satisfactory ACT or SAT scores (ACT scores are preferred) may be required for students who do not possess previous college credit.

Bachelor of Arts in Philosophy or Bachelor of Arts in Pastoral Theology

- High-school diploma with a 2.5 GPA on a 4-point system or a GED score of at least 50.
- Transfer students, in addition to the above, must have a college GPA of 2.5 on a 4-point system.
- Satisfactory ACT or SAT scores (ACT scores are preferred) may be required for students who do not possess previous college credit.

Bachelor of Philosophy

- A bachelor's degree or its equivalent (which includes demonstrated competency in oral communication, writing, research, and a course in psychology or sociology, as determined by the dean of studies) with a 2.5 GPA on a 4-point system.

Provisional Admission

Provisional admission may be offered to applicants who:

- Have not completed all the necessary application requirements.
- Do not meet the academic standards for their desired course of study but whose maturity and seriousness of purpose demonstrate the possibility of success.

Students in this status have one semester to either:

- Complete the necessary application requirements to the satisfaction of the director of admissions, or
- Demonstrate Satisfactory Academic Progress (SAP) per the discretion of the dean of studies.

The period of provisional admission for application issues may be extended at the discretion of the appropriate admissions committees or the dean of studies. The conditions of provisional admission will be expressly stated in the acceptance letter.

Full Admission

Full admission grants the student full standing in the program to which he/she applied.

Unclassified Admission

Students who have not yet decided on a particular course of study may choose to apply as an unclassified undergraduate student, and matriculate into a program at a later date. Students should be aware that a maximum of 12 credits earned as an unclassified student can be applied toward a course of study. At the discretion of the dean of studies, students who do not matriculate into a

course of study after earning 12 credits may have their admissions status reconsidered.

A student who has graduated from a program and wishes to continue to take classes as an unclassified student must seek the approval of the dean of studies.

International Student Admissions

International students who are not residents of the United States or its territories and who wish to apply for admission to SHMS must have a valid non-immigrant visa status. As such, they are required to complete the following additional requirements as part of the application procedures:

1. Copy of valid passport and current visa.
2. Official notarized or certified statement from the student's bank showing available funds sufficient to meet annual expenses. All financial statements must be dated within the past three (3) months to be considered valid.
3. At the discretion of the director of admissions, students who have attended post-secondary education at a foreign institution may be required to request a "Course-by-Course Evaluation" from one of the following two agencies:
 - World Educational Services: <http://www.wes.org/fees/evaltypes.asp>
 - Educational Credential Evaluators:
<http://www.ece.org/main/content=EvaluationServices&SubSite=1&LeftNav=2#CBC>Students who attended a pontifical institution in Rome need not request a "Course-by-Course Evaluation"; however, official transcripts from these institutions must be submitted.
4. If the applicant's native language is not English, he/she may be required to take the Test of English as a Foreign Language (TOEFL) or the Michigan English Language Assessment Battery (MELAB). The Office of Admissions will make the final determination whether the TOEFL or MELAB will be required for an applicant. The dean of studies reserves the right to waive the TOEFL or MELAB requirement.
 - Students must achieve a score of 550 or above on the paper-based TOEFL; 213 or above on the computer-based TOEFL; 83 or above on the Internet-based TOEFL; or 85 or above on the MELAB.
 - When making arrangements for either examination, applicants should request that test results be forwarded to Sacred Heart Major Seminary, Office of Admissions, 2701 Chicago Blvd., Detroit, MI 48206 USA.

Once the student has been officially admitted, an acceptance letter and I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student Status) will be issued. All international students must have a SEVIS generated I-20 issued by an educational institution approved by the Department of Homeland Security, which he or she should submit when applying for an F-1 student visa. The student is responsible for paying the SEVIS I-901 visa fee and applying for the F-1 visa through a United States Embassy or Consulate in his or her home country.

International Transfer Students: Students who currently hold an F-1 visa and who are transferring from another academic institution within the United States to SHMS will, in addition to the above, also have to present:

- Copy of the I-94 card
- Copy of current I-20
- Official transcripts from all U.S. colleges or universities attended

Enrollment Requirements: In order to maintain their F-1 visa status, international students must be enrolled in a full-time course of study. Full-time status is defined as twelve (12) credits or more per semester as an undergraduate student or nine (9) credits or more as a graduate student.

EXCEPTION: Canadian “border commuter students”, who are registered as such with an F-3 status, may enroll in a part-time course load provided that the reduced load is consistent with the student’s approved course of study.

Permanent Residents: Students must present a copy of their passport and copies of both front and back sides of their federal Permanent Resident card (green card).

International Student Application Deadlines:

Fall Semester (September – December)	May 1
Winter Semester (January – April)	September 1
Spring Semester (May – June)	January 2
Summer Semester (June-August)	February 1

Applications received after the above deadlines will be deferred to the next semester, if appropriate.

Readmission

Students who have attended SHMS but have not enrolled in a class for over three academic years must apply for readmission. The Office of Admissions reserves the right to determine if readmission is required based on the above requirements. In order to be considered for readmission, students must complete the following:

- A Readmission/Change of Program Form accompanied by the \$30 readmission fee. This application should include the reasons for withdrawal and why the student feels he/she is able to return at this time. Incomplete forms will not be accepted by the Admissions Committee.
- Any documents required for the program into which the student wishes to be readmitted. These documents must be submitted at the time of readmission.

Students who have attended other colleges and/or universities since their most recent enrollment at Sacred Heart must submit an official transcript from each college or university attended to the Office of Admissions before a readmission decision will be made.

Students who took courses at a reduced tuition rate (i.e. numeric grades on transcript) must convert these classes to full-credit courses in order for them to apply to a degree or diploma program. Please refer to the “Student Costs” section of this bulletin for further information. A student who previously studied as a seminarian must petition and obtain written approval from the current Rector.

International Students: Please refer to the International Student Admission policies.

All readmission materials must be received by the stated admission deadlines.

Ordinarily, students must have at least a cumulative 2.5 GPA at SHMS in order to be considered for readmission. If a student has less than a cumulative 2.5 GPA, the student must also submit a recommendation form completed by a previous instructor. Readmitted students are matriculated into the program governed by the *Bulletin* in effect at the time of readmission and as specified in the admission letter.

Guest Status

Students who wish to earn undergraduate credits to be applied toward a program at another institution of higher education in which they are currently enrolled may be admitted to guest status in the College of Liberal Arts by the registrar. In order to gain guest student status, a student must have at least a 2.5 GPA at his/her home institution. The Michigan Uniform Undergraduate Guest Application form must be completed prior to enrollment and submitted to the Office of the Registrar. A guest student is considered active for the term dates listed on his/her application.

High School Student Dual-Enrollment/High School Graduate under 18 years of age

High school students of superior ability who have completed their junior year as well as students under the age of 18 who have a high school diploma or GED may be admitted as special students to Sacred Heart Major Seminary under Early Enrollment status. In extremely rare cases, the dean of studies and the dean of the Institute for Lay Ministry may allow a student who has completed his/her sophomore year to be admitted, provided the student possesses an outstanding social and intellectual character; these cases are an anomaly and is not the practiced norm. High school students may earn college credit (maximum of six credit hours per semester in lower division courses) at SHMS while concurrently completing high-school graduation requirements. All credits earned under Early Enrollment status may be applied toward a diploma or degree program. The following requirements must be submitted prior to enrolling:

1. Letter of approval from a parent or legal guardian.
2. Letter of permission from a high school principal or guidance counselor indicating a scholastic standing of 3.0 or better.
3. Official high school transcript.
4. Personal interview with the director of admissions prior to admission; an interview with the director of admissions, the dean of the Institute for Lay Ministry, and the dean of studies is required for students who have just completed their sophomore year of study.

Students who wish to continue enrollment following high school must complete all standard undergraduate admission requirements as listed above, including all application forms and procedures.

English Language Competency

If the applicant's native language is not English, he/she may be required to take the Test of English as a Foreign Language (TOEFL) or the Michigan English Language Assessment Battery (MELAB). The Office of Admissions will make the final determination whether the TOEFL or MELAB will be required for an applicant. Students must achieve a score of 550 or above on the paper-based TOEFL; 213 or above on the computer-based TOEFL; 83 or above on the Internet-based TOEFL; or 85 or above on the MELAB. When making arrangements for either examination, the applicant should request that test results be forwarded to Sacred Heart Major Seminary, Office of Admissions, 2701 Chicago Blvd., Detroit, MI 48206 USA. The dean of studies reserves the right to waive the TOEFL or MELAB requirement.

Transfer of Credits

It is the responsibility of the student to authorize and request that academic records and transcripts be sent to SHMS. All records and transcripts must be received prior to registration. All transfer credits:

1. Must be earned at a post-secondary institution that complies with one of the following: is accredited by ATS; is accredited by an accreditor recognized by the Council for Higher Education Accreditation (CHEA); is recognized by the appropriate accrediting body of Canada; is recognized by the Congregation for Catholic Education (affiliation or aggregation inclusive).

2. Earned as developmental courses (below 100 level) are not transferrable.
3. Must represent work that is applicable to the student's chosen course of study.
4. Must represent work that is substantially equivalent in quality and quantity to the work for which it is to be substituted at SHMS.
5. Must have a passing grade of C (2.0) or better. Courses graded on a pass/fail basis are not eligible for transfer credit.
6. Will be recorded on the student's transcript with the grade of TR.
7. Will not affect the student's GPA at SHMS.
8. Must be approved by the dean of studies, assistant dean of studies, or registrar.

Transfer students should be aware that every degree program has a minimum number of credits which must be earned at SHMS. Applicants should consult the requirements of their desired course of study before applying.

Change of Program

All undergraduate students who wish to change or matriculate into a different course of study within the College of Liberal Arts must:

- Submit a Readmission/Change of Program Form and corresponding \$30 processing fee, indicating the reasons for the request and the student's goals upon completion of the new program. Incomplete forms will not be accepted by the Undergraduate Admissions Committee.
- Submit additional admissions documents as required for the specific degree program being sought.
- Submit a recommendation form completed by a previous instructor (for students with a cumulative GPA less than 2.5 in previous academic work).
- Petition and obtain written approval from the current Rector (for students who previously studied as a seminarian).

Once all required materials have been received, the appropriate admissions committee will review the request. Students will be admitted into the program governed by the *Bulletin* in effect for the new program at the time of acceptance and as specified in the acceptance letter.

Undergraduate students are allowed to matriculate into only one undergraduate program at a time. Further, undergraduate students can change program matriculation only when seeking to matriculate into a higher credential. No student may apply for graduation from a program in which he/she is not currently matriculated. Any exceptions to this policy must be approved by the dean of studies.

Application Deadlines

Undergraduate admissions applications and additional materials are due on the deadline date published in the Academic Calendar.

Notification of Admission

Once all required application materials have been received, the Undergraduate Commuter Admissions Committee will review the application. Applicants can expect to receive written notification, by email and regular mail, from the Office of Admissions regarding their admission status. Applicants who have questions regarding their admissions status can call the Office of Admissions at 313-883-8520.

COMMUTER ADMISSIONS: Graduate School of Theology

The priests, seminarians, deacons, religious and lay men and women who are graduate students at SHMS today are being formed as leaders for the New Evangelization tomorrow. Thus, the Graduate School of Theology holds its students to high standards of academic progress and formational integrity. While SHMS welcomes a diverse body of students, admission to the graduate and post-graduate programs is selective. The respective admissions committees consider every application individually and weigh a variety of factors.

Any man interested in becoming a Catholic priest should refer to the Seminarian Admissions section of this document.

Unclassified Graduate Application Procedure

New students who wish to audit courses or take up to twelve (12) graduate credits without matriculating into a degree program must complete the following requirements:

- **Online application at www.shms.edu**
Applicants who do not have computer access will be able to complete the application form during their interview.
- **Official transcripts**
Applicants must contact each college or university from which they received academic credit and request official transcripts. Official transcripts must be mailed or sent electronically directly from the school to SHMS.
- **Interview with a member of the admissions staff**
The purpose of the interview is for the Office of Admissions to learn more about the prospective student's background and goals and to assist with any questions or concerns. Call 313-883-8520 to schedule an appointment. Day and evening times are available.
- **Valid GRE General Test scores**
All applicants who have not completed the Graduate Record Exam (GRE General Test) within the last five years must arrange to take the test and have the scores forwarded to SHMS (school code: 2692). Test scores must be received by SHMS directly from the test administrator. The committee considers the Verbal Reasoning and Analytic Writing scores in conjunction with a variety of other factors. The committee has no minimum scores, nor does it factor the Quantitative Reasoning score in any way. For test information, including scheduling to take the exam at a local testing center, go to www.ets.org/gre. The GRE may be waived by the director of admissions, in accordance with committee-approved standards, based on prior graduate level coursework earned at an institution accredited by ATS and/or by an accreditor recognized by the Council on Higher Education Accreditation (CHEA).

Graduate Certificate/Diploma/Degree Application Procedure

In order to be considered for admission into a degree program within the Graduate School of Theology, all applicants must complete the following requirements:

- **Online application at www.shms.edu**
Applicants who do not have computer access will be able to complete the application form during their interview.
- **Interview with a member of the admissions staff**
The purpose of the interview is for the Office of Admissions to learn more about the prospective student's background and goals and to assist with any questions or concerns.

- Call (313) 883-8520 to schedule an appointment. Day and evening times are available.
- **Two recommendation forms**
Applicants must have the recommendation forms or letters completed by persons (e.g. pastor, co-worker, teacher) capable of assessing whether or not they would be suitable candidates for their desired program. Recommendations from family members or friends will not be accepted by the Graduate Admissions Committee. Ideally, one recommendation form or letter should be from a former professor who can evaluate the applicant's aptitude for graduate study.
 - **Official Transcripts**
Applicants must contact each college or university from which they received academic credit and forward official transcripts. Official transcripts must be mailed or sent electronically directly from the school to SHMS.
 - **Essay/Statement of Intent**
In approximately 500 words (or one page), applicants should provide a brief biographical sketch of personal and spiritual growth, describe the circumstances which have led him/her to apply, explain the reasons for choosing the program applied for, and list some of his/her goals upon completion of the program. This essay can be printed and submitted in-person, via email, or via mail.
 - **Valid GRE General Test scores**
All applicants who have not completed the Graduate Record Exam (GRE General Test) within the last five years must arrange to take the test and have the scores forwarded to SHMS (school code: 2692). Test scores must be received by SHMS directly from the test administrator. The committee considers the Verbal Reasoning and Analytic Writing scores in conjunction with a variety of other factors. The committee has no minimum scores, nor does it factor the Quantitative Reasoning score in any way. For test information, including scheduling to take the exam at a local testing center, go to www.ets.org/gre. The GRE may be waived by the director of admissions, in accordance with committee-approved standards, based on prior graduate level coursework earned at an institution accredited by ATS and/or by an accreditor recognized by the Council on Higher Education Accreditation (CHEA).

Program-Specific Requirements:

Master of Arts in Theology (MA)/Master of Arts in Pastoral Studies (MAPS)/Graduate Diploma:

- A bachelor's degree earned at a post-secondary institution that complies with one of the following: is accredited by ATS; is accredited by an accreditor recognized by the Council for Higher Education Accreditation (CHEA); is recognized by the appropriate accrediting body of Canada; is recognized by the Congregation for Catholic Education (affiliation or aggregation inclusive). The applicant must have a cumulative GPA of at least 2.5 with an appropriate background in theology and philosophy.

Those students who do not have a background in theology or philosophy can be granted admission as an unclassified undergraduate student, and would be required to complete the following undergraduate courses or their equivalents:

- THE 400 - Theological Foundations I
- THE 405 – Theological Foundations II
- THE 249 – Introduction to Sacred Scripture
- PHL 400 – Philosophical Foundations I
- PHL 405 – Philosophical Foundations II

The determination of any course equivalencies to these prerequisites will be at the discretion of the Office of Dean of Studies at the time of initial application.

MAPS Additional Requirements:

- Permanent Diaconate: Acceptance into Diaconate Formation.
- All other commuter students: Formation application with signed recommendation from current pastor.
- A battery of inventories administered by appointment only. Call 313-883-8520 to schedule an appointment.

Baccalaureate in Sacred Theology (STB)

- A four-year degree from a college or university accredited by ATS or an accreditor recognized by the Council for Higher Education Accreditation consisting of a minimum of two years in the study of philosophy, including logic, ancient, medieval, modern, and contemporary philosophy, epistemology, nature, ethics, philosophical anthropology, metaphysics, and political philosophy.
- A letter of support from the proper ecclesiastical authority (i.e., diocesan bishop or religious superior).
- Admission is restricted to those who are going to be ordained to the priesthood and those who are already ordained.

Post-Graduate Certificate in the New Evangelization

- Completion of a Master of Arts in Theology, or Master of Arts in Pastoral Studies, or Master of Divinity (MDiv), or Baccalaureate in Sacred Theology (STB) or the equivalent from an accredited Catholic institution with a 2.5 cumulative grade point average.

Licentiate in Sacred Theology (STL)

- Admission is restricted to ordained priests.
- Baccalaureate in Sacred Theology (STB) or Master of Divinity (MDiv) or the equivalent from an accredited Catholic institution. Those who have obtained a MA in Catholic theology can satisfy the STB prerequisite by having their theological preparation evaluated by the dean of studies and fulfilling specific requirements. A maximum of 15 credits may be applied toward the degree from other institutions or from other credit earning options.
- Reading ability in Latin and one modern language other than English. (Greek /Hebrew is also recommended for those planning further studies in Scripture or biblical theology.)
- Writing sample of 15-20 pages or more demonstrating the student's aptitude and capacity for research. This would normally be from previous academic work. This sample will be evaluated by the STL Admissions Committee.
- Letter of support from the proper ecclesiastical authority (i.e., diocesan bishop or religious superior).

Students who are accepted without the necessary program-specific requirements are accepted provisionally and must complete the requirements within the first year of admittance to the certificate or degree programs

Provisional Admission

Provisional admission is commonly offered to applicants who:

- Need to take prerequisite courses prior to admission (see degree admission requirements).
- Have not completed all the necessary application requirements.
- Do not meet the academic standards for their desired course of study but whose maturity and seriousness of purpose demonstrate the likelihood of success.

Students in this status have one semester to either:

- Have satisfactorily completed prerequisite courses.
- Complete the necessary application requirements to the satisfaction of the director of admissions.
- Demonstrate Satisfactory Academic Progress (SAP) per the discretion of the dean of studies.

The period of provisional admission for application issues may be extended at the discretion of the appropriate admissions committees or the dean of studies. The conditions of provisional admission will be expressly stated in the acceptance letter.

Full Admission

Full admission grants students full standing in the program to which they applied.

Unclassified Graduate Admission

Students who have not yet decided on a particular course of study may choose to apply as an unclassified graduate student and matriculate into a course of study at a later date. Students should be aware that a maximum of 12 credits earned as an unclassified student can be applied toward a course of study. At the discretion of the dean of studies, students who do not matriculate into a course of study after earning 12 credits may have their admissions status reconsidered.

A student who has graduated from a program and wishes to continue to take classes as an unclassified student must seek the approval of the dean of studies.

International Student Admissions

International students who are not residents of the United States or its territories and who wish to apply for admission to SHMS must have a valid non-immigrant visa status. As such, they are required to complete the following additional requirements as part of the application procedures:

1. Copy of valid passport and current visa.
2. Official notarized or certified statement from the student's bank showing available funds sufficient to meet annual expenses. All financial statements must be dated within the past three (3) months to be considered valid.
3. At the discretion of the director of admissions, students who have attended post-secondary education at a foreign institution may be required to request a "Course-by-Course Evaluation" from one of the following two agencies:
 - World Educational Services: <http://www.wes.org/fees/evaltypes.asp>
 - Educational Credential Evaluators:
<http://www.ece.org/main/content=EvaluationServices&SubSite=1&LeftNav=2#CBC>Students who attended a pontifical institution in Rome need not request a "Course-by-Course Evaluation"; however, official transcripts from these institutions must be submitted.
4. If the applicant's native language is not English, he/she may be required to take the Test of English as a Foreign Language (TOEFL) or the Michigan English Language Assessment Battery (MELAB). The Office of Admissions will make the final determination whether the TOEFL or MELAB will be required for an applicant. The dean of studies reserves the right to waive the TOEFL or MELAB requirement.
 - Students must achieve a score of 550 or above on the paper-based TOEFL; 213 or above on the computer-based TOEFL; 83 or above on the Internet-based TOEFL; or 85 or above on the MELAB.
 - When making arrangements for either examination, applicants should request that test results be forwarded to Sacred Heart Major Seminary, Office of Admissions, 2701 Chicago Blvd., Detroit, MI 48206 USA.

Once the student has been officially admitted, an acceptance letter and I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student Status) will be issued. All international students must have a SEVIS generated I-20 issued by an educational institution approved by the Department of Homeland Security, which he or she should submit when they are applying for an F-1 student visa. The student is responsible for paying the SEVIS I-901 visa fee and applying for the F-1 visa through a United States Embassy or Consulate in his or her home country.

International Transfer Students: Students who currently hold an F-1 visa and who are transferring from another academic institution within the United States to SHMS will, in addition to the above, also have to present:

- Copy of the I-94 card
- Copy of current I-20
- Official transcripts from all U.S. colleges or universities attended

Enrollment Requirements: In order to maintain their F-1 visa status, international students must be enrolled in a full-time course of study. Full-time status is defined as twelve (12) credits or more per semester as an undergraduate student or nine (9) credits or more as a graduate student.

EXCEPTION: Canadian “border commuter students”, who are registered as such with an F-3 status, may enroll in a part-time course load provided that the reduced load is consistent with the student’s approved course of study.

Permanent Residents: Students must present a copy of their passport and certified copies of both front and back sides of their federal Permanent Resident card (“green card”).

International Student Application Deadlines:

Fall Semester (September – December)	May 1
Winter Semester (January – April)	September 1
Spring Semester (May – June)	January 2
Summer Semester (June-August)	February 1

Applications received after the above deadlines will be deferred to the next semester, if appropriate.

Readmission

Students who have attended SHMS but have not enrolled in a class for over three academic years must apply for readmission. The Office of Admissions reserves the right to determine if readmission is required based on the above requirements. In order to be considered for readmission, students must complete the following:

- A Readmission/Change of Program Form accompanied by the \$30 readmission fee. This application should include the reasons for withdrawal and why the student feels he/she is able to return at this time. Incomplete forms will not be accepted by the Admissions Committee.
- Any documents required for the program into which the student wishes to be readmitted. These documents must be submitted at the time of readmission.
- Students who have attended other colleges and/or universities since their most recent enrollment at Sacred Heart must submit an official transcript from each college or university attended to the Office of Admissions before a readmission decision will be made.

Students who took courses at a reduced tuition rate (i.e. numeric grades on transcript) must convert these classes to full-credit courses in order for them to apply to a degree or diploma program. Please refer to the “Student Costs” section of this bulletin for further information.

A student who previously studied as a seminarian must petition and obtain written approval from the current Rector.

International Students: Please refer to the International Student Admission policies. All readmission materials must be received by the stated admission deadlines.

Ordinarily, students must have at least a cumulative 2.5 GPA at SHMS in order to be considered for readmission. If a student has less than a cumulative 2.5 GPA, the student must also submit a recommendation form completed by a previous instructor. Readmitted students are matriculated into the program governed by the *Bulletin* in effect at the time of readmission and as specified in the admission letter.

Concurrent Dual-Degree Enrollment

A student may apply to the appropriate admissions committee to be accepted into a second degree program. If accepted, the student must complete all the requirements of both degree programs, but may apply a limited number of credits from the first degree toward the second degree. Concurrent dual-degree enrollment must meet the following guidelines:

1. No more than half of the required hours from the first degree may be transferred toward the second degree. Thus, MA students may transfer not more than 20 hours; MAPS students not more than 24 hours; MDiv students not more than 55 hours. Transfer credits, however, may not exceed the guidelines identified in number 2 below.
2. Not more than half of the degree credits required for the second degree may be granted by credits applied from the first degree. Thus, a maximum of 20 hours may be applied toward an MA concurrent degree; a maximum of 24 hours may be applied toward an MAPS concurrent degree; a maximum of 55 hours toward an MDiv concurrent degree. Transfer credits may not exceed the guidelines identified in number 1 above.
3. Students must maintain the GPA of the second degree program as computed on the basis of courses taken for that degree.
4. Students must complete the language, formation and integrating studies requirements (if any) of the second degree program and must pay for these at the current credit rate (those courses are not to be used as elective credit in the first degree program).
5. Students must complete the second degree program in the requisite time period for matriculation into the second degree program.

Subsequent Dual-Degree Enrollment

A student who has completed one degree program in the SHMS Graduate School of Theology may apply to the appropriate degree committee for another degree program. To complete this second degree, the student may credit toward the second program coursework completed during the first degree, if those courses were completed within ten years prior to the matriculation into the second degree program and as long as all the guidelines mentioned in the concurrent dual-degree enrollment policy are followed.

Note: If the subsequent degree a student is seeking is the STB or the STL, the concurrent dual-degree enrollment policy does not apply as these degrees are awarded by the Pontifical University of St. Thomas Aquinas (*Angelicum*).

Change of Program

All graduate students who wish to change or matriculate into a different course of study within the Graduate School of Theology must:

- Submit a Readmission/Change of Program Form and corresponding \$30 processing fee

indicating the reasons for the request and the student's goals upon completion of the new program. Incomplete forms will not be accepted by the Graduate Admissions Committee.

- Submit additional admissions documents as required for the specific degree program being sought.
- Submit a recommendation form completed by a previous instructor (for students with a cumulative GPA less than 2.5 in previous academic work).
- Petition and obtain written approval from the Rector (for students who previously studied as a seminarian).

Once all required materials have been received, the appropriate Admissions Committee will review the request. Students will be admitted into the program governed by the *Bulletin* in effect for the new program at the time of acceptance and as specified in the acceptance letter.

Guest Status

A guest student is any student who has matriculated at another graduate institution and who wishes to take a graduate course at SHMS. In order to gain guest student status, a student must have at least a 2.5 GPA at his/her home institution. A completed Michigan Intercollegiate Graduate Studies (MIGS) form, or its equivalent, must be submitted to the Office of the Registrar prior to enrolling. A guest student is considered active for the term dates listed on his/her application.

English Language Competency

If the applicant's native language is not English, he/she may be required to take the Test of English as a Foreign Language (TOEFL) or the Michigan English Language Assessment Battery (MELAB). The Office of Admissions will make the final determination whether the TOEFL or MELAB will be required for an applicant. Students must achieve a score of 550 or above on the paper-based TOEFL; 213 or above on the computer-based TOEFL; 83 or above on the Internet-based TOEFL; or 85 or above on the MELAB. When making arrangements for either examination, the applicant should request that test results be forwarded to Sacred Heart Major Seminary, Office of Admissions, 2701 Chicago Blvd., Detroit, MI 48206 USA. The dean of studies reserves the right to waive the TOEFL or MELAB requirement.

Transfer of Credits

It is the responsibility of the student to authorize and request that academic records and transcripts should be sent to SHMS. All records and transcripts must be received prior to registration. All transfer credits:

1. Must be earned at a post-secondary institution that complies with one of the following: is accredited by ATS; is accredited by an accreditor recognized by the Council for Higher Education Accreditation (CHEA); is recognized by the appropriate accrediting body of Canada; is recognized by the Congregation for Catholic Education (affiliation or aggregation inclusive).
2. Must represent work that is applicable to the student's chosen course of study.
3. Must represent work that is substantially equivalent in quality and quantity to the work for which it is to be substituted at SHMS.
4. Must have a passing grade of C (2.0) or better. Courses graded on a pass/fail basis are not eligible for transfer credit.
5. Will be recorded on the student's transcript with the grade of TR.
6. Will not affect the student's GPA at SHMS.
7. Must be approved by the dean of studies, assistant dean of studies, or registrar.

Transfer students should be aware that every degree program has a minimum number of credits that must be earned at SHMS. Applicants should consult the requirements of their desired course of study before applying.

Application Deadlines

Graduate admissions applications and additional materials are due on the deadline date published in the Academic Calendar.

Notification of Admission

Once all required application materials have been received, the Graduate Commuter Admissions Committee will review the application. Applicants can expect to receive written notification, by email and regular mail, from the Office of Admissions regarding their admission status. Applicants who have questions regarding their admissions status can call the Office of Admissions at 313-883-8520.

SEMINARIAN ADMISSIONS

With due regard for the dignity of the priesthood, the purpose of an admission process is to discern whether an applicant possesses the necessary qualities to begin a program of discernment and formation for the priesthood (cf. *Program of Priestly Formation*, 34). The admissions committee should proceed, therefore, with prudence and a sense of responsibility on behalf of the Church. For their part, applicants should be encouraged to participate with a high degree of transparency and honesty.

Requirements for Admission

Anyone interested in enrolling at SHMS as a candidate for the Catholic priesthood must first contact the Archdiocese of Detroit Vocations Office 313-237-5875 or the vocations office of his home diocese or religious institute. The appropriate vocations officer collaborates with the seminary during an applicant's admission process.

Admission Requirements for all Applicants

- Letter of sponsorship by diocese or religious superior, or eparchy.
- Letter of financial support by diocese, religious superior, or eparchy.
- Application form,⁴ less than one year old, including certification of freedom from canonical irregularities and impediments (signed or initialed by vocation director).
- Two passport size photographs.
- Official transcripts from all high schools and colleges attended, sent directly from these institutions to SHMS Office of the Registrar.
- Certificates of Baptism and Confirmation recently issued with seals.
- Reports from physical medical and dental exams.⁵

⁴ For an applicant from outside of the Archdiocese of Detroit, the application form from his home arch/diocese may be substituted. In these instances, the applicant should make sure that all the information required by the seminary application form is included.

⁵ Should include the following:

- Medical Information Form (i.e. medical history) completed by applicant.
- Medical Examination Form completed by physician. The exam must include a list of immunizations, including TB and HIV test results.
- Dental Examination Form completed by dentist.

⁶ A psychological assessment that is more than two years old is usually not considered valid. Special exception may be made with an agreement between the vocation director and the Seminary. Application files cannot be reviewed without this assessment.

- Psychological assessment.⁶
- Three to five letters of recommendation from those who know applicant well (priests, employers, teachers, etc.). One letter must be from current pastor. Letters of recommendation from family members or friends will not be accepted.
- The most recent annual evaluation report from any seminary previously attended and from any religious institute the applicant may have joined.
- Certificate attesting to training in Protecting God's Children (VIRTUS or similar program)
- A certified copy of driving record.
- A criminal background check or letter from diocese, religious order, eparchy, or from the Safe Environments office confirming a clear criminal background check and the date it was performed.
- If the applicant served in the military, then his discharge papers must be provided.
- For those for whom English is a second language a TOEFL score in the range of 650-700.
- If the applicant is not a U.S. citizen, documentation of immigration status as a student is required.

Additional Admission Requirements for College Seminarians – Bachelor of Arts

Admission of seminarians to the College and Pre-Theology is the responsibility of the Undergraduate Seminarian Admissions Committee. When an applicant is deficient in meeting a criterion for admission, the committee may admit him on probation.

- For a freshman, a high school diploma showing graduation with a 2.5 GPA on a 4-point system or a GED score of at least 50.
- For transferring students, in addition to the above, a college GPA of 2.5 on a 4-point system.
- ACT or SAT scores.

Additional Admission Requirements for Pre-Theology Seminarians – Bachelor of Philosophy (or other degree as appropriate)

- A bachelor degree or its equivalent (which includes demonstrated competency in oral communication, writing and research, and a course in psychology or sociology) with a minimum GPA of 2.5 on a 4-point system.

Additional Admission Requirements for the Graduate School of Theology – Master of Divinity and/or Sacred Theology Baccalaureate

Admission to the Master of Divinity program and/or the STB program is the responsibility of the Theology Admissions Committee made up of the rector, dean of studies, dean of formation, director of graduate seminarians, and the graduate spiritual director. A priesthood candidate may not be accepted into the graduate School of Theology without having been in a seminary formation program for at least one year. Additional admission requirements include:

- A bachelor degree from an accredited college or university (2.5 cumulative GPA).
- A minimum of 40 semester hours in philosophy and 12 in theology as required by the Program of Priestly Formation.
- One year (two semesters) of Latin; a course in psychology or sociology.
- Most recent annual evaluation report from seminary previously attended.
- Scores from the Graduate Record Examination (GRE). Minimum scores are set by the seminarian admissions committee.

- Due to the field education required in the program, the applicant should possess a valid U.S. driver's license.

Psychological Testing and Report

- Prior to testing, the applicant should be informed that the resulting report will be viewed, upon his consent, by the vocation director, seminarian admissions committee, vice rector and rector.
- Objective instruments that assess the applicant according to norms are required to be utilized, in particular, the Minnesota Multiphase Personality Inventory II.
- Projective instruments that assess the unconscious dimension may be utilized, especially TAT (Thematic Apperception Test) as scored with SCORS.
- A clinical interview conducted by the testing psychologist.
- The applicant should receive a copy of the report and have the opportunity to discuss it with his respective vocation director and/or the testing professional.

Recommendations

- The letter from the vocation director of the sponsoring diocese, religious community, or eparchy should give a clear recommendation of the applicant. The letter should summarize what the vocation director (or Diocesan Vocations Committee) views as the applicant's strengths and growth areas.
- The applicant must obtain a letter of recommendation from his current pastor. The letter should attest to the applicant's integrity and suitability for priesthood, as well as his involvement in his parish.
- A letter of recommendation from an administrator or teacher of the last school attended by the applicant should attest to the applicant's suitability to pursue an undergraduate and/or a graduate curriculum.
- If applicable, the applicant should request a letter of recommendation from his current or last employer. The letter should attest to the applicant's integrity and dependability.

ASSESSMENT OF APPLICANTS TO COLLEGE AND PRE-THEOLOGY

Spiritual Development

- An applicant should give evidence of a habit of prayer and active participation in the Eucharist and the Sacrament of Reconciliation. Regular Sunday attendance at Mass and a prayer life that involves some regular meditation on the Scripture and conversational prayer are expected at a minimum.
- He should be able to attest to the life of a disciple: conscious faith in Christ; basic understanding the truths of the faith as set forth in Scripture and the Catechism; keeping the Ten Commandments and the precepts of the Church.
- He should be able to articulate his conviction that he is responding to a call from Jesus Christ.
- He should give evidence of participation in parish and community life that demonstrates a desire for service to others.
- He should demonstrate an understanding of what a priest is and does. Although he may not use the language, he should at least be able to identify the basic elements of the three-fold ministry of sanctifying, teaching and governing.
- He should be aware and accepting of the Church's requirement of chaste celibacy for priests.

Academic Standards

- If an applicant has not yet attended college, he should ordinarily have a 2.5 (out of 4.0)

- grade point average on his high school transcript or a GED score of at least 50.
- If an applicant is a transferring student, in addition to the high school transcript or GED, he must have a cumulative 2.5 (out of 4.0) grade point average on college transcripts.
- If an applicant has completed college, then a 2.5 (out of 4.0) grade point average is required from the college where the degree was earned.
- If the academic documentation indicates some concerns about ability, then the applicant may be admitted on academic probation. This will require follow up with the Learning Center for testing and specialized programming.

Human Development

- An applicant should evince a level of emotional maturity and stability commensurate with his age. Evidence of these would include the ability to speak appropriately about his emotional life, a healthy perspective on his family experience, recommendations by those who know him well, the ability to hold a job, good stewardship of personal finances.
- He should indicate a healthy male self-image and an ability to develop and maintain good interpersonal relationships with both men and women. Evidence of these would include good social skills, basically masculine affect, at least a few sustained friendships, involvement in extra-curricular activities.
- An applicant should exhibit a healthy sense of independence, appropriate spiritual motivation, willingness to work with others, and responsibility.
- If the applicant has been sexually active in the past, he should have practiced continence for at least two years prior to entry into priestly formation (*PPF*, 54).
- Regarding same sex attraction, the following constitutes the seminary's approach:

A man who applies to Sacred Heart who experiences same sex attraction should know that the Church has issued guidelines about the admission of candidates with deep seated homosexual tendencies:

...the Church, while profoundly respecting the persons in question, cannot admit to the seminary or to holy orders those who practice homosexuality, present deep-seated homosexual tendencies or support the so-called "gay culture".⁷

The Congregation for Catholic Education has instructed seminaries not to admit such possible candidates who have these deep-seated tendencies. Men who propose themselves for admittance, who are aware of same sex attractions, have the responsibility to speak of their attraction to their vocations director.⁸

In these guidelines, a deep seated tendency is understood as a symptom of affective immaturity which derives from the psychological and spiritual matrix of a SSA. This affective immaturity impedes relating with men and women in an authentic manner, and impedes the priest's role as father and spouse. An aspect of this immaturity is an exclusive attraction with regard to persons of the same sex (a structural orientation).

⁷ Congregation for Catholic Education. "Concerning the Criteria for the Discernment of Vocations with Regard to Persons with Homosexual Tendencies in View of Their Admission to the Seminary and to Holy Orders." (CCDV) *Origins* 35 (26) 440 D8, 2005. http://www.vatican.va/roman_curia/congregations/ccatheduc/documents/rc_con_ccatheduc_doc_20051104_istruzione_en.html

⁸ "It would be gravely dishonest for a candidate to hide his own homosexuality in order to proceed, despite everything, toward ordination (CCDV)."

⁹ "Different, however, would be the case in which one were dealing with homosexual tendencies that were only the expression of a transitory problem -- for example, that of an adolescence not yet superseded (CCDV)."

If the admissions team and the Rector believe that it is probable that a man's same sex attraction is transitory and not what the Instruction calls "deep-seated,"⁹ then the man may be admitted to formation.

If a man has had past involvement with an active homosexual lifestyle or in supporting gay culture, the possibility of scandal and the effects of past participation in homosexual lifestyle must be weighed by the admissions team and the Rector.

- If the interviews and documentation indicate that the applicant could benefit from counseling, then appropriate follow-up would be pursued in the formation process.
- If the interviews and documentation indicates that long term therapeutic intervention is required, then the applicant's file will be delayed until issues are resolved satisfactorily.

Pastoral Aptitude

- The applicant should attest to some level of involvement in parish service, whether liturgical or otherwise.
- He should be able to articulate an aspiration to the servant leadership role required of a parish priest.

OUTCOME OF ADMISSIONS PROCESS

Notification

After the Admissions Committee meeting, the rector/president will notify the applicant in writing of the seminary's decision. The letter will include whatever recommendations are appropriate. Specific issues will be addressed in the formation process. The rector/president will notify the vocation director of the outcome.

Orientation Information

The director of undergraduate/graduate seminarians will send information regarding orientation one month prior to the beginning of school. Special concerns can be handled by phone.

Concurrent Dual-Degree Enrollment

A seminarian may apply to the appropriate admissions committee to be accepted into a second degree program. The application process includes the following requirements:

- The applicant should submit a Readmission/Change of Program Form and the corresponding \$30 processing fee. The form should indicate the reasons for the request and the student's goals after completing the program. Incomplete forms will not be accepted by the Admissions Committee.
- Seminarians who have earned less than a 2.5 GPA in previous academic work must also submit a recommendation form or letter to the director of admissions.
- Seminarians must submit all the required admissions materials of both degree programs.

Seminarians may apply a limited number of credits from the first degree toward the second degree. Concurrent dual-degree enrollment must meet the following guidelines:

1. No more than half of the required hours from the first degree may be transferred toward the second degree. Thus, MDiv students may not transfer more than 55 hours. Transfer credits, however, may not exceed the guidelines identified in number 2 below.
2. Not more than half of the degree credits required for the second degree may be granted by credits applied from the first degree. Thus, a maximum of 20 hours may be applied toward

- an MA concurrent degree; a maximum of 55 hours toward an MDiv concurrent degree. Transfer credits may not exceed the guidelines identified in number 1 above.
3. If the seminarian is from a diocese other than Detroit, the diocese will be billed for the additional degree credits required for the second degree unless the seminarian has agreed to pay for them.
 4. Students must maintain the GPA of the second degree program as computed on the basis of courses taken for that degree.
 5. Students must complete the language, formation and integrating studies requirements (if any) of the second degree program and must pay for these at the current credit rate (those courses are not to be used as elective credit in the first degree program).
 6. Students must complete the second degree program in the requisite time period for matriculation into the second degree program.

Subsequent Dual-Degree Enrollment

A seminarian who has completed one degree program in the SHMS Graduate School of Theology may apply to the appropriate degree committee for another degree program. The following requirements apply:

- Submit a Readmission/Change of Program Form and the corresponding \$30 fee. The form should indicate the reasons for the request and the student's goals after completing the program. Incomplete forms will not be accepted by the Graduate Admissions Committee.
- Seminarians who have earned less than a 2.5 GPA in previous academic work must also submit a recommendation form from a previous instructor.
- Submit a recommendation form from a previous instructor (for seminarians must submit all the required admissions materials for the second degree program).

To complete the second degree, the seminarian may transfer credit toward the second program coursework completed during the first degree, if those courses were completed within ten years prior to the matriculation into the second degree and as long as all the guidelines mentioned in the concurrent dual-degree enrollment policy are followed.

Note: If the subsequent degree a student is seeking is the STB or the STL, the concurrent dual-degree enrollment policy does not apply as these degrees are awarded by the Pontifical University of St. Thomas Aquinas (*Angelicum*).



Registration



SACRED HEART
MAJOR SEMINARY

“Love justice, you who judge the earth; think of the Lord in goodness, and seek him in integrity of heart.” —Wisdom 1:1

Registration

Registration Process

A student must be admitted before he/she is able to register for classes. Those seeking first-time commuter status, change of program, or readmission should contact the Office of Admissions through the Institute for Lay Ministry at 313-883-8520.

The student should consult the requirements for his/her program of study as outlined in the bulletin under which the student matriculated. The student's academic advisor is available to discuss the student's course plan prior to registering for classes. Once a student has selected courses for credit, he/she must register online through *COR*, the seminary's student services web portal. If a student wishes to audit a class, it must be done in writing through the Office of the Registrar. Students will not receive a schedule in the mail; students are encouraged to print a copy of their schedule through *COR* after registration.

Please note that a student who has a previous balance from a prior term will have a hold placed on his or her account which will prevent registration. Students should make certain all financial obligations to the seminary are met prior to registering.

Early Registration

During early registration, students need only register for their classes; no money is due during this period of registration. A student statement will be mailed from the Business office with payment due dates. Students are also welcome to pay their statement online through *COR* at any time without waiting for a statement.

Regular Registration

During regular registration, fifty percent (50%) of the tuition and the registration fee is due upon registration. Students are encouraged to either pay their statement online through *COR*, or contact the Business office to make a payment at 313-883-8692. SHMS reserves the right to drop a student from a class if he/she registered during regular registration and has not paid the required portion of his/her tuition. The student will be notified prior to this process occurring to give him/her a chance to pay the balance.

Late Registration

During late registration, full payment of tuition and fees (less any financial aid), including a late registration fee, is due upon registration. Payment must be submitted online through *COR*, or by contacting the Business office at (313) 883-8692. SHMS reserves the right to drop a student from a class if they registered during late registration and has not paid-in-full his/her tuition and fees. The student will be notified prior to this process occurring to give him/her a chance to pay the balance.

Enrollment Confirmation Date

Student enrollment is frozen effective the Friday of the second week of classes in each term. Following this enrollment confirmation date, financial aid will not be recalculated. For financial aid purposes, it is essential that all adjustments in registration take place prior to this date.

Consortium Registration

SHMS college students taking courses at a Detroit Area Catholic Higher Education Consortium institution, or graduate students taking courses through the Detroit Area Seminary Consortium, are not able to register for these courses online. A Consortium Authorization Form must be completed and is available through the Office of the Registrar. Students must register at both the home school and the host school for consortium registration. Should a student drop or withdraw from a consortium class, this too must be done at both the host and home institutions.

Guest Student Policy

Students currently enrolled in a program at another institution of higher education may register for SHMS courses by completing a Michigan Uniform Guest Application (undergraduate or graduate). The student obtains this form through the home institution and submits the completed form to the Office of the Registrar at SHMS. In order to gain guest student status, a student must have at least a 2.5 GPA at his/her home institution. A guest student is considered active for the term dates listed on his/her application.

Add/Drop Policy

Students may add or drop courses at any time through *COR* through the end of late registration. A dropped course will not appear on the student's transcript.

Withdrawal Policy

Withdrawal from a class must be done in writing through the Office of the Registrar. Students who do not officially drop or withdraw from a course will receive a failing grade for that course which is entered on the student's academic transcript. The last date for withdrawal in a given term is listed on the academic calendar. For financial aid purposes, when a student withdraws from a course, the last date of attendance will be considered the withdrawal date.

Credit Load Status

Within each school students are accorded full time status on the basis of their credit load in that semester. For MA or STL students who are registered for thesis credits (IS 899/STL 989) or continuing thesis guidance (IS 8991/STL 9891), full time status is determined in consultation with the advisor/thesis director and the dean of studies. MDiv students in parish internships are considered full time due to the number of contact hours required for the internship placement.

Enrollment Credit Range Chart

	Undergraduate	Graduate
Less than half-time	1-5 credits	1-3 credits
Half-time	6-8 credits	4-5 credits
Three-quarter-time	9-11 credits	6-8 credits
Full-time	12+ credits	9+ credits

Post-Master Audit

SHMS encourages graduates to maintain a commitment to lifelong theological and pastoral education. To that end, SHMS offers a post-master audit rate to alumni from the School of Theology of SHMS or the former St. John Provincial Seminary. Qualifying alumni may audit one course per term for \$100.00, plus applicable fees. This includes library privileges.

Post-Master Audit students must submit a brief application to the Office of Admissions in order to re-activate their file. Post-Master Audit students must register using a paper registration form and clearly mark "Post-Master Audit" on the top of the registration form.

Academic Policies



SACRED HEART
MAJOR SEMINARY

“Apply your heart to instruction, and your ears to
words of knowledge.” –Proverbs 23:12

Academic Policies

Academic Appeals

Any appeal should begin where the difficulty originated. Students who feel they have been unjustly treated academically must discuss the grievance with the instructor and also with the academic advisor. The process includes both the informal and formal recourse. Informal recourse includes direct communication with the immediate faculty member, intercession of the student's advisor, and recourse to the dean of studies. At each step, a meeting shall take place at the request of the student.

If no agreement is reached the matter will, upon written request of the student, be referred to the academic review board by the dean of studies. The written request for the appeal must be made within sixty days of notice of the alleged grievance. The request must include a statement of the grievance and of the reasons for the appeal, and the resolution suggested at the informal meeting of the parties involved, as prepared by the student. All documentation supporting the appeal must be in order and must accompany the written request.

The dean of studies will initiate the convening of the academic review board that will consist of four members of the academic faculty. The dean of studies and all parties involved in the earlier formal meeting shall be excused. The student may add a faculty member to the review board. The board will select a chair and a recorder for the meeting. The review board will review the documents presented, interview the party(ies) concerned and others deemed necessary, and render a judgment as a result of a simple majority vote.

The SHMS Grievance Policy is stated in the policies section under Student Life.

Academic Standing

To be eligible for continued enrollment, a student must maintain, among other criteria, satisfactory academic progress. Satisfactory progress is determined based on two criteria: cumulative grade point average (GPA) and movement toward a degree as measured by course completion. Students must maintain the specified minimum cumulative GPA for their course of study. In addition, students must successfully complete 65% of the courses for which they are enrolled in any one academic year.

The academic progress of each student is reviewed at least once a year. A student failing to meet the criteria for satisfactory academic progress is placed on probation for the following semester. If satisfactory progress is not made after one semester, the student is subject to dismissal by faculty action. The faculty, in its discretion, shall determine whether progress is satisfactory, taking into consideration the overall academic record of the student.

Students who are dismissed for lack of satisfactory academic progress may appeal the decision of the faculty by writing to the dean of studies. This written appeal should present any mitigating circumstances. The dean or another faculty member of the student's own choosing will then present the case to the faculty for its reconsideration. Students dismissed for unsatisfactory progress may apply for reentrance after having remedied deficiencies in failed courses by the successful completion of comparable courses (at the required GPA of the appropriate degree) at other accredited institutions.

Upon leaving the formation program that SHMS provides for priesthood candidates, former seminarians are not permitted to continue their academic coursework at the seminary, though they may ultimately receive their degree upon fulfillment of necessary requirements elsewhere. The rector, in consultation with the formation team, may make exceptions to this policy on an individual basis.

Students who have been admitted to SHMS and who have not been in attendance for three years are considered inactive and must go through re-admissions prior to registering for classes again.

Attendance

No one who is not duly registered is admitted to class.

Undergraduate norms: Attendance at classes is mandatory. If a student misses a class, he/she must see the instructor prior to the next class. If unexcused absences are excessive in the judgment of the instructor, the instructor may direct the student to discontinue the course. A failing grade and loss of credit will result.

Should a seminarian miss a number of classes, this will be brought up in discussion regarding the student's personality and maturity. The student will also bear the academic loss involved.

Graduate norm: Class attendance is regulated by the course syllabus.

In the case of a foreseen absence, each student is required to inform the professor at least 24 hours in advance. This will allow the professor to attempt to notify other students 20 hours in advance of a cancellation of the class should there be a number of such absences on a given occasion.

Enrollment in graduate courses is limited to students with a bachelor's degree. SHMS may allow, at the discretion of the dean of studies, a student who does not possess a bachelor's degree to take a graduate level course. The number of such students in any class or course is limited to ten percent or fewer of the course's enrollees.

Audit Policy

Students who wish to audit a class must register for the class on an audit basis. Registration must be completed in person, by fax, or by email (no online registration is available for audit status). An auditor participates in class simply as a listener and does not submit work for evaluation. The audit grade of "AU" is entered on the student's transcript; the AU grade is not included in the grade point average calculation. Courses taken on an audit basis do not meet degree requirements. If a student wishes to receive credit for a class previously audited, the course must be repeated on a credit basis.

Attendance is required to audit a course successfully. Failure to attend audited classes may result in an administrative withdrawal from the class.

Only lecture-based courses may be audited. Courses that focus on the development of written or oral communication skills or that rely heavily on class participation may not be audited. Further, independent study, internships, or similar courses, and online courses may not be audited.

Students who register for credit and wish to change to audit must make the change by the end of add/drop week unless otherwise approved by the dean of studies. Students cannot change their status from audit to credit after add/drop week. Full tuition and fees apply to audited courses.

Bulletin Requirements

Students must meet the requirements of the SHMS *Bulletin* in effect at the term for which they are formally matriculated or re-matriculated into a program of study. In the event that a student changes his/her major or program during his/her course of study, the student is expected to meet the requirements for that major or program from the *Bulletin* in effect at the date of the change.

Students may request a change of *Bulletin* (to a *Bulletin* published subsequent to their date of admission) by submitting a "Change of Bulletin" form obtained through the Institute for Lay Ministry.

Computer Literacy

Basic computer literacy is expected of every student in order to succeed at SHMS. The use of our registration system, (COR), SHMS email, online surveys, online course evaluations, and our learning management system (Canvas) require basic computer skills. The Office of Educational Technology provides basic resources. Students have access to our "Atomic Learning Library" available on our website for instructional videos whose topics cover over 125 different software applications.

Course Numbering

Courses with numbers from 100 to 299 are lower division courses intended primarily for freshmen and sophomores. Courses with numbers from 300 to 499 are upper division courses intended primarily for juniors and seniors. Courses with numbers 500 and above are graduate courses. Courses with numbers 900 and above are exclusively STL program courses. Courses with numbers below 100 are learning experiences for which no college credit is given.

Course Prerequisites

The waiver of a course prerequisite requires the written approval of the dean of studies.

Credit Hour

Sacred Heart Major Seminary has adopted the Carnegie Unit as its definition of a credit hour. As defined by the Carnegie Foundation, the credit hour calls for one credit per hour of faculty instruction and two hours of homework, on a weekly basis, over a 15 week semester.

Credit Options - Graduate

Life Experience

The Graduate School of Theology recognizes the varied backgrounds of its entering students and is willing to issue credit for demonstrated competence. Application for this credit is made to the dean of studies. The granting of credit will be subject to the conditions of credit by examination listed below. This credit will be recorded on the student's transcript with the grade CR. The student's GPA will not be affected.

Credit by Examination

Upon approval of the dean of studies, credit may be granted for some courses in the current catalogue through successful completion of a special examination without regular class attendance. This option is available only to students who have already been granted admission to a degree program at SHMS. A student may sign up for an examination if, in the judgment of the Office of the Dean of Studies, he/ she has an adequate background in the subject matter through personal study, catechetical experience, or other formation or educational experience. Credit earned in this fashion will satisfy degree and certificate requirements in the same manner as credit earned through regular class attendance, subject to the following provisions:

1. No more than four credits for the MA or the MAP.S, no more than ten credits for the MDiv, and no more than five credits for the STB or STL may be earned or granted as Credit by Examination. These credits will also be considered as part of the one-third allowable transfer credits toward any of the graduate degrees.
2. The appropriate academic discipline determines the examination by which the competency is established.
3. Credit will be recorded on the student's transcript with the grade CR. The student's GPA will not be affected.
4. An examination fee applies.
5. Examinations cannot be repeated.

The student must be currently enrolled in SHMS and have accumulated at least 15 hours at SHMS before this credit will be recorded. Earlier credit earned by examination will be applied only after 15 other hours of credit.

Credit Options - Undergraduate

Competency Examination for the Waiving of Courses

Coursework for the current bulletin may be waived through successful completion of a competency examination without regular class attendance. This option is available only to students who have already been granted admission to a degree program at SHMS. A student may sign up for an examination if, in the judgment of the Office of the Dean of Studies, he/she has an adequate background in the subject matter through personal study, catechetical experience, or other formation or educational

experience. Competency examinations are subject to the following provisions:

1. The student must contact the Office of the Dean of Studies to request approval to take the examination for a specified class's competency. A bibliography is available to assist in the student's preparation.
2. Competency examinations do not accrue credits and are not recorded on a student's transcript. Consequently, if a student is matriculated in a degree program and successfully completes the competency examination, he/she must make up the credits with electives.
3. As an exception, a competency examination may be used to waive prerequisite coursework for admission to a graduate program.
4. An examination fee applies.
5. Competency examinations cannot be repeated.

Credit by Examination for Degree-Seeking Students

Upon approval of the dean of studies, credit may be granted for some courses in the current SHMS Bulletin through successful completion of a special examination without regular class attendance. This option is only available to students who have already been granted admission to SHMS. A student may sign up for an examination if, in the judgment of the Office of the Dean of Studies, he/she has an adequate background in the subject matter through personal study, catechetical experience, or other formation or educational experience.

Examinations administered by the College Level Examination Program (CLEP) which measure a student's mastery of college level introductory course content may be taken for credit. Students meeting the credit granting score standard will earn the credits for that course. SHMS follows the American Council on Education's recommendation for the minimum passing score. Credit earned in this fashion will satisfy degree and certificate requirements in the same manner as credit earned through regular class attendance, subject to the following provisions:

1. No more than six credits for the AAM and BPhil and no more than twelve credits for the AB may be earned or granted as Credit by Examination in any one subject area. No more than ten credits for the AAM and BPhil and twenty credits for the AB can be granted in full.
2. The examination by which the competency is established is determined by the appropriate academic division or discipline.
3. Credit will be recorded on the student's transcript with the grade CR. The student's GPA will not be affected.
4. The student must be currently enrolled in SHMS and have accumulated at least 15 hours at Sacred Heart before this credit will be recorded. Earlier credit earned by examination will be applied only after 15 other hours of credit.
5. An examination fee applies.
6. Examinations cannot be repeated for credit.

Credit for Military Training

SHMS recognizes the specialized training of students who have served or continue to serve in the military. Official transcripts must be mailed directly from the military branch to the Office of the Registrar for evaluation. Transcripts received will be accompanied by credit recommendations from the American Council on Education (ACE). ACE-recommended credits will be used to fulfill a student's free-elective credit requirements; however, each course is evaluated on an individual basis and may serve to fulfill graduation requirements if the content is appropriate. The credit will be recorded on the student's transcript as CR. The GPA will not be affected.

Credit at Non-Consortium Institutions

An undergraduate who wishes to take courses at an institution accredited by ATS or an accreditor recognized by the Council for Higher Education Accreditation (CHEA) other than those in the Consortium must:

1. Obtain a Michigan Uniform Undergraduate Guest Application from the Office of the Registrar.
2. Complete the form and return it to the Office of the Registrar for proper certification.
3. Confirm with his/her advisor or Office of the Dean of Studies that the course will qualify for transfer credit. Courses graded on a pass/fail basis are not eligible for transfer credit.
4. After completing the course(s) as a guest student, it is the student's responsibility to have an official transcript sent to the Office of the Registrar at SHMS.

Credits taken during guest student status will be applied toward a degree program only if this policy is complied with prior to completing the course(s) and the final grade for the course(s) is C or better.

Dean's List

At the undergraduate level, students must earn a GPA of 3.59 or better in a given term to qualify for the dean's list. On the graduate level, students must earn a GPA of 3.79 or better in a given term to qualify.

Examinations

Instructors by means of discussion, written assignments, and adequate testing in each semester, assess student capabilities and progress. Oral or written quizzes may be held from time to time with or without previous notice to students.

Graduate norm: Special note and importance should be given in MDiv courses to examinations, which can take the form of a homily or a catechetical instruction.

Undergraduate norm: Mid-term grades must be submitted for all students enrolled in undergraduate courses during the fall and winter terms. However, administration of a mid-term examination is at the discretion of the instructor. Students may check their mid-term grades via COR to determine their progress in courses prior to the withdrawal deadline.

Federal Compliance Policy

SHMS complies with federally mandated policies as these are promulgated. Policies which change after the printing of this bulletin will be implemented as they become required. Information on such changes will be published and available to current and prospective students and interested members of the public.

FERPA

Permanent academic records are maintained by the seminary and are the responsibility of the registrar. The seminary maintains the confidentiality of student records in accordance with the provision of the Family Education Rights and Privacy Act (FERPA) of 1974 as amended. This is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he/she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Official copies of academic records will be released only upon the written request of the eligible student. FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific state law.

The seminary may disclose, without consent, "directory" information such as student's name, address, telephone number, email address, date and place of birth, photo, diocese, religious order, dates of attendance, honors and awards, date of graduation, and degree conferred. A student may request in writing to the registrar that the school not disclose directory information about them.

Students may not inspect the following: parental financial records, confidential letters and statements of recommendation filed prior to January 1, 1975; confidential letters and recommendations solicited under a waiver of the right to future access.

Freedom of Inquiry

Sacred Heart Major Seminary, as a Catholic institution of higher learning, is heir to a long tradition of respect for academic inquiry in pursuit of abiding truth. Sacred Heart Major Seminary respects and fosters freedom of inquiry among faculty and students. Indeed, this freedom is recognized in the law of the Catholic Church. Canon 218 of the Code of Canon Law states, "Those engaged in the sacred disciplines have a just freedom of inquiry and of expressing their opinion prudently on those matters in which they possess expertise, while observing the submission due to the magis-

terium of the Church.” Within the realm of the Catholic Church’s teaching on the ecclesial vocation of the theologian, Sacred Heart faculty and students work in an environment that encourages academic freedom.

GPA and Quality Points

The quality points for a course are computed by multiplying the grade value by the number of credits for that course. To compute the Grade Point Average, divide the total number of quality points earned by the total number of credits attempted (excluding P and W). The Grade Point Average is computed only for courses registered through SHMS, including Consortium courses.

Grades

Each course receives one grade, by which the instructor estimates the quality of the work done by the student in that course. Should a student have to repeat a course, only the highest grade earned will be calculated in the GPA. The other mark is left on the transcript but not counted. The registrar records permanent grades at the end of each semester. The student is responsible for full tuition and fees for any repeated courses. Financial aid may be impacted.

Grade Reports

Grade reports are issued to all students at the end of each semester.

Grade System - Graduate		
Grade	Quality Points	Meaning
A	4.0	The student has demonstrated excellent mastery of the subject matter sufficient to engender creative and accurate adaptation and application of course content.
A-	3.66	The student is capable of sharing original insights and creativity in the subject matter, stemming from mastery of the meaning of ideas that have been developed in the course.
B+	3.33	The student can grasp and articulate the background assumptions that give the course content its significance, in addition to showing strong methodological understanding.
B	3.0	The student shows a good level of understanding of course content to be able to represent it correctly and apply it to new situations. Student shows ability to critique the subject matter and through this analytical reflection to illustrate relationships to other disciplines and/or pastoral experiences and ministry.
B-	2.66	According to national standards, this is the minimum grade acceptable for graduate work. It indicates fundamental competence in the understanding, presentation, and adaptation of all of the course content. Students show a minimum ability to critique the subject matter.

C+	2.33	This grade indicates a basic competence, but with certain deficiencies of understanding that render a fully acceptable grade inappropriate.
C	2.0	The student can reproduce the basic concepts of the course, but shows deficiencies in the understanding and theoretical or pastoral application of these concepts.
C-	1.66	The student can show a minimum ability to reproduce the basic concepts of the course.
D	1.0	This grade indicates inferior work. D work cannot be transferred into the Graduate School of Theology.
F		Failure. A course receiving an F must be repeated until a grade of at least a D is attained.
I		Incomplete. Automatically becomes an F if not completed within 60 days following the end of the semester.
W		Withdrawal.
AU		Signifies audit.
NG		Signifies no grade received.
CR		Signifies credit by examination or for specialized experience.
P		Signifies pass.
PD		Signifies pass with distinction.
PHD		Signifies pass with high distinction.
TR		Signifies transfer of credit.

Grade System - Undergraduate

Grade	Quality Points	Meaning
A	4.0	Shows decided originality and ability in solving problems and in making applications.
A-	3.66	
B+	3.33	
B	3.0	Gives some evidence of originality in meeting assignments, in reporting the results of reading and frequently does more than is asked.

B-	2.66	
C+	2.33	
C	2.0	Does all assigned work correctly and passes all tests.
C-	1.66	
D+	1.33	
D	1.0	Poor, passing.
F	0	Failure.
I		Incomplete. Automatically becomes an F if not completed within 60 days.
W		Withdrawal.
AU		Signifies audit.
NG		Signifies no grade received.
CR		Signifies credit by examination or for specialized experience.
TR		Signifies transfer of credit.

Grade Changes

Statute of Limitations for Faculty:

Faculty members are required to submit course grades at the end of each semester. If an instructor wishes to change a grade, they are to notify the Office of the Registrar for processing. All grades are final and cannot be changed after six months have lapsed since the original grade submission deadline. Should an instructor find an error after six months, he/she must appeal to the dean of studies with proper justification. Upon approval from the dean of studies, the registrar will process the grade change. This policy is retroactively applied to all previous bulletins.

Statute of Limitations for Students:

Students have six months from the end of a term to challenge a grade given by an instructor. The instructor is required to respond to the student's concern by providing justification for the grade issued. The instructor is not obligated to change a student's grade if it was given with proper justification. Students may follow the normal grievance procedure to challenge a grade beyond the six months.

Graduation

Students may graduate at the end of each term upon completion of degree/diploma requirements. Commencement ceremonies take place at the end of winter term. Students who complete degree requirements at the end of the fall term of that academic year, or who anticipate completing degree requirements at the end of the spring term of that academic year, may participate in the commencement exercises held at the end of the winter term.

A student who has graduated from a program and wishes to continue to take classes as an unclassified student must seek the approval of the dean of studies.

Graduation Application Form

Students who plan to earn a degree/diploma must fill out the appropriate form according to the dates published in the academic calendar. Failure to meet the deadline may result in graduation being postponed until the following term. The completed application is submitted to the Office of the Registrar. A non-refundable graduation fee is paid when filing the application. The application is valid for one year from the term for which the student is applying. Any student who fails to complete his/her requirements during the academic year for which he/she has applied to graduate must reapply for graduation the next academic year.

Graduation Degrees Awarded Posthumously

Students will be considered for posthumous degrees by the Office of the Dean of Studies if they are in good academic standing at the time of their death, have a minimum qualifying GPA and are in the final year of completion of all their requirements.

Graduation Diploma

Diplomas for December, April, and June graduations are mailed to the graduates approximately 6 to 8 weeks after each graduation date. Diplomas will not be released until all financial obligations, including the graduation fee, have been fulfilled.

Graduation Honors

Graduation honors are awarded for superior achievement in degree programs. Academic honors are not awarded for non-degree diplomas. Students who have attained the indicated Grade Point Averages will be graduated with honors as follows:

Associate Degree

- cum laude graduation with a GPA of 3.20
- magna cum laude graduation with a GPA of 3.50
- summa cum laude graduation with a GPA of 3.80

Bachelor Degree

- cum laude graduation with a GPA of 3.20
- magna cum laude graduation with a GPA of 3.50
- summa cum laude graduation with a GPA of 3.80

Graduate Degree

- cum laude graduation with a GPA of 3.50
- magna cum laude graduation with a GPA of 3.65
- summa cum laude graduation with a GPA of 3.80

Incomplete Grades

Students enrolled in courses at Sacred Heart Major Seminary, including independent study, individual studies, or internships, are expected to complete all required coursework by the deadline set by the institution's academic calendar. If, due to unforeseen emergencies, a student cannot complete the required coursework by the end of the semester, he/she may request a grade of incomplete by submitting a "Request For Incomplete" form available through the Office of the Registrar.

The purpose of an incomplete (“I”) is to minimize the negative consequences of unforeseen emergencies resulting in failure to complete course requirements by the deadline. It is not a means for extending deadlines to accommodate personal schedules. The grade of incomplete is a temporary grade that indicates that the student has not completed all course requirements. The grade of incomplete is only appropriate for students who have attended and participated in classes. Students who have missed a significant number of classes for health reasons should contact the registrar.

An incomplete grade may impact financial aid. Students should consult the Office of Financial Aid for details.

Independent Study

An independent study is intended for an elective course which the seminary does not regularly offer. An independent study is restricted to graduate students only, unless otherwise approved by the dean of studies. A student may not exceed six credits of independent studies that apply towards his/her degree program; an exception to this rule must be approved by the dean of studies. For more information on the procedures and policies for independent study, please contact the Office of the Registrar.

Institutional Withdrawal

Students who wish to permanently discontinue their studies at SHMS must formally withdraw from the institution. This can be done by sending an email or a letter to the Office of the Registrar, which in turn will notify the Office of Financial Aid. The student’s file will be permanently archived and he/she will not be allowed to register for any further classes. In the event an institutionally withdrawn student wishes to return to the seminary, he/she must go through the readmissions process regardless of the elapsed time since his/her attendance.

Matriculation

Undergraduate students are allowed to matriculate into only one undergraduate program at a time. Further, undergraduate students can change program matriculation only when seeking to matriculate into a higher credential. No student may apply to graduate from a program in which he/she is not currently matriculated. Any exceptions to this policy must be approved by the dean of studies.

Media in the Classroom

It is the prerogative of the individual instructor to exclude the use of various media (tape recorders, computers, videos, etc.) in the classroom, except where a handicap requires such usage. Any restriction will be indicated in the syllabus.

Medical Leave of Absence

A medical leave of absence may be granted when serious medical and/or psychological circumstances prevent a student from adequately completing coursework in a given semester. A student who wishes to request a medical leave of absence must submit a letter requesting a leave to the dean of studies accompanied with appropriate documentation from a medical and/or psychological professional. If approved, a medical leave of absence may be granted for up to one academic year. Should circumstances remain unchanged, a student may request a leave continuance for up to one additional academic year. If a student fails to return after an approved leave, they are considered withdrawn from the institution, after which the student must apply for readmission to the seminary.

For graduate students, medical leave automatically extends the six year degree completion requirement.

Recipients of federal, state and/or seminary assistance who are granted a medical leave of absence may lose financial assistance for the semester they are withdrawn. Students must contact the Office of Financial Aid about possible consequences of this change in status. In addition, students should check with the Business office regarding eligibility for a tuition adjustment.

Military Leave of Absence

If a student is called into active military duty and his/her absence will mean missing more than two weeks of classes, he/she is permitted to withdraw from his/her classes regardless of the withdrawal date specified in the academic calendar. The student will have the option of a full refund of all tuition and fees paid or he/she can apply the credit to a future term's enrollment.

Military Dependent Leave of Absence

If a student is a dependent of and resides with an active military parent, and the parent is required to move the family out of the area, the dependent student is permitted to withdraw from his/her classes regardless of the withdrawal date specified in the academic calendar. The student will have the option of a full refund of all tuition and fees paid or he/she can apply the credit to a future term's enrollment.

Personal Leave of Absence

In extraordinary circumstances, a student may petition the dean of studies for a personal leave of absence. A personal leave of absence may be granted when serious personal circumstances prevent a student from adequately completing coursework at a given point in his/her degree program. A student who wishes to request a personal leave of absence must submit a letter requesting a leave to the dean of studies accompanied with appropriate explanatory and background information. If approved, a personal leave of absence may be granted for up to one academic year. Should circumstances remain unchanged, a student may request a leave continuance for up to one additional academic year. If a student fails to return after an approved leave, he/she is considered withdrawn from the institution, after which the student must apply for re-admission to the seminary.

For graduate students, personal leave of absence automatically extends the six year degree completion requirement.

Recipients of federal, state and/or seminary assistance who are granted a personal leave of absence may lose financial assistance for the semester in which they are withdrawn. Students must contact the Office of Financial Aid about possible consequences of this change in status. In addition, students should check with the Business office regarding eligibility for a tuition adjustment.

Probation/Suspension

The policies on academic probation and suspension are intended to help the individual student to be attentive to his or her progress toward completing a program. Students are strongly encouraged to remain in close contact with their instructors and academic advisors, and to take advantage of the academic skills center to improve the quality of their academic work. Exceptions to the following policies may be made by the dean of studies if warranted:

Undergraduate: Any undergraduate student having a cumulative GPA under 2.0 at the end of any given term (minimum two terms) is automatically placed on academic probation for the next fall/winter semester. A record of three successive fall/winter semesters of academic probation will

result in automatic academic suspension and the suspended student can only return to the College of Liberal Arts through the action of the faculty. A student who has a cumulative GPA of 1.5 or less at any point during his or her matriculation is automatically suspended and can only return to the College of Liberal Arts through the action of the dean of studies.

MDiv, MAPS and Graduate Diploma: Any graduate student in one of these programs having a cumulative GPA under 2.5 at the end of any given term (minimum two terms) is automatically placed on academic probation for the next fall/winter semester. A record of two successive fall/winter semesters of academic probation will result in automatic academic suspension and the suspended student can only return to the School of Theology through the action of the dean of studies.

STL, MA: Any graduate student in one of these programs having a cumulative GPA under 2.7 at the end of any given term (minimum two terms) is automatically placed on academic probation for the next semester. A record of two successive fall/winter semesters of academic probation will result in automatic academic suspension and the suspended student can only return to the School of Theology through the action of the faculty.

Required Statistics

SHMS maintains required statistics on graduation, completion, retention rates and campus crime as required by federal law. These statistics are available in the Office of the Registrar.

Scholastic Integrity

In keeping with its mission, Sacred Heart Major Seminary expects each student to be responsible and honorable in course work and in the classroom. A student who is found to be involved in any unethical practices in connection with any work required for a course or any other degree requirement will be held accountable. A student whose conduct does not meet with the standard of SHMS will be asked to resign from the academic program.

In academic life, there are conventions by which we express our debt to the ideas and language of other writers. To violate these conventions deprives an author of the credit for the originality of ideas and his/her expressions. Students who violate these conventions pass off as their own work that of other minds. This violation is called "plagiarism." This is a form of stealing. Cheating is to deceive fraudulently or to violate the rules dishonestly. It includes a student who writes a paper for another student as well as the student who submits the paper as his/her own.

Undergraduate norm: A grade of F will be given for the specific test, paper, or assignment and a copy of the item will be made for evidence.

Graduate norm: Any student cheating on any test, assignment, or term paper, or who commits plagiarism will receive an automatic F for the course.

The faculty member will schedule a meeting with the student at the time of the offense to discuss the situation. The dean of studies will be notified of the meeting and will be given the evidence in a confidential manner.

If the dean of studies receives two notifications of academic dishonesty for any one student, the dean of studies will schedule a conference with the student and the faculty member(s) involved. If the faculty member requests a conference after one notification, then the dean of studies will schedule such a conference. The dean of studies will be an objective observer at all such conferences.

At the time of the conference, the evidence will be presented and a decision rendered. If academic dishonesty is not evident, all documents will be destroyed and no further action will be taken. If the dean of studies determines that evidence indicates academic dishonesty, a letter of academic misconduct will be sent to the student and a copy filed in the student's academic file.

Further sanctions may be imposed depending on the seriousness of the matter:

- The student will be placed on a one semester academic probation.
- The student will be suspended for one semester.
- The student will be dismissed from the institution.

These sanctions will be imposed according to the following guidelines:

- Clarity of evidence
- Nature of the course (e.g. research, etc.)
- Weight of the assignment (refer to the syllabus)
- Standing of the student within the institution (first year, continuing education, etc.)
- Type of academic dishonesty (which includes, but is not limited to, the degree of plagiarism, stealing of exam, cheating on tests/exams, or re-submission of assignments for which credit has been given previously, alteration of documents or records, forgery, stealing or defacing institutional or library materials)
- The number of times the individual student has been involved in cases of academic misconduct

The student has a right to request an appeal through an academic review board. The academic review board is assembled by the dean of studies to address the appeal. An academic review board is comprised of three professors selected by the dean. The board meets with the student making the appeal as well as the professor. After the meeting, the academic review board submits its decision to the dean of studies.

Semester Hours

Instruction is reported in semester hours and follows the definition of a Carnegie Unit. A semester hour is defined as one class period (55 minutes) per week in a semester of fifteen weeks. Although the seminary's academic regulations are framed in terms of a semester of this length, in cases when the semester is shortened the regulations are applied proportionately (e.g., minutes of class instruction per credit per week, length of Add/Drop period). A course is defined as any series or combination of learning experiences designed to meet specific objectives, which flow from the goals and objectives of the curriculum.

Student Workload Guidelines

In setting course expectations for students, faculty should keep in mind that undergraduate students can be expected to spend two hours of work outside the classroom for every hour in class per week in order to earn a semester credit.

At the graduate level, students can be expected to read several hundred pages per course, excluding the reading required for research papers. Graduate students should also be expected to complete the following other assignments for each credit:

- a five-page research/critical paper;
- (or) a seven to eight page reflective paper;
- (or) an oral report equivalent to the above;
- (or) an examination during the semester;
- (and) a comprehensive examination (this could also take the form of a paper, oral presentation, or catechetical instruction).

For courses that are more than one credit, multiples of this formula can be used. Courses that are practica, seminar, or language will require an adjustment to the formula.

Transcripts

The permanent, official record of a student's academic progress is maintained by the Office of the Registrar. Requests for an official and/or student copy of a transcript must be made in writing. A fee is required for this service.

Transfer of Credits

Credits to be transferred must represent work that is applicable to the student's course of study. Credits must represent work which is substantially equivalent in quality and quantity to the work for which it is to be substituted at SHMS.

Credits must be earned at a post-secondary institution that complies with one of the following: is accredited by ATS; is accredited by an accreditor recognized by the Council for Higher Education Accreditation (CHEA); is recognized by the appropriate accrediting body of Canada; is recognized by the Congregation for Catholic Education (affiliation or aggregation inclusive). Only courses with a grade of C (2.0) or better qualify for transfer credit. Courses graded on a pass/fail basis are not eligible for transfer credit. Transfer credits will be recorded on the student's transcript with the grade TR. The student's GPA will not be affected.

Each degree and diploma program has a specific number of credits that must be earned in residency at SHMS. Students should consult the applicable degree or diploma program for residency requirements.

It is the responsibility of the student to authorize and request academic records and transcripts to be sent to SHMS. Official transcripts are required for transfer.

Written Assignments

Students are required to follow the norms of style for written work contained in the latest edition of Kate L. Turabian, *A Manual for Writers* (Chicago: The University of Chicago Press), unless another style sheet is required in a given syllabus.

The *SHMS Writer's Checklist*, a concise summary of the most important Turabian rules, is available on the SHMS website.

Academic Programs



SACRED HEART
MAJOR SEMINARY

“Faith and reason are like two wings on which the human spirit rises to the contemplation of truth.” —St. Pope John Paul II, *Fides et Ratio*

Permanent Diaconate Academic Programs

Admissions

Any man interested in becoming a permanent deacon should contact the Office for Clergy and Consecrated Life of the Archdiocese of Detroit for information about their application process. He should also contact the Institute for Lay Ministry to begin the academic admissions process. Academic preparation is accomplished through the courses of study at SHMS. Men accepted into the permanent diaconate program must meet both the academic requirements of SHMS and the formational requirements of the permanent diaconate program.

Undergraduate Academic Program

UNDERGRADUATE BASIC DIPLOMA IN CATHOLIC THEOLOGY

Prerequisite for the Undergraduate Intermediate Diploma in Diaconal Studies

Course of Study (27 credit hours)

CLA 153	Rhetoric	3 cr
CLA 161	Introduction to Oral Communication	3 cr
SOC 101	Sociology of Religion (or) an introductory course in psychology*	3 cr
MNS 101	Theology of Ministry	2 cr
THE 123	Introduction to the Catholic Faith	2 cr
THE 210	Introduction to Liturgy and Sacraments	2 cr
THE 219	Introduction to the Catholic Church	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 243	Introduction to Spirituality	2 cr
THE 274	Introduction to Moral Theology	2 cr
THE 310	Apologetics I	3 cr

** This course is not offered on site at SHMS but can be taken through the Detroit Area Catholic Higher Education Consortium or through applied transfer credits, subject to transfer credit guidelines.*

Program Requirements

1. A minimum of 27 credits must be earned through completion of the course of study.
2. A minimum of 14 semester hours of credit must be earned at SHMS.
3. The student must maintain a C average (2.0).
4. The student must participate in three formation sessions during the course of study.
 - a. Discernment
 - b. Theological Reflection
 - c. Spiritual Direction
5. The student must participate in an assessment process of the program.

UNDERGRADUATE INTERMEDIATE DIPLOMA IN DIACONAL STUDIES*

Course of Study (40 credit hours)

MNS 271	Pastoral Catechetics	2 cr
THE 337	Trinity and Christology	3 cr
THE 340	Church History	3 cr
THE 300	Catholic Social Teaching	3 cr
THE 320	Theology of Salvation and Mission	3 cr
THE 360	Sacraments of Initiation	3 cr
MNS 300	Canon Law for Parish Ministers	2 cr
MNS 315	Liturgical Prayer of the Church	2 cr
MNS 228	Introduction to Pastoral Counseling	2 cr
THE 350	Introduction to the Old Testament	3 cr
THE 353	Introduction to the Gospels and Acts	3 cr
THE 356	Introduction to Paul and the Catholic Epistles	3 cr
MNS 360	Diaconal Homiletics Practicum	3 cr
MNS 365	Diaconal Liturgical Practicum	3 cr
MNS 350	Reflection Seminar	1 cr
MNS 351	Continuing Reflection Seminar	1 cr

**The purpose and goals of the Undergraduate Intermediate Diploma in Diaconal Studies can be found on page 91.*

Program Requirements

1. A minimum of 40 credit hours must be earned through completion of the course of study.
2. The student must maintain a C average (2.0).
3. A minimum of 21 semester hours of credit must be earned at SHMS.
4. The student must participate in an assessment process of the program.

Graduate Academic Program

Aspirants for the permanent diaconate who wish to study at the graduate level must fulfill admissions requirements for the Master of Arts in Pastoral Studies degree. For the admissions process and requirements for the MAPS degree, please refer to the admissions section of this document. For the complete program requirements, purpose and goals for the MAPS, please refer to the MAPS section of this document.

Undergraduate Prerequisites

THE 400	Theological Foundations I	3 cr
THE 405	Theological Foundations II	3 cr
THE 249	Introduction to Sacred Scripture	3 cr
PHL 400	Philosophical Foundations I	3 cr
PHL 405	Philosophical Foundations II	3 cr

Course of Study

Courses Usually Taken During the Period of Admissions

ST 500	Theological Methodology	2 cr
IS 505	Theological Research and Writing	1 cr
ST 501	Theology of Mission and Ministry	2 cr
SP 690	Human and Spiritual Adult Development	2 cr
SS 521	Method and Pentateuch	3 cr
ST 5351	Human Person and Grace	2 cr

Courses Usually Taken During the Three Years of Diaconate Formation

SS 525	Synoptics	3 cr
ST 650	Trinitarian and Christological Foundations of the Christian Faith	3 cr
ST 6351	Nature and Mission of the Church	2 cr
LS 575	The Sacramental Life of the Church	2 cr
MT 675	Foundations of Christian Moral Life	3 cr
SS 625	Pauline Literature	3 cr
EV 680	Pastoral Care Across Cultures	2 cr
AT 550	Church Law for Parish Ministers	2 cr
PM 625	Diaconal Homiletics Practicum	3 cr
PM 612	Liturgical Practicum	3 cr
IS 891	MAPS Supervised Ministry†	2 cr‡
IS 885-888	MAPS Formation Seminar I-IV (taken in the first two years of study)	2 cr
THE 340	Church History	3 cr*
MNS 271	Pastoral Catechetics	2 cr*
MNS 228	Introduction to Pastoral Counseling	2 cr*

Courses usually taken after Ordination

SP 735	History of Spirituality	3 cr
LS 645	Sacraments of Initiation	2 cr
PM 520	Dynamics of Parish Leadership	2 cr

Suggested Courses for Continuing Education**

AT 746	Sacrament of Marriage and Law (for those who wish to be certified as Procurator-Advocates by the Tribunal)	3 cr
SS 621	Johannine Literature	3 cr

*Undergraduate coursework is required for formation, but does not count toward the MAPS degree.

**Suggested continuing education coursework is not required for the MAPS degree.

†IS 8991: Continuing MAPS Supervised Ministry (1 credit) is available to students who find they cannot complete their supervised ministry in one term.

‡IS 891 is intended to be taken in the student's final year of the degree program.

Certificate in Catholic Theology

Purpose

The purpose of the Certificate in Catholic Theology is to provide students with a course of study in the area of the foundations of Catholic theology. This course of study constitutes a partial fulfillment of the requirements for archdiocesan professional certification of lay ministers, and it may be used as a component of the Associate of Arts in Ministry (AAM) degree or the Bachelor of Arts (AB) degree.

In addition to being offered in our customary format of courses taught in English, the courses that comprise the Certificate in Catholic Theology are also offered in Spanish.

Admissions

For the admissions process and requirements for the Certificate in Catholic Theology, please refer to the admissions section of this document.

Goal

SHMS strives to instill in the recipients of the Certificate in Catholic Theology an ability to demonstrate a basic understanding of the content of the Roman Catholic faith, as shown through the following competencies:

- Demonstrate the use of the Catechism of the Catholic Church, Sacred Scripture, and some conciliar documents for the study of Catholic Theology.
- Identify basic tenets of the Catholic faith.

Course of Study (13 credit hours)

THE 123	Introduction to the Catholic Faith	2 cr
THE 210	Introduction to Liturgy and Sacraments	2 cr
THE 219	Introduction to the Catholic Church	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 243	Introduction to Spirituality	2 cr
THE 274	Introduction to Moral Theology	2 cr

Program Requirements

1. A minimum of 13 credits must be earned through completion of the course of study.
2. A minimum of seven semester hours of credit must be earned at SHMS.
3. The student must maintain a C average (2.0).
4. The student must participate in an assessment process of the program.

Basic Diploma in Catholic Theology

Purpose

The purpose of the Basic Diploma in Catholic Theology is to provide students with a course of study in the area of the foundations of Catholic theology as well as communications and basic ministry skills. This course of study constitutes a partial fulfillment of the requirements for archdiocesan certification of volunteers and professionals in ministry, and it may be used as a component of the Associate of Arts in Ministry (AAM) degree or the Bachelor of Arts (AB) degree.

Admissions

For the admissions process and requirements for the Basic Diploma in Pastoral Ministry, please refer to the admissions section of this document.

Goals

SHMS strives to instill in its Basic Diploma recipients the ability to demonstrate a basic understanding of Sacred Scripture, Catholic tradition, and ministry, such as:

- Demonstrate the use of the Catechism of the Catholic Church, Sacred Scripture, and some conciliar documents for the study of Catholic theology.
- Identify basic tenets of the Catholic faith.
- Apply Catholic theology and the principles of theological reflection to a ministerial case study.

Course of Study (27 credit hours)

CLA 153	Rhetoric	3 cr
CLA 161	Introduction to Oral Communication	3 cr
SOC 101	Introduction to Sociology (or) an introductory course in psychology	3 cr
MNS 101	Theology of Ministry	2 cr
THE 123	Introduction to the Catholic Faith	2 cr
THE 210	Introduction to Liturgy and Sacraments	2 c
THE 219	Introduction to the Catholic Church	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 243	Introduction to Spirituality	2 cr
THE 274	Introduction to Moral Theology	2 cr
THE 310	Apologetics I*	3 cr

**To be taken after completing all introductory theology courses.*

Program Requirements

1. A minimum of 27 credits must be earned through completion of the course of study.
2. A minimum of 14 semester hours of credit must be earned at SHMS.
3. The student must maintain a C average (2.0).
4. The student must participate in three formation sessions during the course of study.
 - a. Discernment
 - b. Theological Reflection
 - c. Spiritual Direction
5. The student must participate in an assessment process of the program.

Basic Diploma in Music Ministry

Purpose

The purpose of the Basic Diploma in Music Ministry is to provide students with a course of study in the area of liturgical music ministry.

Admissions

For the admissions process and requirements for the Basic Diploma in Music Ministry, please refer to the admissions section of this document.

Goals

SHMS strives to instill in its Basic Diploma in Music Ministry recipients an ability to:

1. Choose liturgical music with some understanding of its function, appropriateness, and musical value, in light of sacramental and liturgical theology.
2. Lead the singing of the assembly, with basic integrity, discipline, appreciation for goodness of form, and with an ability to distinguish sacred from profane styles of music.
3. Demonstrate a basic understanding of harmonic theory and the basic skills of music dictation and sight singing.

Course of Study (28 credit hours)

CLA161	Oral Communication	3 cr
THE 123	Introduction to the Catholic Faith	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 210	Introduction to Liturgy & Sacraments	2 cr
MNS 315	Liturgical Prayer of the Church	2 cr
MUS 350	The Art of Liturgical Music	3 cr
MUS 219	Basic Theory/Ear Training I	2 cr
MUS 220	Basic Theory/Ear Training II	2 cr
MUS 215	Piano Proficiency	2 cr
MUS 315	Vocal Proficiency	2 cr
MUS 341	Ensemble	1 cr
MUS 221-4(O,P,V)	Individual Instrumental Music I-IV	4 cr

A portion of the required course work, determined in consultation with the student's academic advisor, may be completed through the Detroit Area Catholic Higher Education Consortium.

Program Requirements

1. A minimum of 28 credits must be earned through completion of the course of study.
2. A minimum of 14 semester hours of credit must be earned at SHMS.
3. The student must maintain a C average (2.0).
4. The student must participate in 3 (three) formation sessions during the course of study.
 - a. Discernment
 - b. Theological Reflection
 - c. Spiritual Direction
5. The student must participate in an assessment process of the program.

Intermediate Diploma in Diaconal Studies

Purpose

The purpose of the Intermediate Diploma in Diaconal Studies is to provide students with the foundational knowledge needed to communicate the Catholic faith and the Church's teaching and tradition so that the student will be prepared to carry out his ministry as a permanent deacon.

Goals

SHMS strives to instill in its Intermediate Diploma recipients an ability to:

1. Articulate a broad knowledge of Catholic theology in the areas of Sacred Scripture, Catholic tradition, and history, Catholic social teaching, sacraments and law.
 - The student is able to identify doctrinal documents and Scriptural passages that are foundational to areas of Catholic teaching.
 - The student is able to make an oral presentation that demonstrates sound theological teaching.
 - The student is able to present in writing a synthesis of theological teachings and apply them to a particular theme.
2. Apply knowledge of Catholic theology in pastoral, catechetical, and liturgical settings.
 - Pastoral: The student is able to employ effective counseling skills in typical pastoral situations. The student is able to demonstrate cultural sensitivity in a pastoral setting.
 - Catechetical: The student is able to present a teaching of the Catholic Church in a catechetical setting.
 - Liturgical: The student is able to deliver/write a homily that teaches doctrine from Scripture. The student is able to effectively apply the Scripture readings from the Mass to life and contemporary circumstances.

Course of Study (40 credit hours)

MNS 271	Pastoral Catechetics	2 cr
THE 337	Trinity and Christology	3 cr
THE 340	Church History	3 cr
THE 300	Catholic Social Teaching	3 cr
THE 320	Theology of Salvation and Mission	3 cr
THE 360	Sacraments of Initiation	3 cr
MNS 300	Canon Law for Parish Ministers	2 cr
MNS 315	Liturgical Prayer of the Church	2 cr
MNS 228	Introduction to Pastoral Counseling	2 cr
THE 350	Introduction to the Old Testament	3 cr
THE 353	Introduction to the Gospels and Acts	3 cr
THE 356	Introduction to Paul and the Catholic Epistles	3 cr
MNS 360	Diaconal Homiletics Practicum	3 cr
MNS 365	Diaconal Liturgical Practicum	3 cr
MNS 350	Reflection Seminar	1 cr
MNS 351	Continuing Reflection Seminar	1 cr

Program Requirements

1. A minimum of 40 credit hours must be earned through completion of the course of study.
2. The student must maintain a C average (2.0).
3. A minimum of 21 semester hours of credit must be earned at SHMS.
4. The student must participate in an assessment process of the program.

Associate of Arts in Ministry (AAM)

Purpose

The Associate of Arts in Ministry (AAM) degree is designed to provide its recipients with an undergraduate liberal arts/vocational degree in a two-year format in the area of Christian ministry.

Admissions

For the admissions process and requirements for the AAM, please refer to the admissions section of this document.

Goals

Sacred Heart Major Seminary strives to instill in its Associate of Arts in Ministry degree graduates the ability to:

1. Demonstrate a basic understanding of Sacred Scripture, Catholic tradition, and ministry, such as:
 - Demonstrate the use of the Catechism of the Catholic Church, Sacred Scripture, and some conciliar documents for the study of Catholic Theology.
 - Identify basic tenets of the Catholic faith.
 - Apply Catholic theology and the principles of theological reflection to a ministerial case study.
2. Demonstrate knowledge of ministry skills and foundational resources for ministry, such as:
 - Identify and apply passages in Sacred Scripture and Catholic teaching useful for pastoral counseling.
 - Identify tools for evaluating catechetical experiences.
 - In a case study related to pastoral care, such as marriage nullity, identify and cite applicable canon law.
 - Articulate liturgical principles from the Constitution on Sacred Liturgy.
 - Demonstrate knowledge of various leadership styles and ability to identify own leadership style.
3. Through a general education course of studies:
 - Read, articulate, and inquire logically, abstractly, and analytically.
 - Be familiar with our global cultural heritage, ancient and modern.
 - Have a capacity for exploring the life and problems of their own communities and other societies and nations.
 - Apply the rudimentary principles of empirical thought processes.

Course of Study (64 credit hours)

Communication and Language Arts (9 credit hours)

CLA 153	Rhetoric	3 cr
CLA 154	Critical Research Skills	3 cr
CLA 161	Introduction to Oral Communication	3 cr

Social Sciences (6 credit hours)

SOC 101	Sociology of Religion (or) an introductory course in psychology	3 cr
HIS 302	Western Civilization I	3 cr

Science and Mathematics (3 credit hours)

	Mathematics (or) Physical/Natural Science	3 cr
--	--	------

Humanities (6 credit hours)

LIT 251	World Literature	3 cr
	A course in art appreciation	3 cr

Music (3 credit hours)

MUS 350	The Art of Liturgical Music	3 cr
---------	-----------------------------	------

Theological Studies (19 credit hours)

THE 123	Introduction to the Catholic Faith	2 cr
THE 210	Introduction to Liturgy & Sacraments	2 cr
THE 219	Introduction to the Catholic Church	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 243	Introduction to Spirituality	2 cr
THE 274	Introduction to Moral Theology	2 cr
THE 310	Apologetics I*	3 cr
THE 315	Apologetics II*	3 cr

**To be taken in the student's final year in the AAM program.*

Ministerial Studies (12 credit hours)

MNS 101	Theology of Ministry	2 cr
MNS 228	Introduction to Pastoral Counseling	2 cr
MNS 271	Pastoral Catechetics	2 cr
MNS 300	Canon Law for Parish Ministers	2 cr
MNS 315	Liturgical Prayer of the Church	2 cr
MNS 375	Catechetical Administration	2 cr

Electives (6 credit hours)

Courses in other disciplines within the liberal arts may be taken in consultation with the academic advisor and with the approval of the dean of studies. These courses can be chosen from the curriculum of SHMS or the Detroit Area Catholic Higher Education Consortium. Elective credits may also be transferred from another college with the approval of the dean of studies, subject to transfer credit guidelines.

Program Requirements

1. A minimum of 64 credits must be earned through completion of the course of study.
2. A minimum of 24 semester hours of credit must be earned at SHMS.
3. The student must maintain a C average (2.0).
4. The student must participate in three formation sessions during the course of study.
 - a. Discernment
 - b. Theological Reflection
 - c. Spiritual Direction
5. The student must participate in an assessment process of the program.

Bachelor of Arts (BA)

Purpose

The purpose of the Bachelor of Arts program at Sacred Heart Major Seminary is to provide an undergraduate liberal arts degree in a four-year format with a major in philosophy or pastoral theology.

Admissions

For the admissions process and requirements for the Bachelor of Arts, please refer to the admissions section of this document.

Goals

1. That students develop the habit of using and integrating faith and reason.
 - Learning Outcome: Students will articulate in writing or orally the distinction and the relationship of faith and reason.
2. That students acquire a range of knowledge of human culture and civilization.
 - Learning Outcome: Students will be able to carry out measurements, solve problems, and make calculations in order to understand the findings and functions of natural science.
 - Learning Outcome: Students in music appreciation courses will be able to identify key movements, composers, and music concepts, especially sacred music.
 - Learning Outcome: Students will be able to summarize an excerpt from a Latin text and translate a short passage.
 - Students will be able to describe an important historical event and explore its historical and modern significance.
3. That students communicate effectively in oral and written form.
 - Learning Outcome: Students will be able to produce an essay which demonstrates sound rhetorical practice, organization, and mechanics, and is appropriate to higher education.
 - Learning Outcome: Students will be able to make a clear, effective oral presentation on a topic.
4. That students have the ability to make critical evaluations within the context of various disciplines.
 - Learning Outcome: Students will demonstrate the ability to draw valid conclusions.
 - Learning Outcome: Students will be able to infer meaning, identify key ideas, and recognize rhetorical devices in a text.
 - Learning Outcome: Students will demonstrate in writing an effective critical evaluation of a topic.

Philosophy Major Goal

That students acquire knowledge of both the historical and systematic aspects of the Western philosophical tradition, particularly, though not exclusively, the tradition of Thomism.

- Learning Outcome: Students will be able to articulate basic distinctions about God and the world and articulate the human capacity to engage reason.
- Learning Outcome: Students will be able to explain a basic understanding about the composite of body and soul in the human person.
- Learning Outcome: Students will be able to describe the formation of the *Summa Theologica* and explain the individual structure of the articles and the overall architecture of the work.
- Learning Outcome: Students will be able to reference pertinent concepts in the *Summa Theologica* and apply the concepts to a philosophical problem or question.

Pastoral Theology Major Goal

That students acquire knowledge of both historical and systematic aspects of Catholic doctrine and its application in ministry.

- Learning Outcome: Students will be able to define and explain orally at least two basic truths in each of the areas of theological foundations, spirituality, moral theology, ecclesiology, Sacred Scripture, and liturgy and sacraments.
- Learning Outcome: Students will demonstrate knowledge of Catholic doctrine.

Philosophy Major* - Course of Study (120 credit hours)

The philosophy major is required of those students enrolled as candidates for the Catholic priesthood.

Communication and Language Arts (9 credit hours)

CLA 153	Rhetoric	3 cr
CLA 154	Critical Research Skills	3 cr
CLA 161	Intro to Oral Communication	3 cr

Science and Mathematics (9 credit hours)

	A course in mathematics	3 cr
	A course in a natural science	3 cr
	A course in a physical science	3 cr

Social Sciences (9 credit hours)

SOC 101	Sociology of Religion (or) an introductory course in psychology	3 cr
HIS 300	U.S. History to 1877	3 cr
HIS 302	Western Civilization I	3 cr

Humanities (9 credit hours)

LIT 251	World Literature	3 cr
LIT 319	American Literature	3 cr
	A course in Art Appreciation	3 cr

Music (5 credit hours)

MUS 315	Vocal Proficiency*	2 cr
MUS 350	The Art of Liturgical Music	3 cr

**Commuter students may substitute 2 credit hours of electives with permission of the academic advisor.*

Languages (15 credit hours)

LAT 121	Introductory Latin I	3 cr
LAT 122	Introductory Latin II	3 cr
LAT 211	Intermediate Latin I	3 cr
LAT 212	Intermediate Latin II	3 cr
	Spanish or another pastoral language*	3 cr

**Commuter students may substitute three credit hours of electives with permission of the academic advisor.*

Theology (13 credit hours)

THE 123	Introduction to the Catholic Faith	2 cr
THE 210	Introduction to Liturgy and Sacraments	2 cr
THE 219	Introduction to the Catholic Church	2 cr
THE 243	Introduction to Spirituality	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 274	Introduction to Moral Theology	2 cr

Philosophy (40 credit hours)

PHL 225	Ancient Philosophy	3 cr
PHL 235	Medieval Philosophy	3 cr
PHL 242	Modern Philosophy	3 cr

PHL 245	Contemporary Philosophy	3 cr
PHL 250	Logic	3 cr
PHL 300	Epistemology	3 cr
PHL 350	Philosophy of Nature	3 cr
PHL 365	Philosophical Anthropology	3 cr
PHL 380	Natural Theology	3 cr
PHL 410	Ethics	3 cr
PHL 420	Political Philosophy	3 cr
PHL 450	Metaphysics	3 cr
PHL 495-8	Philosophy Thesis Seminar I-IV*	4 cr

*These courses are taken during the last four semesters of the program of study. Students will earn one credit per semester.

Electives (11 credit hours)

Students must take sufficient elective courses to meet the graduation requirement. Students are counseled to choose elective courses according to a plan of study that will help them achieve their personal goals for their undergraduate education.

Some of the course requirements for the AB degree may be taken through the Detroit Area Catholic Higher Education Consortium or through applied transfer credits, subject to transfer credit guidelines.

Pastoral Theology Major - Course of Study (120 credit hours)

Communication and Language Arts (9 credit hours)

CLA 153	Rhetoric	3 cr
CLA 154	Critical Research Skills	3 cr
CLA 161	Intro to Oral Communication	3 cr

Science and Mathematics (9 credit hours)

	A course in mathematics	3 cr
	A course in a natural science	3 cr
	A course in a physical science	3 cr

Social Sciences (9 credit hours)

SOC 101	Sociology of Religion (or) an introductory course in psychology	3 cr
HIS 300	U.S. History to 1877	3 cr
HIS 302	Western Civilization I	3 cr

Humanities (9 credit hours)

LIT 251	World Literature	3 cr
LIT 310	American Literature	3 cr
	A course in art appreciation	3 cr

Music (3 credit hours)

MUS 250	Art of Liturgical Music (or) a course in music appreciation	3 cr
---------	--	------

Languages (12 credit hours)

LAT 121	Introductory Latin I	3 cr
LAT 122	Introductory Latin II	3 cr
	Courses in a foreign language (a pastoral language is encouraged)	6 cr

Philosophy (6 credit hours)

PHL XXX	Philosophy Electives	6 cr
---------	----------------------	------

Theology (36 credit hours)

THE 123	Introduction to the Catholic Faith	2 cr
THE 210	Introduction to Liturgy and Sacraments	2 cr
THE 219	Introduction to the Catholic Church	2 cr
THE 243	Introduction to Spirituality	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 274	Introduction to Moral Theology	2 cr
THE 310	Apologetics I*	3 cr
THE 315	Apologetics II*	3 cr
THE 499	Theology Capstone	2 cr
THE XXX	Theology Electives	15 cr

**To be taken in the student's final year of the AB Pastoral Theology program.*

Pastoral Ministry (14 credit hours)

MNS 101	Theology of Ministry	2 cr
MNS 350	Reflection Seminar	1 cr
MNS 351	Continuing Reflection Seminar	1 cr
MNS XXX	Ministry Electives	10 cr

Electives (13 credit hours)

Students must take sufficient elective courses to meet the graduation requirement. Students are counseled to choose elective courses according to a plan of study that will help them achieve their personal goals for their undergraduate education.

Some of the course requirements for the AB degree may be taken through the Detroit Area Catholic Higher Education Consortium or through applied transfer credits, subject to transfer credit guidelines.

Program Requirements

1. A minimum of 120 credit hours must be earned through completion of the course of study.
2. A minimum of 30 credit hours must be earned in residence at SHMS.
3. Students must maintain a C average (2.0) for the required 120 semester hours.
4. Philosophy major only: Students must maintain a C average (2.0) for the courses earned in philosophy.
5. Pastoral Theology major only: Students must participate in three formation sessions during the course of study:
 - a. Discernment
 - b. Theological Reflection
 - c. Spiritual Direction.
6. Students must participate in an assessment process of the academic program, including the completion of the ETS Proficiency Profile during the final year of study.

General Education Course Guidelines

Mathematics Requirement

A course in college level mathematics is required to ensure that AB students are basically adept at understanding reality according to the methods of mathematical investigation. The objective of this course is that students be able to perform mathematical operations and understand that performance. That is, they should be able to participate in mathematical communication intelligently. From this course, students ought to learn the structures, principles, and processes of mathematics.

Natural and Physical Science Requirements

The aim of these requirements is to acquaint the student with the basic terminology and methods of the natural and physical sciences, so that they can understand and assess the sciences in ordinary life. Students are encouraged to take one introductory course in biology and one introductory course in physics or chemistry.

Art Appreciation Requirement

Students are expected to acquire an appreciation of the fine art that is part of our cultural heritage. Students are encouraged to take a course that includes a treatment of religious art.

World History Requirement

Students are expected to acquire a knowledge of world history as an aid to understanding the diverse elements that led up to, or prepared the way for, the coming of Christ. Hence, students are encouraged to take a course focusing upon the ancient world.

American History Requirement

Students are expected to acquire a knowledge of American history as an aid to understanding the unique character of American society and culture. Students are encouraged to take a course that focuses upon either the American founding or on the Civil War.

World Literature Requirement

Students are expected to acquire a knowledge of the literary classics that are part of our cultural heritage. Thus, students are encouraged to take a world literature course that focuses upon the classics of western civilization.

American Literature Requirement

Students are expected to acquire knowledge of the literary classics that have had particular influence on American life and culture. Students are encouraged to take courses focusing upon American literary classics (e.g., Hawthorne, Twain, Hemingway).

Music Appreciation Requirement

Students are expected to acquire an appreciation of the music that is part of our cultural heritage. Students are encouraged to take a course that includes a treatment of liturgical music. Please note that instrument or voice training does not fulfill this requirement.

Priestly Formation

Students aspiring to the priesthood participate in the programs of spiritual, human and apostolic formation as part of the AB program. These formational goals and requirements are spelled out in the *Seminarian Handbook*.

Bachelor of Philosophy (BPhil)

Purpose

The purpose of the Bachelor of Philosophy program is to provide an undergraduate degree in a two-year format with a major in philosophy for students who already possess a bachelor degree.

Admissions

For admissions process and requirements for the Bachelor of Philosophy, please refer to the admissions section of this document.

Goals

1. That students develop the habit of using and integrating faith and reason.
 - Learning Outcome: Students will articulate in writing and orally the distinction and the relationship of faith and reason.
2. That students shall be able to read carefully, think critically, write clearly, and speak persuasively.
 - Learning Outcome: Students will be able to read works in various genres and be able to understand their principal arguments and themes.
 - Learning Outcome: Students will be able to organize and defend arguments in speaking and writing that make their points of view clear and persuasive.
3. That students achieve knowledge of both the historical and systematic aspects of the western philosophical tradition, particularly, though not exclusively, the tradition of Thomism.
 - Learning Outcome: Students will demonstrate a grasp of basic insights about nature, humanity, and God.
 - Learning Outcomes: Students will be able to explain both the individual structure of the articles and the overall structure of the *Summa Theologica* and demonstrate an ability to use it.
4. That students achieve a theological knowledge of both historical and systematic aspects of Catholic doctrine.
 - Learning Outcome: Students will be able to define and explain two basic truths in the areas of theological foundations, spirituality, moral theology, ecclesiology, Sacred Scripture, and liturgy and sacraments.
 - Learning Outcome: Students shall be able to explain the historical context and development of a major Catholic doctrine.

Course of Study (67 credit hours)

Languages (9 credit hours)

LAT 121	Introductory Latin I	3 cr
LAT 122	Introductory Latin II	3 cr
	A course in Spanish or other pastoral language	3 cr

Music (5 credit hours)

MUS 315	Vocal Proficiency*	2 cr
MUS 350	The Art of Liturgical Music	3 cr

*Lay commuter students may substitute MUS 315 with a two credit elective

Theology (13 credit hours)

THE 123	Introduction to the Catholic Faith	2 cr
THE 210	Introduction to Liturgy and Sacraments	2 cr
THE 219	Introduction to the Catholic Church	2 cr
THE 243	Introduction to Spirituality	2 cr
THE 249	Introduction to Sacred Scripture	3 cr
THE 274	Introduction to Moral Theology	2 cr

Philosophy (40 credit hours)

PHL 225	Ancient Philosophy	3 cr
PHL 235	Medieval Philosophy	3 cr
PHL 242	Modern Philosophy	3 cr
PHL 245	Contemporary Philosophy	3 cr
PHL 250	Logic	3 cr
PHL 300	Epistemology	3 cr
PHL 350	Philosophy of Nature	3 cr
PHL 365	Philosophical Anthropology	3 cr
PHL 380	Natural Theology	3 cr
PHL 410	Ethics	3 cr
PHL 420	Political Philosophy	3 cr
PHL 450	Metaphysics	3 cr
PHL 495-8	Philosophy Thesis Seminar I-IV*	4 cr

*These courses are taken during the last four semesters of the program of study. Students will earn one credit per semester.

Program Requirements

1. A minimum of 67 semester hours of must be earned through completion of the course of study.
2. No less than 30 of these credit hours shall be earned in residence at SHMS.
3. Transferring students must earn credit for a minimum of two courses in philosophy at SHMS and complete a minimum of one full year of study at SHMS before qualifying for the degree.
4. Students must maintain a C average (2.0) for the required 67 semester hours (120 quality points).
5. Students must maintain a C average (2.0) for the courses earned in philosophy.
6. Students must participate in an assessment process of the academic program.

Priestly Formation

Students aspiring to the priesthood participate in the programs of spiritual, human and apostolic formation as part of the BPhil program. These formational goals and requirements are spelled out in the *Seminarian Handbook*.

Prerequisites for Admission to the Graduate School of Theology

There are undergraduate courses designed to assist those who have a bachelor's degree or higher but need to develop certain theological and philosophical competencies before admission to the Master of Arts in Pastoral Studies (MAPS), Master of Arts in Theology (MA), or the Graduate Diploma in Pastoral Studies. While completing prerequisites, students have unclassified undergraduate status.

Admissions

For the admissions process and requirements to complete prerequisite courses, please see the admissions section of this document.

Sacred Heart Major Seminary's College of Liberal Arts seeks to assist those aspiring to be admitted to the Graduate School of Theology by giving students:

- A background in Scripture, theology and philosophy appropriate to the degree or diploma program to which they aspire.
- The ability to demonstrate a basic understanding of the Catholic tradition.

Prerequisite Courses

THE 400	Theological Foundations I	3 cr
THE 405	Theological Foundations II	3 cr
THE 249	Introduction to Sacred Scripture	3 cr
PHL 400	Philosophical Foundations I	3 cr
PHL 405	Philosophical Foundations II	3 cr

The determination of any course equivalencies to these prerequisites will be at the discretion of the Office of the Registrar or the Office of the Dean of Studies at the time of initial application.

Graduate Diploma in Pastoral Ministry

Purpose

The purpose of the Graduate Diploma in Pastoral Ministry program at Sacred Heart Major Seminary is to provide its graduates with a graduate diploma that verifies the completion of a 30 or 31 credit hour course of study. This course of study constitutes a partial fulfillment of the requirements for archdiocesan certification and may be used as a component of the Master of Arts in Pastoral Studies (MAPS) degree.

Admissions

For admissions process and requirements for the Graduate Diploma, please see the admissions section of this document.

Goals

Sacred Heart Major Seminary Graduate School of Theology seeks to award the Graduate Diploma to students who have achieved the following:

1. The ability to understand, synthesize and articulate the Catholic tradition.
2. Proficiency in articulating the religious questions of our time and discerning the meaning that the Catholic tradition brings to these issues.
3. Commitment to life-long theological and pastoral education.
4. The recognition of the need for ongoing intellectual, spiritual and psychological integration.

Course of Study (30-31 credit hours)

Core (20 credit hours)

The Theological Core consists of 20 credit hours:

ST 500	Theological Methodology*	2 cr
SS 521	Method and Pentateuch	3 cr
SS 525	Synoptics	3 cr
ST 5351	Human Person and Grace	2 cr
ST 6351	Nature and Mission of the Church	2 cr
ST 650	Trinitarian and Christological Foundations of the Christian Faith	3 cr
MT 675	Foundations of the Christian Moral Life	3 cr
LS 575	The Sacramental Life of the Church	2 cr

**ST 500 must be taken in conjunction with IS 505 Theological Research and Writing, 1 cr.*

Concentrations (10-11 credit hours)

Evangelization and Catechesis

ST 501	Theology of Mission and Ministry	2 cr
EV 500	Evangelization and Catechesis	2 cr
LS 645	Sacraments of Initiation	2 cr
EV 786	Adult Catechesis	2 cr
	Evangelization and Catechesis Elective	2 cr

Pastoral Ministry

ST 501	Theology of Mission and Ministry	2 cr
PM 550	Church Law for Parish Ministers	2 cr
AT 746	Sacrament of Marriage and Law	3 cr
PM 620	Leadership in Public Prayer	2 cr
SP 690	Human and Spiritual Adult Development	2 cr

Program Requirements

1. A minimum of 30-31 credit hours must be earned through completion of the course of study.
2. A minimum of 20 semester hours of credit must be earned at SHMS.
3. The student must maintain a 2.5 GPA.
4. Students must complete a one credit course in graduate theological research, IS 505 Theological Research and Writing. This course must be done in conjunction with ST 500 Theological Methodology, and should be done within the student's first year of study. The course is graded pass/fail; credits earned do not count toward the total credits required for the graduate diploma.

Master of Arts in Theology (MA)

Purpose

The Master of Arts in Theology is a graduate degree in theological studies requiring research.

Admissions

For admissions process and requirements for the MA program, please see the admissions section of this document.

Goals

1. To understand and integrate the theological disciplines within the Catholic faith and tradition.
 - Learning Outcome: To demonstrate a comprehensive knowledge of Catholic theology grounded in Scripture and Tradition.
 - Learning Outcome: To display an ability to evaluate theological issues critically.
 - Learning Outcome: To demonstrate an ability to reflect on human experience within the context of Christian faith.
2. To communicate how Catholic faith, tradition and theology illuminate the meaning and purpose of human experience.
 - Learning Outcome: To demonstrate both orally and in writing the ability to communicate the Catholic faith and tradition effectively in relation to human experience.
 - Learning Outcome: To apply the world view and value system of Catholic theology to the pertinent issues of our time, for example, ecumenical, global, multi-cultural, scientific and economic issues.

Course of Study (40 credit hours)

Theological Core (26 credit hours):

ST 500	Theological Methodology*	2 cr
SS 521	Method and Pentateuch	3 cr
SS 525	Synoptics	3 cr
SS 625	Pauline Literature	3 cr
ST 5351	Human Person and Grace	2 cr
ST 6351	Nature and Mission of the Church	2 cr
ST 650	Trinitarian and Christological Foundations of the Christian Faith	3 cr
MT 675	Foundations of Christian Moral Life	3 cr
LS 575	The Sacramental Life of the Church	2 cr
SP 735	History of Christian Spirituality	3 cr

**ST 500 must be taken in conjunction with IS 505 Theological Research and Writing, 1 cr.*

Research Concentration (10 credit hours):

Courses in a research concentration consist of a planned program of 10 credits or more designed to lay the foundation for the student's thesis work. This course of study must be planned with the student's academic advisor.

Suggested Research Areas:

1. Interdisciplinary Studies:
 - Biblical Studies and Spirituality
 - Biblical Studies and Systematic or Moral Theology
 - Historical and Systematic Theology
2. Biblical Studies
3. Spirituality
4. New Evangelization

Thesis (4 credit hours):

IS 899

MA Thesis

4 cr

IS 899 is intended to be taken in the student's final semester of study. A thesis is a scholarly work that reflects the study, research, and writing skills that characterize higher education. The thesis must demonstrate the student's ability to do research, to analyze primary texts, and to consult, utilize, and evaluate scholarly literature on those texts. Students are required to complete a thesis with a minimum of 50 pages but not to exceed 60 pages in length (not including title page, table of contents, nor bibliography) under the direction of a faculty member, as well as orally defend the thesis before a board of at least two professors.

Topics must be approved by the theology faculty prior to the student beginning his/her thesis. For students planning to graduate at the end of the winter term, topics must be approved no later than December 1; the thesis must be defended no later than April 1. For students planning to graduate at the end of the fall term, topics must be approved no later than April 1; the thesis must be defended no later than December 1.

Thesis guidelines are available from the Office of the Dean of Studies. Students are advised to obtain thesis guidelines and to discuss thesis plans with their academic advisors early in their program of study.

IS 8991 Continuing MA Thesis (1 credit; not applicable toward degree completion) is provided for the student who does not complete the thesis during the semester for which he/she registered for IS 899. This course is required until the thesis is completed.

Program Requirements

1. A minimum of 40 credit hours must be earned through completion of the course of study.
2. A minimum grade point average (GPA) of 2.7 is required.
3. A maximum of thirteen hours may be applied to the degree from other institutions or from other credit earning options.
4. The program must be completed in six years from time of matriculation. Under extenuating circumstances, a student may request an extension in writing to the dean of studies. Readmission does not extend the six year completion requirement.
5. Students must complete a one credit course in graduate theological research, IS 505 Theological Research and Writing. This course must be done in conjunction with ST 500 Theological Methodology, and should be done within the student's first year of study. The course is graded pass/fail; credits earned do not count toward the 40 credits required in total for the degree.
6. Students must participate in assessment of the academic program, including completion of a

- Graduating Student Questionnaire during their final year of study.
7. Reading ability in Latin must be shown during the first year of the program, and reading ability in a modern language pertinent to the student's course of studies must be done before completion of half of the degree program (20 credits). The MA/MAPS admissions committee determines whether the student needs to demonstrate comprehension in a given language based on an examination of previous transcripts.

Language competency can be demonstrated by the following:

- a. SHMS provides a course called Latin for Graduate Students that satisfies the Latin language requirement.
- b. Students can demonstrate competency in a language requirement through successful completion of a three credit hour undergraduate course with a passing grade of 'C' or better, or a two credit hour graduate course with a 'pass' or grade of 'C' or better. Courses must be taken for credit from an accredited institution of higher learning.
- c. Students may also study a language on their own. The student should contact the dean of studies office when ready to be tested. The dean of studies office will arrange with an instructor to conduct the examination.

The language examinations will consist of a written translation of a theological text of about two pages. The student will have 90 minutes to complete the exam and may use a dictionary to translate the pages. The student will also compose a paragraph summary of the two pages to demonstrate comprehension. Judgment of pass/fail will be based primarily on comprehension. An examination fee applies. Language competency examinations cannot be repeated.

Formation Opportunities

A specific program in formation is not required by students in the Master of Arts in Theology, which prepares the student for research and continued studies. However, each student is encouraged to participate in the formation opportunities available at SHMS through the Institute for Lay Ministry.

Master of Arts in Pastoral Studies (MAPS)

Purpose

The Master of Arts in Pastoral Studies is a graduate degree preparing students for ministry and pastoral leadership.

Admissions

For admissions process and requirements, please refer to the admissions section of this document.

Goals

1. Intellectual Goal: To understand and communicate the Catholic faith grounded in Scripture and Tradition, in the context of the contemporary world.
 - Learning Outcome: To demonstrate a comprehensive knowledge of Catholic theology grounded in Scripture and Tradition.
 - Learning Outcome: To demonstrate an ability to communicate accurately and persuasively the Catholic faith, both orally and in writing, grounded in Scripture and Tradition.
2. Human Goal: To commit to life-long integration of the intellectual, spiritual and psychological dimensions of one's ministerial identity.
 - Student Learning Outcome: To demonstrate personal accountability and professional conduct as a lay ecclesial minister.
 - Student Learning Outcome: To demonstrate a commitment to continue one's theological and pastoral education.
3. Spiritual Goal: To discern, adopt and practice a Christian spirituality appropriate to lay ecclesial ministry.
 - Learning Outcome: To demonstrate a commitment to personal prayer and the liturgical and sacramental life of the Church.
 - Learning Outcome: To demonstrate an ability to reflect on human experience within the context of faith.
4. Pastoral Goal: To acquire the pastoral skills of leadership, collaboration, and cultural sensitivity.
 - Learning Outcome: To demonstrate an ability to meet pastoral needs in various cultural contexts.
 - Learning Outcome: To demonstrate an ability to collaborate with others and to call forth the gifts of others for the sake of the pastoral setting.

Course of Study (48 credit hours total)

Theological Core (26 credit hours)

ST 500	Theological Methodology*	2 cr
SS 521	Method and Pentateuch	3 cr
SS 525	Synoptics	3 cr
SS 625	Pauline Literature	3 cr
ST 5351	Human Person and Grace	2 cr
ST 6351	Nature and Mission of the Church	2 cr
ST 650	Trinitarian and Christological Foundations of the Christian Faith	3 cr
MT 675	Foundations of the Christian Moral Life	3 cr
LS 575	The Sacramental Life of the Church	2 cr
SP 735	History of Christian Spirituality	3 cr

*ST 500 must be taken in conjunction with IS 505 Theological Research and Writing, 1 cr.

The balance of a student's additional course work is determined by his/her choice of concentration:

Upon matriculation into the Master of Arts in Pastoral Studies program, students are expected to declare a concentration in one of the following five areas: Education, Healthcare, New Evangelization, Pastoral Ministry, or Spirituality. The balance of a student's MAPS coursework is determined by this selection of concentration. If a student does not declare a concentration at the time of matriculation, a Pastoral Ministry concentration will be assigned. Subsequent changes of concentration require advisor approval.

Students who are in diaconal formation should refer to the "Permanent Diaconate Academic Programs" section of the Bulletin.

Education Concentration:

Required (12 credit hours)

EDU 3120	Educational Psychology	3 cr
EDU 4400	Behavior Management in the Classroom	2 cr
EDU 4590	Theory and Techniques of Instruction	4 cr
<i>(The above are offered through Madonna University)</i>		
EV 500	Evangelization and Catechesis	2 cr

Electives (4 credit hours):

Chosen with the approval of the student's academic advisor

Integrating Studies (6 credit hours):

IS 885-888	MAPS Formation (4 courses)*	½ cr each
IS 850	Student Teaching**	4 cr

Pastoral Ministry Concentration:

Required (9 credits):

ST 501	Theology of Mission and Ministry	2 cr
SP 690	Human and Spiritual Adult Development	2 cr
EV 680	Pastoral Care Across Cultures	2 cr
NE 865	Theology of the New Evangelization	3 cr

Electives (9 credit hours credits):

Chosen with the approval of the student's academic advisor

Integrating Studies (4 credit hours):

IS 885-888	MAPS Formation (4 courses)*	½ cr each
IS 891	MAPS Supervised Ministry**	2 cr†
<i>or</i>		
IS 8921	MAPS Integrating Project: Research and Design**	1 cr
IS 8922	MAPS Integrating Project: Implementation** and Writing	1 cr†

Spirituality Concentration:

Required (11 credits):

SP 680	Pastoral Care Across Cultures	2 cr
SP 690	Human and Spiritual Adult Development	2 cr
SP 751	Theology of Christian Prayer	2 cr
SP 745	Christian Discernment	2 cr
NE 865	Theology of the New Evangelization	3 cr

Electives (7 credits):

Chosen with the approval of the student's academic advisor

Integrating Studies (4 credit hours):

IS 885-888	MAPS Formation (4 courses)*	1/2 cr each
IS 891	MAPS Supervised Ministry**	2 cr†
	<i>or</i>	
IS 8921	MAPS Integrating Project: Research and Design**	1 cr
IS 8922	MAPS Integrating Project: Implementation** and Writing	1 cr†

In addition to the above, students choosing the Spirituality concentration are required to make one directed retreat during his/her course of study. The student may choose one eight day retreat or two three day retreats.

Healthcare Concentration:

Required (13 credits):

EV 680	Pastoral Care Across Cultures	2 cr
SP 690	Human and Spiritual Adult Development	2 cr
MT 7501	Bioethical Issues in Healthcare	3 cr
PM 715	Pastoral Care of the Sick	3 cr
NE 865	Theology of the New Evangelization	3 cr

Electives (5 credits):

Chosen with the approval of the student's academic advisor

Integrating Studies (4 credit hours):

IS 897	Clinical Pastoral Education (for students pursuing hospital chaplaincy)	4 cr
	<i>or</i>	
IS 885-888	MAPS Formation (4 courses)*	1/2 cr each
IS 891	MAPS Supervised Ministry**	2 cr†
	<i>or</i>	
IS 885-888	MAPS Formation (4 courses)*	1/2 cr each
IS 8921	MAPS Integrating Project: Research and Design**	1 cr
IS 8922	MAPS Integrating Project: Implementation and Writing**	1 cr†

New Evangelization Concentration:

Required (13 credits):

EV 680	Pastoral Care Across Cultures	2 cr
SP 690	Human and Spiritual Adult Development	2 cr
NE 865	Theology of the New Evangelization	3 cr
NE 872	Models of Evangelization	3 cr
NE 871	Cultural Milieu of the New Evangelization	3 cr

Suggested Electives (5 credits):

Chosen with the approval of the student's academic advisor

Integrating Studies (4 credit hours):

IS 885-888	MAPS Formation (4 courses)*	1/2 cr each
NE 876	Evangelization Practicum	2 cr

MAPS Formation Requirements

Spiritual Direction

All MAPS students are required to be in spiritual direction with an approved spiritual director.

Annual Formation Interview with the Dean of the Institute for Lay Ministry

Each academic year MAPS students are required to meet individually with the dean of the Institute for Lay Ministry (ILM) to discuss the student's progress in human, intellectual, spiritual, and pastoral formation and to set ongoing formation goals.

Day of Reflection

MAPS students are required to attend at least one MAPS Day of Reflection sponsored by the ILM during their matriculation in the MAPS program.

**All formation courses are to be taken in the student's first two years of the MAPS program, beginning in the first fall term of the student's studies and for four consecutive fall and winter terms.*

***To be taken in the student's final year of the MAPS program. Guidelines for IS 891 and IS 8921/8922 are available upon request from your MAPS academic advisor.*

#IS 8911 Continuing MAPS Supervised Ministry (1 credit) is provided for the student who does not complete his/her supervised ministry during the semester for which he/she registered for IS 891. The student must register for IS 8911 each semester beyond the initial semester that is necessary for the student to complete the supervised ministry. These accumulated credits do not count toward a degree nor are they figured into the student's GPA. Students are encouraged to maintain frequent contact with the course instructor throughout their supervised ministry experience.

#IS 8923 Continuing MAPS Integrating Project (1 credit) is provided for the student who does not complete his/her integrating project during the semester for which he/she registered for IS 8922. The student must register for IS 8923 each semester beyond the initial semester that is necessary for the student to complete the integrating project. These accumulated credits do not count toward a degree nor are they figured into the student's GPA. Students are encouraged to maintain frequent contact with their Integrating Project director until they complete their integrating project.

Program Requirements

1. A minimum of 48 credit hours must be earned through completion of the course of study.
2. A maximum of 16 hours may be applied to the degree from other institutions or from other credit earning options.
3. A minimum grade point average (GPA) of 2.5 is required.
4. This program must be completed in six years after matriculation. Under extenuating circumstances, a student may request an extension in writing to the dean of studies. Readmission does not extend the six year completion requirement.
5. Students must complete a one credit course in graduate theological research, IS 505 Theological Research and Writing. This course must be done in conjunction with ST 500 Theological Methodology, and should be done within the student's first year of study. The course is graded pass/fail; credits earned do not count toward the 48 credits required in total for the degree.
6. Students must participate in an assessment of the academic program, including completion of a Graduating Student Questionnaire during their final year of study.

Master of Divinity (MDiv)

Purpose

The Master of Divinity (MDiv) degree is for seminarians preparing for the Catholic priesthood.

Admissions

For admissions process and requirements for the MDiv program, please see the admissions section of this document.

Profile of a Candidate for Holy Orders

A man who successfully completes the MDiv program at Sacred Heart Major Seminary is a man who has conformed and continues to conform his life to Jesus Christ. Therefore, docile to the Holy Spirit and zealous for the spread of the Gospel, he is a man

1. of sufficient physical health, mental balance and human maturity,
2. who possesses the requisite natural virtues,
3. who knows Catholic doctrine, expressed in Scripture, Tradition and authoritatively interpreted by the Magisterium, and can transmit it accurately and effectively.
4. who has a love for learning,
5. who is obedient,
6. who lives a life of chaste celibacy,
7. who possesses the requisite supernatural virtues,
8. who prays,
9. who exercises balanced judgment and effective pastoral leadership,
10. of *communio*,
11. of simplicity of life,
12. of solidarity with the poor.

Student Learning Outcomes

1. Teaches the faith, grounded in Scripture, Tradition, and the Magisterium, accurately and effectively. (PDV 51, PPF 163, ATS 3.1.1, 3.1.2)
2. Demonstrates a willingness and capacity to serve people in a pastoral/clinical setting. (PDV 57, PPF 236, ATS 3.1.4)
3. Demonstrates an understanding of and capacity for priestly pastoral leadership in the image of Christ the Good Shepherd. (PDV 57, PPF 236, ATS 3.1.4)
4. Engages in the process of integration leading to pastoral charity and life-long learning. (PDV 51, PPF 163, ATS 3.1.3)

Course of Study (123 credit hours)

Church History (7 credit hours)

HS 510	Church History I: The First Millennium	2 cr
HS 512	Church History: Christianity Divided	3 cr
HS 615	History of the Catholic Church in the U.S.A.	2 cr
HS 700	Foundations in Ecumenism and Interreligious Dialogue	3 cr

Patristics (5 credits)

ST 600	The Church Fathers to Nicea	2 cr
ST 605	The Church Fathers from Nicea	3 cr

Scripture (18 credit hours)

SS 521	Method and Pentateuch	3 cr
SS 525	Synoptics	3 cr
SS 621	Johannine Literature	3 cr
SS 625	Pauline Literature	3 cr
SS 727	Prophets	3 cr
SS 737	Psalms and Wisdom Literature	3 cr

Systematics (23 credit hours)

ST 530	Fundamental Theology	3 cr
ST 535	Christian Anthropology	3 cr
ST 630	Theology of Trinity	3 cr
ST 635	Ecclesiology	3 cr
ST 730	Christology	3 cr
SP 735	History of Spirituality	3 cr
SP 660	Nature and Practice of Spiritual Direction	2 cr

Moral Theology (9 credit hours)

MT 555	Fundamental Moral Theology	3 cr
MT 750	Bioethics	3 cr
MT 700	Catholic Social and Sexual Teaching	3 cr

Liturgy and Sacraments (15 credit hours)

LS 605	Sacramental Theology and Eucharist	4 cr
LS 645	Sacraments of Initiation	2 cr
LS 744	Holy Orders	2 cr
LS 746	Sacrament of Marriage and Law	3 cr
LS 748	Sacraments of Healing	4 cr

Applied Theology (12 credit hours)

EV 500	Evangelization and Catechesis	2 cr
AT 570	Homiletics I	2 cr
AT 660	Pastoral Counseling	2 cr
AT 775	Homiletics II	3 cr
AT 890	Parish Leadership and Administration	3 cr

Canon Law (5 credit hours)

AT 780	Introduction to Canon Law	2 cr
AT 881	Sacramental Law	3 cr

Field Education (8 credit hours)

FE 690	Introduction to Field Education I: Clinical	1 cr
FE 695	Field Education Placement I: Clinical	1 cr
FE 692	Introduction to Field Education II : New Evangel.	1 cr
FE 698	Field Education Placement II: New Evangel.	1 cr
FE 720	Parish Internship I	2 cr
FE 725	Parish Internship II	2 cr
FE 730	Pastoral Internship Year	4 cr
	(In lieu of FE 720 & FE 725)	

<i>Integrating Studies (8 credit hours)</i>		
IS 890	MDiv Integrating Seminar	2 cr
IS 898	Integrating Seminar II: STB	1 cr
IS 893	Integrating Practicum I	2 cr
IS 894	Integrating Practicum II	2 cr
IS 505	Theological Research and Writing	1 cr

<i>Music (1 credit hour)</i>		
MU 549	Vocal Skills/Presider's Chants	1 cr
	or	
MU 551	The Presider's Musical Role in the Liturgy	1 cr

<i>New Evangelization (6 credit hours)</i>		
NE 865	Theology of the New Evangelization	3 cr
NE 868	Evangelization and Spirituality	3 cr

<i>Electives (6 credit hours)</i>		6 cr
-----------------------------------	--	------

Program Requirements

1. A minimum of 123 credit hours must be earned through completion of the course of study.
2. A maximum of 41 hours may be applied to the degree from other institutions or from other credit earning options.
3. A minimum grade point average (GPA) of 2.5 is required.
4. This program must be completed in six years from matriculation. Under extenuating circumstances, a student may request an extension in writing to the dean of studies.
5. Students must participate in an assessment of the academic program, including completion of a Graduating Student Questionnaire in the final year of study.

Priestly Formation

The formation program at Sacred Heart Major Seminary follows the norms of *Pastores Dabo Vobis* and *The Program for Priestly Formation*, 5th edition. The formation of future priests focuses on all levels of development: Spiritual Formation, Human Formation, Intellectual Formation, and Pastoral Formation. Each of these is treated separately and has a particular purpose and method. They must, however, be viewed as parts of a comprehensive interrelated whole.

Human Formation

Seminary formation has "as its object to make (seminarians) true shepherds of souls after the example of our Lord Jesus Christ, teacher, priest, and shepherd" (*Optatam Totius*, no. 4).

A strong appreciation for the multi-faceted and challenging role of the diocesan priest lies at the root of the Human Formation Program at Sacred Heart Major Seminary's Theologate. The seminary's mission is to develop true pastors, mature and holy men, who live, work, and pray among the people in parish ministry. The complete program for human formation can be found in the *Seminarian Handbook*.

Spiritual Formation

"I will give you shepherds after my own heart." The words from the prophecy of Jeremiah are etched on the cornerstone of the seminary building, and they capture the purpose of the Spiritual

Formation Program of Sacred Heart Major Seminary: helping seminarians shape their hearts after the heart of Christ.

The Master of Divinity program integrates aspects of the Spiritual Formation Program at Sacred Heart Major Seminary. Some of these aspects are taken from the list given in the fifth edition of the American Bishops' *Program of Priestly Formation*, n. 110. A fuller description of these aspects can be found in both the SHMS *Spiritual Director's Guidelines* and the SHMS *Guidelines for Spiritual Formation, School of Theology*.

1. Daily Eucharist
2. The Sacrament of Reconciliation
3. The Liturgy of the Hours and Ongoing Formation
4. Spiritual Direction
5. The Word of God
6. Retreats and Days of Recollection
7. Personal Meditation and Solitude
8. Devotions
9. Apostolic Dimensions
10. Celibacy
11. Asceticism and Simplicity
12. Obedience, Reconciliation and Solidarity

The SHMS Spiritual Formation Program assists men seeking to do God's will as people of faith who recognize their limitations and the limitless quality of God's grace. For such persons, the process of conversion is ongoing and rooted in hope and confidence that what cannot possibly be accomplished on one's own is entirely possible with God. "The whole training of the students should have as its object to make them true shepherds of souls after the example of our Lord Jesus Christ, teacher, priest and shepherd" (*Decree on Priestly Formation*, no. 4). The spiritual program assists them in growing in their relationship with Christ who infuses their hearts with his love.

Pastoral Formation

Priestly Leadership

An essential element in the formation of a candidate for the priesthood is leadership. Within the context of the Master of Divinity program the students are formed in the image in the Christ the Good Shepherd who leads the sheep in the light of truth. This formation occurs through course work, formation sessions, field education, and parish internships. Growth in affective maturity, a deeply integrated sense of self, knowledge of appropriate boundaries, and a well-developed life of virtue are among the essential foundations for effective pastoral leadership. These foundational elements are developed and formed through the Human Formation program, the details of which can be found in the *Seminarian Handbook*.

Field Education

Sacred Heart Major Seminary, located as it is in the heart of a large urban archdiocese, is an ideal place for the education and formation of men for the priesthood. It is in immediate proximity to the poor and the hub of a metropolitan area rich in a diversity of cultures. The seminary is an active participant in the social, political, economic and religious processes that affect the entire State of Michigan and much of Midwestern America. The entire metropolitan area, including urban, suburban and rural, becomes the living laboratory in which the student learns.

Field education is an integral part of the seminary program. The program leads through gradual pastoral experiences to a full exercise of priestly ministry. In supervised and directed situations, the seminarian participates in ministry, works with competent professionals engaged in ministry, reflects on the personal impact of ministry, listens to parishioners and dialogues with peers. In all, he is immersed in pastoral education.

The components of field education follow the rubric of forming the candidate as one preparing to *teach, sanctify and govern*. As such the Field Education Experiences reflect:

First Year:

Introduction to Field Education
Direct Clinical Experience
Reflections

Second Year:

Direct Experience in the New Evangelization
Supervision
Reflection
Parish Pastoral Experience during the summer
(or undertake a full year Parish Pastoral Experience)

Third Year:

Parish Pastoral Experience during the summer

Fourth Year:

Preparation for Diaconal Assignment
Weekend Diaconal Assignment

Parish Internships

Internship is the practical application of pastoral ministerial skills in a defined learning situation. The emphasis is to be on relating what has been learned in the academic setting of the classroom with what is lived and experienced in the pastoral setting of the parish. During the internships it is expected that the student will encounter the diversity of life in a parish community by participating in the various gatherings where people worship and carry out the service, education, evangelization and stewardship dimensions of church life.

The parish internship has been conceived:

1. To enhance the readiness of the student for the integration of theological study and its application to priestly ministry in a contemporary setting within a local parish community.
2. To enable the student minister and the Church to identify more accurately those attitudes and aptitudes for priestly ministry which the student possesses at this time in order to set further academic and formational goals within the whole program of study.
3. To enable the student minister to identify and to employ a spirituality appropriate to the diocesan priesthood.

Further information on the parish internship may be found in the appropriate handbooks and materials of the director of field education.

Baccalaureate in Sacred Theology (STB)

Purpose

The Baccalaureate in Sacred Theology (STB) degree offered by Sacred Heart Major Seminary is an ecclesiastical degree conferred by the Pontifical University of St. Thomas Aquinas in Rome (*Angelicum*) through the faculty of SHMS.

Admissions

For the admissions process and requirements, please refer to the admissions section of this document. The STB degree program is restricted to candidates to the priesthood or those who are already ordained priests.

Goals

The goals for the STB are reflected in the MDiv degree program. In addition, “the theological disciplines must be taught in such a way that what is presented is an organic exposition of the whole of Catholic doctrine, together with an introduction to theological scientific methodology” (*Sapientia Christiana*, 72a). The students will demonstrate a thorough knowledge of the fundamentals of Catholic doctrine.

Course of Study

The course of study for the STB normally takes four years. Because the STB degree is offered through aggregation by the Pontifical University of St. Thomas Aquinas, the course work required for the program is not subject to dual degree status.

At the end of the course of study, a student must successfully pass written and oral examinations.

The courses of the MDiv program fulfill the program requirements for the STB (please see the curriculum for the MDiv). At the end of the course of study, the student must successfully pass STB written and oral examinations.

Program Requirements

1. A biennium in philosophy is required for admission.
2. A minimum of 79 credit hours must be earned through completion of the course of study.
3. A minimum grade point average (GPA) of 2.5 is required. The final GPA is calculated based 80% on academic coursework and 20% on the comprehensive examination.
4. A maximum of 40 hours may be applied to the program from other institutions or from other credit earning options.
5. The program must be completed in six years from time of matriculation. Under extenuating circumstance, a student may request an extension in writing to the dean of studies.
6. Reading ability in Latin must be shown during the first year of the program, and reading ability in a modern language pertinent to the student’s course of studies must be done before completion of half of the degree program. Language competency can be demonstrated by the following:
 - a. SHMS provides a course called Latin for Graduate Students that satisfies the Latin language requirement.
 - b. Students can demonstrate competency in a language requirement through successful completion of a three credit hour undergraduate course with a pass grade of ‘C’ or better, or a two credit hour graduate course with a ‘pass’ or grade of ‘C’ or better. Courses must be taken for credit from an accredited institution of higher learning.

- c. Students may also study a language on their own. The student should contact the dean of studies when ready to be tested. The dean of studies will arrange with an instructor to conduct the examination.

The language examination will consist of a written translation of a theological text. The student will have 90 minutes and may use a dictionary to translate the pages. The student will also compose a paragraph summary of the two pages to demonstrate comprehension. Judgment of pass/fail will be based primarily on comprehension. An examination fee applies.

7. Comprehensive Examination: At the end of the course of study, the student must complete a written and oral comprehensive examination spanning two days earning a grade of a C (2.0) or better. If a student receives a grade lower than a 2.0 on the exam, he/she is permitted to re-take the STB exam once more. The examination is normally held in April, and students are required to register for the exam with the Office of the Dean of Studies at least a semester in advance. A study guide will be given to all students who register for the exam. Students must enroll in IS 898, the STB Integrating Seminar, during the semester in which they plan to take the STB exam. An examination fee applies.
8. Students must complete a one credit course in graduate theological research, IS 505 Theological Research and Writing. This course must be done in conjunction with ST 500 Theological Methodology, and should be done within the student's first year of study. The course is graded pass/fail; this one credit does not count toward the 48 credits required in total for the degree.
9. Students must participate in a program assessment, including completion of a Graduating Student Questionnaire during the final year of study.

Post-Graduate Certificate in the New Evangelization

Purpose

The primary purpose for offering this Post Graduate Certificate is to provide a way for those who already have an MA, MAPS, or MDIV degree an opportunity to do some substantial study in the New Evangelization without enrolling for an STL degree in the STL program. It is designed for those who do not have the qualifications to enroll in the STL program for an STL degree or do not have the time/desire to complete another degree.

In addition, the Certificate may be granted to a student who was admitted into the STL program and was not able to complete it, yet who satisfied the requirements for the Certificate or completed enough of the STL program, in the judgment of the dean of studies, to merit this Certificate. The Certificate would be granted under the authority of Sacred Heart Major Seminary and the School of Theology. This Certificate is another way we as an institution accomplish our goal of "Preparing Heralds for the New Evangelization."

Admissions Requirements

For the admissions process and requirements for the Post-Graduate Certificate in the New Evangelization, please refer to the admissions section of this document

Goals

1. An understanding of the historical roots, the scriptural and doctrinal foundations, and the main magisterial pronouncements related to the New Evangelization.
2. An understanding of the essential link between spirituality and evangelization.
3. An understanding of the various ways in which evangelization has been carried out in the history of the Church and is being carried out today in a variety of models and methods.
4. An understanding of the collaborative relationship between clergy and laity that is necessary for the success of the New Evangelization.
5. An understanding of the various cultural situations in which the New Evangelization must take place.

Course of Study

Required Courses: (9 credits)

STL/NE 865	Theology of the New Evangelization	3 cr
STL/NE 868	Evangelization and Spirituality	3 cr
STL/NE 872	Models of Evangelization	3 cr

Elective Courses: (3 credits or 2 credits; student's choice)

- One STL level course on Scripture
- One STL level course on Moral Theology
- One STL level course of the student's choosing

Program Requirements

1. A minimum of 15 credit hours must be earned through completion of the course of study.
2. A minimum grade point average (GPA) of 2.5 is required.

Licentiate in Sacred Theology (STL)

Purpose

The STL degree offered by Sacred Heart Major Seminary is a post-graduate ecclesiastical degree in pastoral theology with a focus on the New Evangelization. The Pontifical University of St. Thomas Aquinas (*Angelicum*) in Rome confers the degree through the faculty of SHMS.

Admissions Requirements

For the admissions process and requirements for the STL degree, please refer to the admissions section of this document. The STL degree program is restricted to ordained priests.

Goals

1. Have an advanced understanding of biblical, theological, and magisterial principles of the New Evangelization. Demonstrate the ability to apply these principles in analyzing scholarship and in assessing both existing and proposed programs of evangelization.
2. Have an advanced understanding of the principles of spirituality that are essential for evangelization. Based on this understanding of both the sanctifying and charismatic dimensions of the Spirit's work, be able to apply this understanding in assessing programs of evangelization.
3. Have an advanced knowledge of how the theological, spiritual, and methodological components of evangelization express themselves in various times, places, and cultural settings.
4. Have an advanced understanding of the cultural milieu in which evangelization takes place. Be able to evaluate positive and negative features of the cultural environment. Be able to articulate what inculturation and transformation of culture would mean in such situations.
5. Be familiar, both on a theoretical and pastoral level, with contemporary models, programs, and movements of evangelization and be able to analyze and assess them from theological, spiritual, and methodological perspectives.
6. Be familiar, both on a theoretical and practical level, with leadership skills necessary for evangelization, including actual experience in the field.

Course of Study (48 credit hours)

Common Courses—8 credits:

STL 910	Christology in the First Millennium	2 cr
STL 911	Christology in the Second Millennium	2 cr
An additional 4 credits in two common courses		

Specialization Courses—24 credits:

STL 865	Theology of the New Evangelization	3 cr
STL 868	Evangelization and Spirituality	3 cr
STL 871	Cultural Milieu of the New Evangelization	3 cr
STL 872	Models of Evangelization: Historical and Contemporary	3 cr
STL 977	The Letters of Paul and the New Evangelization	3 cr
An additional 9 credits in three specialization courses		

Seminar Courses—6 credits:

STL 876 Evangelization Practicum 2 cr

An additional 4 credits in two seminar courses

Elective Courses—8 credits:

Four courses

8 cr

Thesis—2 credits:

STL 989 Integrating Thesis 2 cr

Students are required to complete a thesis of 75-100 pages in length under the direction of a faculty member.

STL 9891 Continuing Thesis Guidance (1 credit; credit not applicable toward degree completion) is provided for the student who does not complete the thesis during the semester for which he/she registered for STL 989. The course is required for each semester until the thesis is completed.

Lectio coram-non-credit bearing:

The *Lectio coram* is the final requirement for the STL degree. A *Lectio coram* is an academic lecture before a panel of three examiners from the faculty. Before a student is eligible to schedule and present the *Lectio coram*, the thesis and all its requirements must be complete. The *Lectio coram* is completed during the student's final academic semester.

The thesis and the *Lectio coram* must represent a substantial and sustained intellectual endeavor related to the New Evangelization.

NOTES: The additional courses offered in each category (common, specialization, seminar, and electives) are determined by the dean of studies in consultation with the STL faculty.

STL thesis and Lectio coram guidelines are available from the Office of the Dean of Studies as well as from the SHMS website. Early in their program of study, STL students are advised to obtain these guidelines and to discuss thesis plans with their thesis director and Lectio coram proposals with the designated STL faculty member.

Program Requirements

1. A minimum of 48 credit hours must be earned through completion of the course of study.
2. A minimum grade point average (GPA) of 2.7 is required.
3. A maximum of 15 hours may be applied to the degree from other institutions or from other credit earning options.
4. The program must be completed in six years from time of matriculation. Under extenuating circumstances, a student may request an extension in writing to the dean of studies.
5. Students must participate in a program assessment, including completion of a Graduating Student Questionnaire during the final year of study.
6. Successful completion of the *Lectio coram*.

Course Descriptions



SACRED HEART
MAJOR SEMINARY

“Happy the man who finds wisdom, the man who gains
understanding!” —Proverbs 3:13

Undergraduate Course Descriptions

Communication and Language Arts

CLA 150 **Reading Comprehension and Efficiency** **1 cr**

This ten-week course is designed to help students improve their reading speed, reading comprehension, and vocabulary. Students learn specific strategies for more efficient reading of both academic and non-academic texts. Students also work on improving vocabulary for better reading comprehension. The class format includes extensive time for practicing the strategies presented. Throughout the course, students use formal instruments to measure their proficiency in reading speed, reading comprehension, and vocabulary. (This course is graded pass or fail.)

CLA 153 **Rhetoric** **3 cr**

Closely monitored intensive practice in reading and writing expository and descriptive prose, as well as writing critical responses to texts through evaluation and comparison/contrast. Emphasis on the student's understanding of problem areas, development of revision techniques, and mastery of the structural and stylistic elements that are appropriate to diverse situations.

CLA 154 **Critical Research Skills** **3 cr**

A research skills course where students learn how to find and critically evaluate sources, select relevant evidence from reading, organize information, define theses, and draw reasonable conclusions. They will also learn the mechanics of writing a research paper and of documenting their research. (Prerequisite: CLA 153 or equivalent)

CLA 161 **Introduction to Oral Communication** **3 cr**

A basic course in the art of communication designed to provide the student with the general principles and practices of effective public speaking.

CLA 489D-499D **Independent Study in Communication and Language Arts** **3 cr**

CLA 4891-4999 **Elective Courses in Communication and Language Arts** **2-3 cr**

One time elective offerings in communication and language arts.

History

HIS 300 **U.S. History to 1877** **3 cr**

A survey of the history of the United States to 1877 that will broadly examine the first Americans, Europe in the Age of Discovery, Colonial America, the American Revolution, the creation of a new republic, the antebellum period, the Civil War, and the Reconstruction. Social, cultural, political, and economic themes of American history will be stressed with a particular emphasis placed on the reading of primary sources.

HIS 302 **Western Civilization to 1500** **3 cr**
This course is an introduction to the history of Western Civilization from the earliest times through the later Middle Ages. The topics to be covered include the ancient civilizations of Mesopotamia and Egypt, the Greek and Roman civilizations, the fall of Rome and the emergence of medieval culture, the political and cultural developments of the Middle Ages, and the beginnings of the Italian Renaissance. Its purpose is to provide a basic historical literacy concerning the great events, themes, and figures of Western history.

HIS 489D-499D **Independent Study in History** **3 cr**

HIS 4891-4999 **Elective Courses in History** **2-3 cr**
One time elective offerings in history.

Humanities

HUM 301 **Sacred Art and Architecture** **3 cr**
This course will introduce the student to the principles and theories undergirding church architecture and the decorative arts used in churches. The history of church architecture from the earliest days to the third millennium will be covered.

HUM 489D-499D **Independent Study in Humanities** **3 cr**

HUM 4891-4999 **Elective Courses in Humanities** **2-3 cr**
One time elective offerings in humanities.

Latin

LAT 121 **Introductory Latin I** **3 cr**
A study of the basic grammar, morphology, syntax, and vocabulary of ecclesiastical Latin with special emphasis on its use in Church liturgy, literature and documents.

LAT 122 **Introductory Latin II** **3 cr**
Continuation of LAT 121. Further study of grammar, morphology, syntax, and vocabulary of ecclesiastical Latin with greater emphasis on reading Church liturgical and literary texts and documents. (Prerequisite: LAT 121)

LAT 211 **Intermediate Latin I – Liturgical and Scriptural Texts** **3 cr**
This course will focus on the translation of Latin passages from liturgical and scriptural texts. It includes a review and further study of basic grammar, an augmentation of vocabulary, and development of composition skills. (Prerequisite: LAT 122)

LAT 212 **Intermediate Latin II – Ecclesiastical and Patristic Texts** **3 cr**
This course will focus on the translation of Latin passages from Vatican II documents, canon law, and the Church Fathers. It includes a reinforcement of the basic grammar, a continued augmenta-

tion of vocabulary, and further development of composition skills. (Prerequisite: LAT 211)

LAT 489D-499D **Independent Study in Latin** **3 cr**

LAT 4891-4999 **Elective Courses in Latin** **2-3 cr**
One time elective offerings in Latin.

Literature

LIT 251 **Survey of World Literature** **3 cr**

This course is a reading course which has the following goals in mind: 1) To introduce the student to the body of literature which has most influenced Western thought and informed our culture. 2) To form the student in proper reading habits, how to assess literary forms, and 3) To understand how literature embodies cultural assumptions, ideals and criticisms.

LIT 310 **Survey of American Literature** **3 cr**

This course is a survey showing the long process of how American writers managed the creation of a national literature separate from European models, thereby establishing true American Literature. A chronological study of selected works by important American writers will be examined, through which students will gain an acquaintance with American literary history and the social milieu which shaped it.

LIT 350 **Great Catholic Authors Seminar** **3 cr**

In this course, students will study one or more of the great Catholic authors such as Chesterton, Belloc, Newman, et al. The instructor will provide students with a reading list, a prospectus of study methods, discussion topics, and research contributions.

LIT 489D-499D **Independent Study in Literature** **3 cr**

LIT 4891-4999 **Elective Courses in Literature** **2-3 cr**
One time elective offerings in literature.

Ministry Studies

MNS 101 **Theology of Ministry** **2 cr**

An introduction to the biblical, theological and ecclesial roots of ministry in the Church, as well as an understanding of the historical development of ministry in the evolving experience of the Church from the Acts of the Apostles to the present day Church in the United States. The course will examine the characteristics of ministry, ordained and lay ecclesial. Students will be introduced to the principles of theological reflection to use in presenting case studies from their own ministry experiences.

MNS 228 **Introduction to Pastoral Counseling** **2 cr**

This course is designed to help students gain a conceptual understanding of the various theories

of counseling and acquire and implement a variety of counseling skills. The main theories include psychoanalytic, client-centered, Gestalt and learning approaches. Reflections on the nature of counseling will be addressed and the application of skills to persons who seek help in a ministerial setting will be addressed.

MNS 271 **Pastoral Catechetics** **2 cr**
This course is intended as an introduction and exploration of the catechetical principles stated in the *General Directory for Catechesis* and the *National Directory for Catechesis*. Catechesis is that form of the ministry of the Word that is intended to make people's faith become living, conscious and active through the light of instruction. Since catechesis is directed to the baptized, it is lifelong and calls for conversion, and is oriented to adults as well as children.

MNS 280 **Multicultural Perspectives** **2 cr**

MNS 300 **Canon Law for Parish Ministers** **2 cr**
This course for students in pastoral ministry and diaconal formation uses a case study approach in examining sacramental law and other relevant canons in parish ministry.

MNS 306 **Marriage and Nullity in Canon Law** **2 cr**
Building upon the foundational understandings of the Code of Canon Law given in MNS 300, this course gives an in-depth treatment of the theology of marriage contained in the code. Canonical concerns about catechesis and preparation for marriage are addressed. The theoretical underpinnings and process for the declaration of nullity receives detailed concentration, as well as the forms and pastoral style needed to minister well to those who seek to have the status of their marriages reviewed by the Church. (Prerequisite: MNS 300 or permission of instructor)

MNS 315 **Liturgical Prayer of the Church** **2 cr**
This course will focus on the structure, content, purpose and use of the Lectionary, Liturgy of the Hours, liturgical seasons and the collaboration of lay people in the sacred ministry.

MNS 329 **Catechetical and Faith Development** **2 cr**
This course will explore the dynamics of faith and faith development as they influence the catechetical context. The emphasis will lead to an understanding of faith from a variety of perspectives, current theories of faith development and an understanding of the relationship between ministry, particularly catechetical ministry and faith development.

MNS 350 **Reflection Seminar I** **1 cr**
This course introduces undergraduate students to the theory and practice of theological reflection. Through an examination of literature about the theological reflection process, students learn methods for reflecting on ministerial and related situations through the lens of Catholic Tradition. Students lead group prayer and *lectio divina*. (This course is graded pass or fail.)

MNS 351 **Reflection Seminar II** **1 cr**
This course continues the systematic use of theological reflection to integrate faith and ministry experiences. Topics relating to maintaining proper boundaries in ministry are covered, including developing self-knowledge, commitment to self-care, maintaining appropriate interpersonal boundaries, developing proper role identification, and professional ethics. Students lead group prayer and *lectio divina*. (This course is graded pass or fail. Prerequisite: MNS 350)

MNS 360 **Diaconal Homiletics Practicum** **3 cr**
This course is designed for deacon candidates and stresses the theoretical and scriptural foundation for preaching. Using the principles enunciated in the American Bishops' document *Fulfilled in Your Hearing*, participants will deliver a series of homilies and seek the feedback and critique of instructor, peers, and others. (Diaconal candidates only)

MNS 365 **Diaconal Liturgical Practicum** **3 cr**
This course is designed to develop the skills needed for permanent deacon candidates to assist at liturgical celebrations and to administer the sacraments that pertain to the Order of Deacon. The Order of Mass, the various sacraments and rites, along with blessings and other prayer services will be studied in terms of their general introductions and prayers. Ample time is given for all the participants to experience presiding and assisting. (Diaconal candidates only)

MNS 372 **Methodology of Catechesis** **2 cr**
This course will contextualize catechetical principles within current Church documents. Using the principles, the student will explore catechetical methodology and curricular issues related to catechesis as a lifelong process.

MNS 373 **Catechesis and Youth Ministry** **2 cr**
This course will present an overview of the faith and psychological development of the adolescent. It will examine the processes and content of catechesis and youth ministry as these relate to the faith formation of adolescents both in theory and in practice. Pertinent Church documents will provide the foundation of this course.

MNS 374 **Evangelization in Youth Ministry** **2 cr**
This course will explore the foundational understanding and practical dynamics of fostering the faith growth of adolescents through evangelization in youth ministry. Emphasis will be placed on (a) evangelization through outreach and invitation, (b) the nature, purposes, and scope of Catholic evangelization and its implications for ministry with youth, and (c) skills for evangelization.

MNS 375 **Catechetical Administration** **2 cr**
This course will investigate the administrative components of catechetical leadership. Principles of organization, leadership styles, and administrative techniques will be studied. Emphasis will be on administration as a collaborative task involving group process and teamwork. The course will be geared to those having responsibility for leadership in catechetical components of parish and/or Catholic school ministry.

MNS 389 **Liturgical Catechesis** **2 cr**
This course will explore the traditions of liturgical worship in the Catholic community and their relationship to catechesis. It will emphasize catechesis for and through liturgy and its application to parish life.

MNS 391 **Presiding at Prayer** **2 cr**
This course will address the issue of presiding at liturgical prayer as an art form. Liturgical documents will be examined in order to assist the lay person and the permanent deacon in presiding. The students will be engaged as presiders in various liturgical contexts and be offered honest critiques of their performance as leaders of prayer.

MNS 410 **Ministry to the Elderly** **2 cr**
This course explores the practice of ministry to the elderly, covering the personal, relational, theological, sacramental, and pastoral dimensions of the aging, death, and dying process. Attention is given to some ethical questions posed by modern medical technology.

MNS 415 **Pastoral Care of the Sick** **3 cr**
This course consists of a study of the spiritual, sacramental, and physical needs of the sick and terminally ill. An introduction to the Catholic rite, *Pastoral Care of the Sick*, practices for ministry to the sick in both institutional and home settings, and communication and helping skills are covered. Special attention is given to a variety of religious and cultural customs.

MNS 489D-499D **Independent Study in Ministry** **3 cr**

MNS 4891-4999 **Elective Courses in Ministry** **2-3 cr**
One time elective offerings in ministry.

Music

MUS 219 **Basic Theory/Ear Training I** **2 cr**
A study of the theoretical components of music. A review of music fundamentals will precede the study of basic harmonic concepts through writing and analysis, combined with an introduction to sight-singing. (For students in the Basic Diploma in Music Ministry or by permission of instructor only)

MUS 220 **Basic Theory/Ear Training II** **2 cr**
Further study of the theoretical components of music. The continued study of harmony and voice leading through writing and analysis will be complemented by sight-singing and dictation practice. (Prerequisite: MUS 219 or placement by testing)

MUS 221-8 **Individual Instrumental Music I-VIII** **1 cr**
Individual instruction in an instrument or voice (indicated by O=Organ, P=Piano, G=Guitar or V=Voice after the number when registering) at the beginning level. Lessons require a contact of one-half (1/2) hour each week.

MUS 301-8 **Choir I-VIII** **1 cr**
Experience in choral singing, especially as it pertains to liturgical celebration, is stressed. (Seminarians only)

MUS 315 **Vocal Proficiency** **2 cr**
This course has two components: 1) a half-hour weekly private lesson which focuses on improving vocal production, accomplished through daily practice, and 2) a weekly, one hour group session addressing musical literacy, emphasizing basic musicianship and music reading skills.

MUS 341-6 **Ensemble I-VI** **1 cr**
Choral singing experience, concluding with participation in a choral concert at the end of the semester.

MUS 350 **The Art of Liturgical Music** **3 cr**
The treatment of liturgical music (*musica sacra*) from historical, theoretical, and practical perspectives. Official Church documents, historical surveys, and various opinions on liturgical music will be examined. The history of Church music from apostolic times until the present, in the context of the general developments of the art will be studied. An attempt at a synthesis of the principles of sacred music will be made.

MUS 489D-499D **Independent Study in Music** **3 cr**

MUS 4891-4999 **Elective Courses in Music** **2-3 cr**
One time elective offerings in music.

Philosophy

PHL 225 **Ancient Philosophy** **3 cr**
This course is an introductory examination of the principal philosophies from the Pre-Socratic philosophers to Neoplatonic thought. The materialist philosophies of the monists (Thales, Anaximenes, and Anaximander) and the atomists will be treated as they lead to the reformulation of the philosophical problematic as posed by Heraclitus, on the one hand, and, on the other, Parmenides. Special emphasis will then be given to the thought of Socrates, Plato, and Aristotle. Finally, consideration will be given to Neoplatonic efforts to incorporate elements of Aristotelianism and Platonic thought into a hierarchical, all-embracing philosophical perspective. Themes considered are form, matter, substance, causality, transcendence, and immanence.

PHL 235 **Medieval Philosophy** **3 cr**
This course is an introductory examination of the principal philosophies from the early medieval period to the rise of 13th and 14th-century Scholasticism. Attention is given to Augustine of Hippo as a transitional figure who spans the divide between late antique philosophy and early medieval thought. The influence of Augustine, as well as the transmutation of his thought, will be examined in key figures such as Anselm and Bonaventure. The rise of Aristotelianism and its impact upon Christian thought will be considered by the various responses to it as offered by Thomas Aquinas, Duns Scotus, and William of Ockham. Themes to be considered include: faith and reason, nature and creation, causality and teleology, and the existence and the attributes of God. (Prerequisite: PHL 225)

PHL 242 **Modern Philosophy** **3 cr**
This course is an introductory examination of the principal philosophies in the modern period from Descartes to Hegel. The focus will be on the main ideas of representative thinkers and their writings from the early rationalist and empirical schools, the reaction of Rousseau, the transcendental critical philosophy of Kant, and Hegel's Idealism. The course will examine epistemological, ethical, cultural, and religious principles of modernity. (Prerequisite: PHL 225 and PHL 235)

PHL 245 **Contemporary Philosophy** **3 cr**
This course is an introductory examination of the main lines of contemporary thought from the late nineteenth century philosopher Wilhelm Dilthey to Hans-Georg Gadamer in the second half of the twentieth century. Representative texts from phenomenology, existentialism, hermeneutic

PHL 405 **Philosophical Foundations II** **3 cr**
A survey of philosophical thought from Ockham to postmodernism with an introduction to Pope John Paul II's personalistic phenomenology. Students will employ their understanding of Thomistic metaphysics, anthropology, and ethics to do a critical reading of modern philosophy. Students will also read *Veritatis Splendor* and *Fides et Ratio*. (Prerequisite: PHL 225 and 235 or PHL 400)

PHL 410 **Ethics** **3 cr**
This course is an introductory study of the sources, nature, and justification of moral knowledge. This includes analysis of the human act, virtue, and vice, happiness, objective and subjective morality, good and evil, the moral law, and conscience. A critical analysis of moral subjectivism and relativism is given. Also discussed are deontological ethics, utilitarian ethics (including consequentialism and proportionalism), virtue ethics, and natural law ethics. Special emphasis is given to the study of the moral philosophy of St. Thomas Aquinas and the Catholic moral tradition. (Prerequisite: PHL 350)

PHL 420 **Political Philosophy** **3 cr**
This course is an introduction to the basic concepts of political thought in the Western tradition through reading classic texts, beginning with ancient Greece and Rome and continuing to the twentieth century. This includes a study of papal social thought, which constitutes a Catholic intellectual response to liberalism, socialism and nationalism. (Prerequisite: PHL 410)

PHL 450 **Metaphysics** **3 cr**
This course studies the science of "being," substance and form, act and potency and the transcendental attributes of being. Special attention will be paid to the problem of analogical language.

PHL 480 **Philosophy of God** **3 cr**
This course is an inquiry into those problems which pertain to the justice of God, or the justification of God to man—theodicy. The course begins with the problem of faith and reason: as rational beings, how can we accept faith, which seems not only to be incapable of proof but also to conflict with that reason tells us? This question is investigated by examining the arguments that attempt to show that reason and faith can be harmonized. Special emphasis will be given to the traditional proofs for the existence of a creator God. The course then turns to a second problem, which stems from the first: the problem of evil. If the universe is governed by a creator and providential governor, how can one justify the existence of evil in the world, e.g., suffering and death, human ignorance, and man's inclination to sin?

PHL 489D-499D **Independent Study in Philosophy** **3 cr**

PHL 4891-4999 **Elective Courses in Philosophy** **2-3 cr**
One time elective offerings in philosophy.

PHL 495 **Philosophy Thesis Seminar I** **1 cr**
This course introduces the student to the basic methodologies and tools of scholarly research. Efficient use of library resources, journals, secondary literature, and indexes will be addressed. (AB, Philosophy and BPhil students only).

PHL 496 **Philosophy Thesis Seminar II** **1 cr**
In this course the student will identify areas of potential research for a thesis project and culminate in the formulation of a thesis statement. (AB, Philosophy and BPhil students only).

PHL 497 **Philosophy Thesis Seminar III** **1 cr**
In this course the student will conduct scholarly research related to the composition of the philosophy thesis through a close reading of primary texts and importance pieces of secondary literature. (AB, Philosophy and BPhil students only).

PHL 498 **Philosophy Thesis Seminar IV** **1 cr**
In this course the student will compose and present his or her thesis project. (AB, Philosophy and BPhil students only).

Sociology

SOC 101 **Sociology of Religion** **3 cr**
This is a course designed to introduce students to the sociological study of religion in modern societies, with a particular emphasis on contemporary developments in Catholicism (including the Archdiocese of Detroit). The primary theoretical and methodological focus will be on sociological studies conducted in North America.

SOC 489D-499D **Independent Study in Sociology** **3 cr**

SOC 4891-4999 **Elective Courses in Sociology** **2-3 cr**
One time elective offerings in sociology.

Theology

THE 123 **Introduction to the Catholic Faith** **2 cr**
This course serves as an introduction to the Catholic faith as expressed in the Nicene Creed. Its scope includes an introduction to the sources of faith and revelation, the major doctrines of the Catholic Church, and an introduction to theological method.

THE 210 **Introduction to Liturgy and Sacraments** **2 cr**
This course is an introduction to the Liturgy and the Sacraments of the Catholic Church with particular emphasis on the Eucharist. The course analyzes the Liturgy from the perspectives of theology, ritual content, and the pastoral and ecclesiological implications of celebration. (Prerequisites: THE 123, THE 249)

THE 219 **Introduction to the Catholic Church** **2 cr**
This course is an introduction to the biblical and theological foundations of ecclesiology. Central to this course are the documents of Vatican II, particularly *Lumen Gentium*, and the *Catechism of the Catholic Church*. This course includes the Church's teachings on the Eastern Catholic Churches, ecumenism, and inter-religious dialogue. (Prerequisites: THE 123)

THE 243 **Introduction to Spirituality** **2 cr**
This course is a broad survey of the essential elements of Christian spirituality, which includes the biblical and theological foundations of spirituality, the Church's teaching on public and private prayer, schools of spirituality, the journey of conversion, discernment, and the process of growth in holiness. Diverse pastoral applications of spirituality and prayer will be discussed, as well as the multiple relationships between spirituality and the new evangelization.

THE 249 **Introduction to Sacred Scripture** **3 cr**
A general introduction to the biblical record of God's saving interaction with his people through his Son Jesus Christ. The primary emphasis is on the content of the Bible: its accounts, principal persons, key texts, theological themes, and grand narrative, the history of salvation. Some attention will also be given to the Catholic understanding of Sacred Scripture and the use of biblical study tools.

THE 274 **Introduction to Moral Theology** **2 cr**
An introduction to the moral life in Christ, the course includes a study of fundamental moral principles and norms of the Tradition, as well as key biblical passages, particularly the Decalogue and the Beatitudes. Among other topics, it examines the nature of the human person, the theological and moral virtues, the gifts of the Holy Spirit, man's final end (i.e. Beatitude), conscience, free choice, natural law, moral absolutes, sin, and the Church as moral teacher. Attention is also given to magisterial teaching on selected contemporary moral issues. (Prerequisites: THE 123, THE 249)

THE 300 **Catholic Social Teaching** **3 cr**
This course aims to equip the student with an understanding of the roots and content of the Church's social teaching. This is accomplished through a systematic study of Scriptural, papal, and episcopal documents, in particular the social encyclicals. This course will apply what is learned to issues facing the Church and society in such areas as bioethics, sexual ethics, marriage and family, economics, and politics. (Prerequisite: THE 274)

THE 310 **Apologetics I: Christian Apologetics** **3 cr**
This course examines the nature and role of apologetics in giving an account of the rationality and truth of the Christian faith (1 Peter 3:15). It begins by examining the relationship between faith and reason, familiarizes the student with the most significant apologists throughout history, provides students with arguments responding to some of the perennial challenges against the Christian faith, and helps them understand some of the worldviews, patterns, and cultural trends of our times. This course is intended for students who are in the final year of their program of study.

THE 315 **Apologetics II: Catholic Apologetics** **3 cr**
This course considers the relationship between the Catholic Church and other Christian and ecclesial communities. Arguments against central tenets of Catholic belief – such as the sacraments (especially the Eucharist), the papacy, Marian doctrines, and the scriptural basis and historical foundation of the Catholic Church – will be examined, and the student will be given the needed tools with which to address those arguments. This course is intended for students who are in the final year of their program of study. (Prerequisite: THE 310)

THE 320 **Theology of Salvation and Mission** **3 cr**
This course is a theological introduction to the fundamental issue of how the Church's theology of salvation relates to her distinctive nature, purpose, and mission. First, the course aims to deepen the student's understanding of the salvation accomplished by the Triune God in Christ in both its

central focus and comprehensive scope by considering the biblical themes of creation, fall into sin, redemption in Jesus Christ by the power of the Holy Spirit, grace and the human person, ecclesiology, the sacramental life, and eschatology. Second, in light of the Church's theology of salvation, we turn to discuss her evangelical identity, which is the basis of her missionary mandate, the Great Commission of evangelization (Matt 28:19). (Prerequisites: THE 123, THE 249)

THE 337 Trinity, Christology, and Mariology 3 cr

This course studies the persons and mysteries of the Trinity and the salvific work of Christ as expressed in the Creeds, the doctrine, and life of the Church. Attention also will be given to Mary, the Mother of God and of the Church. (Prerequisites: THE 123, THE 249)

THE 340 Church History 3 cr

This course is an introduction to the history of the Church from its founding to the present day. Emphasis is placed upon the Church's structure, expansion, theological developments, important persons, significant movements, worship, and major ecumenical councils. The course familiarizes students with the Fathers of the Church as well as their influence upon the Church's theology, development, and history. An introduction is given to the multicultural origins of the Church in the United States. Students are exposed to primary texts regarding the Patristics and Church history. (Prerequisites: THE 219, THE 249)

THE 350 Introduction to the Old Testament 3 cr

The course provides a summary overview of the historical and literary context and content of the Pentateuch, the historical books, the prophets, and the wisdom literature with special attention to key themes and biblical vocabulary that provide a foundation for understanding the Bible as a whole. Close study of passages selected from the Sunday Lectionary should provide a model for exegesis that is oriented toward pastoral and theological application, particularly in preaching and catechesis. (Prerequisite: THE 249)

THE 351 From Eden to Exile: Salvation History from Genesis to 2 Maccabees 4 cr

This course studies the biblical books that provide the narrative framework of the Old Testament: the Pentateuch and the historical books from Joshua to Second Maccabees. Through reading the biblical texts and secondary sources, through lectures, written assignments, and small group discussions, students learn to read, understand, and apply Scripture in the light of Catholic faith.

THE 352 A Future and a Hope: The Prophets, Tobit, Judith, and Esther 4 cr

This course studies the Hebrew prophets in their historical context with special attention to their themes of faithfulness to the covenant, justice to the oppressed, and the promise of God's future salvation. It also studies the books of Tobit, Judith, and Esther and their themes of God's faithfulness to his people in the face of oppression and exile. Through reading the biblical texts and secondary sources, through lectures, written assignments, and small group discussions, students learn to read, understand, and apply Scripture in the light of Catholic faith.

THE 353 Introduction to the Gospels and Acts 3 cr

This course is a study of the four canonical Gospels and the Acts of the Apostles. Special attention will be given to the theological perspective of each of the Gospels (Matthew, Mark, Luke-Acts, John) and to the basic principles of Biblical interpretation, especially as they apply to the Gospels. Close study of passages selected from the Sunday Lectionary should provide a model for exegesis that is oriented toward pastoral and theological application, particularly in preaching and catechesis. (Prerequisite: THE 249)

THE 354 Proclaiming the Kingdom: The Synoptic Gospels, Acts, Letters of Paul 4 cr
This course studies the biblical books that provide the narrative framework of the New Testament, the Synoptic Gospels and Acts, as well as the letters of St. Paul. Through reading the biblical texts and secondary sources, through lectures, written assignments and small group discussions, students learn to read, understand, and apply Scripture in the light of Catholic faith.

THE 355 Wisdom and the Word: The Psalms and Wisdom Literature; Catholic Epistles; John, and Revelation 4 cr
This course studies the book of Psalms and all of the Wisdom books of the Old Testament. It focuses on the Gospel of John, the Catholic Epistles, and the book of Revelation. Through reading the biblical texts and secondary sources, through lectures, written assignments, and small group discussions, students learn to read, understand, and apply Scripture in the light of Catholic faith.

THE 356 Introduction to Paul and the Catholic Epistles 3 cr
This course is a study of the letters in the Pauline corpus and the Catholic Epistles. Special attention will be given to the theological significance of the letters. Close study of the passages selected from the Sunday Lectionary will provide a model for exegesis that is oriented toward pastoral and theological application, particularly in preaching and catechesis. (Prerequisite THE 249)

THE 360 Sacraments of Initiation 3 cr
The sacraments of initiation (Baptism, Confirmation, Eucharist) are examined and studied from the perspective of the reformed rites of the Church. The RCIA in its ritual, theological, anthropological, liturgical, and pastoral dimensions will be studied. Primary emphasis will be given to a fundamental understanding of the Eucharist as the premier expression of what the Church is, and as the completion of the initiatory process. (Prerequisites: THE 210, THE 219)

THE 400 Theological Foundations I: The Nascent Church and its Response to Revelation 3 cr
Taking an historical approach up to the Reformation, this course examines the means by which the early and medieval Church expounded upon and handed on the Deposit of Faith, and the growth of the theological disciplines. Emphasis will be placed on key issues of systematic theology, early liturgical development, the nature of the Church and the roles of those in it, and early approaches to morality.

THE 405 Theological Foundations II: Theology and its Response to Modernity 3 cr
Beginning with the Council of Trent, this course addresses the theological and pastoral challenges which have faced the modern Church, and how the theological disciplines have aided the Church in addressing them. Emphasis will be placed on key issues of systematic theology, the growth of moral theology and its responses to individual and social problems, the liturgical movements and the role of Christian worship, grace and the human person, and the growing emphasis on evangelization. (Prerequisite: THE 123 and THE 219, or THE 400)

THE 489D-498D Independent Study in Theology 3 cr

THE 4891-4999 Elective Courses in Theology 2-3 cr
One time elective offerings in theology.

THE 499**Theology Capstone****2 cr**

This course is a seminar integrating the major themes and perennial issues raised in the pastoral theology program (theology, ministry, and the liberal arts). Representative texts addressing these concerns will be approached with theological questions in mind, as befits the capstone to the pastoral theology program. In order to bring about a genuine integration of the different disciplines, the seminar will address both historical and systematic aspects of Catholic doctrine and its application in ministry. This course is intended for students who are in their final year of the degree program. (AB, Pastoral Theology students only)

Graduate Course Descriptions

Applied Theology

- AT 550** **Church Law for Parish Ministers** **2 cr**
A survey of the role and nature of law in the Church, including principles of law and interpretation; a brief overview of the historical foundations of the Church's legal system. Primary focus will be given to Books Two, Four, and Five of the 1983 Code of Canon Law and their relationship to the ecclesiology of Vatican II and applications to parish ministry.
- AT 570** **Homiletics I** **2 cr**
Study and discussion of the theology of Christian communication with the practical emphasis on individual ministerial development of preaching. Course incorporates public speaking skills and homiletic composition and frequent student preaching with the use of videotaping and critical evaluation. (MDiv candidates only)
- AT 660** **Pastoral Counseling** **2 cr**
A study and practice of the elements of the counseling relationship including confidentiality, listening skills, and counselor-client agreement. Special attention is paid to the distinction between pastoral counseling and spiritual direction and the process of assessment and referral.
- AT 746** **Sacrament of Marriage and Law** **3 cr**
This course provides an historical study of the development of the Sacrament of Marriage in the Catholic theological tradition from biblical times until today, and an examination of marriage law with attention to the canonical and pastoral considerations involved in the preparation for marriage, the annulment and dissolution of marriage, and the ecclesial procedures used in issuing decrees of nullity. Included will be contemporary and ecumenical issues. (Prerequisites: MNS 300, AT 780, or AT 550)
- AT 775** **Homiletics II** **3 cr**
An advanced course in homiletics concentrating on the refinement of preaching the Lectionary, integrating the readings and witnessing one's personal faith experience. It incorporates the use of art and culture, contemporary social teachings, and personal story telling, along with actual delivery of homilies with critical group evaluation. (Prerequisite: AT 570; MDiv candidates only)
- AT 780** **Introduction to Canon Law** **2 cr**
Students will be introduced to an examination of the nature of canon law and a broad overview of its content; emphasis will be placed on the nature, purpose, and history of the law in the Church and on changes in the law brought about by Vatican II. Special attention will be given to Book Two, "The People of God," of the 1983 Code of Canon Law and principles of interpretation.
- AT 881** **Sacramental Law** **3 cr**
This course will be an extensive study of the canons regarding the Sacraments of Initiation, Sacraments of Healing, and Orders. There will be a special emphasis on Book Four of the Code of Canon Law. (Prerequisite: AT 780 or MNS 300 or PM 550)

AT 890 Parish Leadership and Administration 3 cr
This course will provide foundational principles in business administration and leadership as applied to parochial ministry. The course will focus upon management of human resources, stewardship, and basic accounting skills. Students will be expected to understand, articulate, and be able to apply leadership principles as well as the spiritual foundations for stewardship and administration. The course will integrate both theoretical and practical elements of leadership. (MDiv candidates only)

AT 889D-899D Independent Study in Applied Theology 3 cr

AT 8891-8999 Elective Courses in Applied Theology 2-3 cr
One time elective offerings in applied theology.

Biblical Languages

BL 501 Greek Language I 2 cr
A beginning study of the morphology, syntax, and vocabulary of Biblical Greek (Koine); emphasis on exercises in noun declensions and the regular verbal paradigm as well as vocabulary building.

BL 502 Greek Language II 2 cr
Continuation of BL 501 with the additional emphasis on the principal parts of irregular verbs, continued vocabulary mastery, and simple readings from the Gospels of Mark and John. (Prerequisite: BL 501 or equivalent)

BL 551 Hebrew Language I 2 cr
A beginning study of the morphology, syntax, and vocabulary of Biblical Hebrew; emphasis on Hebrew pronunciation and vocabulary building.

BL 552 Hebrew Language II 2 cr
Continuation of BL551; morphology, syntax and vocabulary exercises will be emphasized leading to the student's ability to translate simple sentences. (Prerequisite: BL 551 or equivalent)

BL 553/554 Hebrew Language III/IV 2 cr
Biblical Hebrew III/IV builds on the foundations of Hebrew I and II. The course will concentrate on grammar and vocabulary building as well as the translation of the Hebrew Books of Jonah and Ruth. (Prerequisite: BL 552 or equivalent)

BL 701 Greek Exegesis I 2 cr
Second Year Greek. Selected readings in the Greek New Testament: the Gospels of Matthew and Luke and the Acts of the Apostles. Attention will focus on vocabulary expansion, fluent reading aloud, sight reading, and use of the critical apparatus in Merk or Nestle-Aland. Some Septuagint texts may be investigated. (Prerequisite: BL 502 or equivalent)

BL 702 Greek Exegesis II 2 cr
Second Year Greek. Selected readings in the Greek New Testament: the epistles and the Book of

Revelation. Attention will focus on vocabulary expansion, fluent reading aloud, sight reading, and use of the critical apparatus in Merk or Nestle-Aland. Some Septuagint texts may be investigated. (Prerequisite: BL 701 or equivalent)

BL 801 **Readings in Ecclesiastical Greek I** **2 cr**
Third Year Greek. Study in biblical, patristic, and liturgical Greek. (Prerequisite: BL 702 or equivalent)

BL 802 **Readings in Ecclesiastical Greek II** **2 cr**
Continuation of BL 801. (Prerequisite: BL 801 or equivalent)

BL 889D-899D **Independent Study in Biblical Languages** **3 cr.**

BL 8891-8999 **Elective Courses in Biblical Languages** **2-3 cr.**
One time elective offerings in biblical languages.

Education

EDU 3120 **Educational Psychology** **4 cr.**
Focus on the learning process: role of the teacher in learning; efficiency of learning as it is affected by the developmental processes; psychological principles that are central to the learning process and their relationship to the teaching situation; variables in learning; and evaluation of the outcomes of learning. Application of learning theory and multicultural concepts in a field-based context. Includes a one hour field experience (30 clock hours). This course is offered through Madonna University.

EDU 4400 **Behavior Management in the Classroom** **2 cr.**
Focus on understanding the role of the teacher in facilitating change in the classroom; the nature of and factors affecting student behavior; the investigation and evaluation of classroom management models; and strategies for handling disruptive student behavior, with emphasis on prevention of classroom problems. Application of classroom management strategies, anti-bullying, and classroom/student interventions in actual problem situations. This course is offered through Madonna University. (Prerequisite: EDU 3120)

EDU 4590 **Theory and Techniques of Instruction** **4 cr.**
This course is offered through Madonna University. (Prerequisites: EDU 3120, EDU 4400)

Evangelization and Catechises

EV 500 **Evangelization and Catechesis** **2 cr**
An examination of principles and dynamics of catechetical theory and practice articulated in specific Church documents, *General Directory for Catechesis*, and *National Directory for Catechesis*. Content is focused on the Church's mission to nurture faith and conversion from among God's people and the means utilized by the Church over the centuries: composition of catechetical session based on principles of adult learning.

EV 530 **Conversion and Reconciliation** **2 cr**
A study of the personal and social realities of evil, sin, guilt, sickness, and alienation in light of the restoration of the created order in Jesus Christ. Emphasis will be placed on Christian reconciliation and the dynamics of conversion as a lifelong process and sacramental event. The historical, theological, and pastoral aspects of the sacraments of Penance and Anointing will be examined.

EV 540 **Leadership in Catholic Identity** **3 cr**
This course has a twofold focus: 1) the doctrinal foundation of Catholicism, especially the nature and mission of Catholic education (its history and philosophy) as part of the larger nature and mission of the Church, and 2) the content and use of multiple documents and resources for leadership in Catholic identity. (This course is intended for students in Madonna University's Catholic School Leadership Program)

EV 545 **Leadership in Christian Development** **2 cr**
This course explores the responsibilities of leadership in nurturance of spiritual development, particularly moral and faith development. It includes the role of the leader in facilitating conversion, discipleship and prayer as well as practices of various prayer forms and theological reflection. Attention is given to the challenges of cultural influence in the developmental process. (This course is intended for students in Madonna University's Catholic School Leadership Program)

EV 640 **Catechetical Leadership** **2 cr**
This course builds on the foundation of the four dimensions of catechesis: message, community, worship (including liturgy and sacraments), and service and their relationship to the responsibilities of the catechetical leader. It also examines the major catechetical documents, current forms, and methods. (This course is intended for students in Madonna University's Catholic School Leadership Program; MAPS students may register for this class at the discretion of the instructor)

EV 645 **Formation of Christian Community** **2 cr**
This course examines characteristics of leadership necessary for developing Christian community. It also examines the Christian community as a social reality, rooted in Bible and tradition, and explores the dynamics and challenges of becoming and being a Christian community within a culturally diverse context. Particular attention is given to studies on the Church of Detroit throughout the course.

EV 680 **Pastoral Care Across the Cultures** **2 cr**
An examination of psycho-social and religio-cultural understandings of major ethnic groups in the United States Catholic Church and their spiritualities and rituals. Students will explore ways to balance unity and diversity within a parish community in order to bring about an exchange of spiritual gifts by promoting recognition of other cultures, respect for cultural differences, and healthy integration among them.

EV 720 **Youth Ministry** **2 cr**
An analysis of the vision and fundamental components of youth ministry derived from theology, developmental theory, and sociology; special attention given to the planning, implementation, and evaluation of youth ministry programs and to the recruitment of youth and adult leaders.

EV 889D-899D **Independent Study in Evangelization and Catechesis** **3 cr**

EV 8891-8999 **Elective Courses in Evangelization and Catechesis** **2-3 cr**
One time elective offerings in evangelization and catechesis.

Field Education

These courses are graded Pass with High Distinction, Pass with Distinction, Pass, Fail.

FE 690 **Introduction to Field Education I: Clinical** **1 cr**
The introduction prepares students to engage in their clinical field education placement for the first year of theology. Students will become familiar with the dynamic components of field education, goal setting, learning agreements, practical aspects of pastoral ministry, and the evaluation process. The course will include learning how to undertake theological/pastoral reflection in a clinical setting. (MDiv candidates only)

FE 692 **Introduction to Field Education II: New Evangelization** **1 cr**
The introduction prepares students to engage in their New Evangelization field education placement for the second year of theology. Students will be given an overview of the various ministries in which they will be participating, along with instruction as to how evangelization is best practiced in a diversity of pastoral settings. Students will also prepare goals and learning contracts in anticipation of their field education, and be equipped to reflect upon their experiences in a theological/pastoral manner. (MDiv candidates only)

FE 695 **Field Education Placement I: Clinical** **1 cr**
Clinical field education placements involve gaining pastoral experience ministering to the sick, the aged, and the dying. Hence, three different locations are utilized: a hospital, a nursing home, and a hospice. On-site professionals will provide supervision. Students will engage in on-going self-appraisal and pastoral/theological reflection based on their field education experience. Students will receive evaluations from their on-site supervisors as well as from the director of pastoral formation. (MDiv candidates only)

FE 698 **Field Education Placement II: New Evangelization** **1 cr**
New Evangelization field education placements give students practical insight into how the ministry of evangelization is carried out in a variety of pastoral settings. Hence, different locations are utilized, such as: a university chaplaincy, a prison, and a parish. Students will be tasked with both the development and implementation of the various on-site programs. Students will engage in on-going self-appraisal and pastoral/theological reflection based on their field education experience. Students will receive evaluations from their on-site supervisors as well as from the director of pastoral formation. (MDiv candidates only)

FE 720 **Parish Internship I** **2 cr**
At the conclusion of their second year theology, in consultation with their diocesan vocation directors, students will take up residence in a parish as a summer pastoral assignment (from mid-May to mid-August). Students will prepare a learning contract with their pastor and the director of pastoral formation. Students will fully enter into parish life and ministry, in a manner that serves to integrate their earlier field education experience, and further enhances their own vocational discernment. They will also engage in self-appraisal and receive an evaluation from their pastor, along with a select group of parish staff and parishioners, as well as from the director of pastoral formation. (MDiv candidates only)

FE 720C **Parish Internship I** **2 cr**
In consultation with the Vocation Director of the Eparchy, the student will take up weekend residence in a Chaldean parish as a pastoral assignment during the fall and winter semesters of the T2 academic year. The student will prepare a learning contract with his pastor and the SHMS director of pastoral formation. He will enter fully into parish life and ministry, in a manner that serves to deepen his awareness of the nature and scope of parish ministry in general, and of the priesthood in particular, thus further enhancing his vocational discernment. At the conclusion of his assignment, the student will engage in a self-appraisal and participate in an on-site evaluation conducted by the SHMS director of graduate pastoral formation, in conjunction with the pastor and a select group of staff and parishioners. (For Chaldean MDiv candidates only—in lieu of FE 720).

FE 725 **Parish Leadership II** **2 cr**
At the conclusion of their third year theology, coinciding with the candidate's ordination to the Diaconate, and in consultation with their diocesan vocation directors, students will take up residence in a parish as a summer pastoral assignment (from mid-May to mid-August). Students will prepare a learning contract with their pastors and the director of pastoral formation. During this 2nd internship placement, and in consultation with their pastor/supervisor, students will be asked to take on more of a leadership role as ordained pastoral ministers. Deacons are to give special attention to the following: preaching, celebrating Baptisms, and assisting at weddings. Students will engage in self-appraisal and receive an evaluation from their pastors, along with a select group of parish staff and parishioners, as well as from the director of pastoral formation. (MDiv candidates only)

FE 725 C **Parish Leadership II** **2 cr**
In consultation with the Vocation Director of the Eparchy, the deacon will take up weekend residence in a Chaldean parish as a pastoral assignment during the fall and winter semesters of the T4 academic year. The deacon will prepare a learning contract with his pastor and the SHMS director of pastoral formation. The deacon will be called upon to exercise a leadership role as an ordained pastoral minister in the parish. He will also gain liturgical/sacramental expertise by preaching at Masses, assisting at baptisms and weddings, etc. At the conclusion of his assignment, the deacon will engage in a self-appraisal and receive evaluations from his pastor, a select group of staff and parishioners, and the SHMS director of graduate pastoral formation. (For Chaldean MDiv candidates only—in lieu of FE 725).

FE 730 **Parish Internship Year** **4 cr**
This parish internship is for one continuous ten month period from mid-August to mid-June and takes the place of FE 720 and FE 725. Students will prepare a learning contract with the pastor-supervisor and director of pastoral formation that states the responsibilities of all parties for the student's internship. Students will participate in a variety of parochial activities, especially liturgical and leadership activities that occur during the internship period. The student will demonstrate a familiarity with all aspects of ministry that the assigned parish affords as well as an ability to reflect critically and theologically on parish ministry. Students will submit a self-appraisal and receive an evaluation from the pastor-supervisor and the director of pastoral formation. (MDiv candidates only)

FE 889D-899D **Independent Study in Field Education** **3 cr**

FE 8891-8999 **Elective Courses in Field Education** **2-3 cr**
One time elective offerings in field education.

Church History

- HS 510** **Church History: The First Millennium** **2 cr**
An examination of the first 1000 years of the history and theological development of Christianity, covering topics such as Church and Empire, monasticism, Trinitarian and Christological controversies, the early Councils and ecclesiastical writers, Church orders and canons, liturgical and sacramental life, expansion of the Church and diversification of its structure, missionary activity, the Church and Frankish society, Cluniac reform, and the East-West Schism.
- HS 512** **Church History: Christianity Divided (1000-1648)** **3 cr**
An investigation of major issues from the High Middle Ages through the Reformation Era from a specifically religious and theological context, covering topics such as Gregorian Reform, crusades, mendicant orders, Thomas Aquinas and the Scholastic Synthesis, Church-State relations, Avignon papacy, the Great Western Schism, the religious crisis on the eve of the Reformation, Luther, Zwingli, Calvin, Anabaptists, the English Reformation, the Catholic Reform and the Council of Trent, and the wars of religion.
- HS 615** **History of the Catholic Church in the U.S.A.** **2 cr**
An investigation of the character and direction of American Catholicism and its relationship with other American Christian bodies, Protestant roots of American Christianity, Catholic missionaries in the future United States, ecclesial organization, trusteeism, Catholic conciliar activity, anti-Catholicism, attitudes toward slavery, education and labor, Americanism, social thought, Depression, and War and Religion, and Vatican II.
- HS 625** **Eastern Churches** **2 cr**
A study of the history, theology, worship, and spirituality of the Eastern Churches (Orthodox, Assyrian, Pre-Chalcedonian and Eastern-Rite Catholic): A.D. 431 to present, including the schisms over Christology, the Church in the Byzantine Empire and under Moslem suzerainty, the Slavic Churches, Eastern Churches in union with Rome, and the contemporary situation especially in America, Eastern Christian Art and the theology and veneration of icons, deification and the theology of grace of St. Gregory Palamas, the Jesus Prayer, Eucharistic Liturgies, and Sacraments.
- HS 700** **Foundations in Ecumenism and Interreligious Dialogue** **3 cr**
This course provides foundations for a Catholic understanding of ecumenism and interreligious dialogue in the context of the Church's overall mission and commitment to the New Evangelization. It will focus on Catholic principles for ecumenism and interreligious dialogue as proposed by the Second Vatican Council and the Church's magisterial teaching. The course will cover the actual practice of ecumenism and interreligious dialogue in the past century and will provide a basic knowledge of non-Catholic Christians and the major world religions, especially Judaism and Islam.
- HS 705** **The Living Religions of the World** **2 cr**
This course provides an overview of the major world religions other than Christianity. It surveys the doctrines, scriptures, ethics, and practices of religions originating in India (Hinduism, Jainism, Buddhism, Sikhism), China (Taoism, Confucianism); Japan (Shinto), the Middle East (Zoroastrianism, Islam, Baha'i) and Africa (native religions) and different groups within Judaism. In addition, Catholic teachings on interreligious dialogue, proclamation, and the new evangelization will be studied according to Vatican II's *Nostra Aetate* and other magisterial documents.

The class is to be taken during the students second fall term in the MAPS program.
(Prerequisites: IS 885, IS 886)

IS 888 **MAPS Formation IV: Men and Women in the Ministerial Workplace** **½ cr**
This course continues the systematic use of theological reflection to integrate faith and ministry experiences. Topics relating to collaboration between men and women in ministerial settings are covered, including understanding and appreciating intrinsic differences between the work of men and women and maintaining healthy approaches to work relationships. Students lead group prayer and *lectio divina*. The class is to be taken during the student's second winter term in the MAPS program. (Prerequisites: IS 885, IS 886, IS 887)

IS 890 **MDiv Integrating Seminar** **2 cr**
The seminar seeks to complete the Master of Divinity outcome of "demonstrating personal integration of intellectual, pastoral, and spiritual formation". After each student researches and reflects critically upon an issue or problem of pastoral and theological significance, he will give a presentation and lead a discussion on the chosen issue or problem. (MDiv candidates only)

IS 891 **MAPS Supervised Ministry** **2 cr**
In partial fulfillment of the exit requirements for the MAPS degree, each candidate has the option of choosing either an integrating project (IS 8921 & IS 8922) or a supervised ministry (IS 891) in his or her area of specialization. The supervised ministry is for those wishing to develop specific ministry skills and to reflect theologically and pastorally on this ministerial experience. The supervised ministry is developed by the student in consultation with the course instructor and the site supervisor, and normally lasts for one semester. (One unit of CPE could meet this requirement.) The placement and supervisor are determined by the course instructor in consultation with the student. Successful completion of this course requires a learning service contract, 80 hours of in-service experience, and completion of the final assessment by student, course instructor, and supervisor. This course is normally taken in the MAPS student's final year. (MAPS candidates only)

IS 8911 **Continuing MAPS Supervised Ministry** **1 cr**
Continuing MAPS Supervised Ministry is required for the student who does not complete his/her supervised ministry during the semester for which the student signed up for IS 891. The student must register for each semester beyond the initial semester that is necessary for a student to complete the supervised ministry. These accumulated credits do not count toward a degree nor are they figured into the student's GPA. They receive a grade of NG. (Prerequisite: IS 891, MAPS candidates only)

IS 8921 **MAPS Integrating Project: Research and Design** **1 cr**
In partial fulfillment of the exit requirements for the MAPS degree, each candidate has the option of choosing either an integrating project (IS 8921 & 8922) or a supervised ministry (IS 891) in his/her area of specialization. The integrating project is a creative pastoral program designed by the student in response to an actual pastoral need. It is chosen by a student with a significant amount of experience in ministry, and is developed by the student in conjunction with the course instructor. The project is completed over the course of one year, normally during the MAPS student's last full year of classes. This phase of the project, which is dedicated to research and design, is completed during the first semester of the academic year. (MAPS candidates only; this course is graded pass or fail.)

IS 8922 **MAPS Integrating Project: Implementation and Writing** **1 cr**
In partial fulfillment of the exit requirements for the MAPS degree, each candidate has the option of choosing either an integrating project (IS 8921 & 8922) or a supervised ministry (IS 891) in his/her area of specialization. The integrating project is a creative pastoral program designed by the student in response to an actual pastoral need. It is chosen by a student with a significant amount of experience in ministry, and is developed by the student in conjunction with the course instructor. The project is completed over the course of one year, normally during the MAPS student's last full year of classes. This second phase of the project, which is dedicated to implementation and writing, is completed during the second semester of the academic year. (Prerequisite: IS 8921, MAPS candidates only; this course is graded pass or fail.)

IS 8923 **Continuing MAPS Integrating Project** **1 cr**
Continuing guidance for the MAPS Integrating Project is required for a student who does not complete his/her project during the semester for which the student signed up for IS 8922. The student must register for each semester beyond the initial semester that is necessary for the student to complete the Integrating Project. These accumulated credits do not count toward a degree nor are they figured into the student's GPA. They receive a grade of NG. (Prerequisite: IS 8922, MAPS candidates only; this course is graded pass or fail.)

IS 893 **Integrating Practicum I** **2 cr**
This course is a pastoral study of the *Rite of Baptism*, the *Rite of Marriage*, and the *Order of Christian Funerals*. Participants will be expected to demonstrate a thorough integration of the theological, spiritual, historical, and liturgical dimensions of each rite. This will be accomplished through class presentation and discussion, personal reading and research, and a practicum for each of the rites considered. Attention will also be focused on the ability of the presider to celebrate these rites of the Church in order to lead the local community in prayer. (MDiv candidates only)

IS 894 **Integrating Practicum II** **2 cr**
This course is a pastoral study of the *Pastoral Care of the Sick*, the *Rite of Christian Initiation of Adults (RCIA)* and presiding at the Eucharistic liturgy. Participants will be expected to demonstrate a thorough integration of the theological, spiritual, historical, and liturgical dimensions of each rite. This will be accomplished through class presentation and discussion, personal reading and research, and a practicum for each of the rites considered. The student is expected to develop presidential skills in order to celebrate these rites for the local Church community. (MDiv candidates only)

IS 897 **Clinical Pastoral Education** **4 cr**

IS 898 **Integrating Seminar II: STB** **1 cr**
The seminar completes the goals of the STB, conferred by the Pontifical University of St. Thomas Aquinas in Rome (*Angelicum*), through the comprehensive exam. In the seminar, students will prepare the topics from the study guide in advance of each session and formulate questions. Professors will assist the students in recognizing the key/principle elements within each topic. This course is pass/fail as a consequence of the STB comprehensive exam.

IS 899 **MA Thesis** **4 cr**
IS 899 is intended to be taken in the student's final semester of study. The Master's thesis is a scholarly work that demonstrates the ability to do graduate-level research, to analyze primary texts, to use and evaluate scholarly literature on those texts, and to present the results of that research in a written thesis and a public oral defense. (Prerequisite: Approval of thesis topic by

theology faculty; MA candidates only)

IS 8991-9 **Continuing MA Thesis Guidance** **1 cr**
Continuing Thesis Guidance is provided for the student who does not complete the thesis during the semester for which the student signed up for IS 899. Continuing Thesis Guidance is required for each semester that a student wishes to use the library for thesis research or to have contact with the thesis director until the thesis is completed. These accumulated credits do not count toward a degree nor are they figured into the student's GPA. They receive an NG. (MA candidates only)

Latin

LA 500 **Latin for Graduate Students** **2 cr**
A basic knowledge of Ecclesiastical Latin sufficient to be able to translate basic scriptural and liturgical texts, and philosophical and theological statements (with the help of a lexicon) and to gain an enriched understanding of language structure. (This course is graded pass or fail.)

LA 889D-899D **Independent Study in Latin** **3 cr**

LA 8891-8999 **Elective Courses in Latin** **2-3 cr**
One time elective offerings in Latin.

Liturgy and Sacraments

LS 575 **Sacramental Life of the Church** **2 cr**
A study of sacramental theology, with a special emphasis on the Holy Eucharist as the "Sacrament of sacraments" (Catechism of the Catholic Church, 1211). This course will examine the seven sacraments of the Church individually and in their interrelationships. Attention will also be given to the liturgical dimension of the sacramental rites, preparation for the sacraments, sacramental practice, and the relationship of the sacraments with evangelization.

LS 605 **Introduction to Sacramental Theology and the Sacrament of the Eucharist** **4 cr**
The course is an introduction to the seven sacraments in general, with a study of the Eucharist in particular, using Scripture, the fathers, and tradition. The introduction investigates foundational principles of sacramental theology; Christ as the Sacrament of God; the Church as Sacrament of Christ; how the sacraments connect us to Christ's mystery; and an analysis of the sacraments in terms of sign, matter, form, cause, effects, minister, and recipient. The Eucharist, source and summit of the whole Christian life, is then treated in detail: its institution by Christ; as the sacrament of Christ's presence; and as the sacrament of Christ's sacrifice.

LS 645 **Sacraments of Initiation** **2 cr**
A study of the *Rite of Christian Initiation of Adults* as the normative paradigm for the parish that unites sacramental catechesis, liturgical celebration, and Christian service, conversion and stages of adult faith development, initiation of children, theology of Baptism and Confirmation, ministries of the *RCIA*, and the catechetical use of the Lectionary.

LS 744 **Holy Orders** **2 cr**
A scriptural and historical study of the development of the Sacrament of Holy Orders with particular reference to the role of the presbyter. Theological reflection on priestly life and ministry in the light of Vatican II and the contemporary Church. The interdependence of ecclesiastical office and lay ministry. Special reference to the spirituality of the diocesan priest. (Prerequisite: ST 635)

LS 748 **Sacraments of Healing** **4 cr**
A scriptural and historical study of the Sacraments of Penance and Anointing of the Sick. Doctrinal, moral, canonical, and pastoral aspects of the sacraments will be examined with their application to the rites. Special emphasis will be given to developing the personal skills of the confessor in the Sacrament of Reconciliation through the practice of confessional situations. (MDiv candidates only)

LS 889D-899D **Independent Study in Liturgy and Sacraments** **3 cr**

LS 8891-8999 **Elective Courses in Liturgy and Sacraments** **2-3 cr**
One time elective offerings in liturgy and sacraments.

Moral Theology

MT 555 **Fundamental Moral Theology** **3 cr**
An introduction to moral conversion as the Christian response to Revelation, i.e., Creation, Incarnation, Trinity, Sin, and Eschatology. Ethical themes such as the human person, the human act, and the good will be reviewed from a theological perspective. Attention will be given to the role of biblical morality, the moral Magisterium, natural reason, conscience, natural law, and moral norms in the process of decision-making. (MDiv candidates only)

MT 600 **Contemporary Schools of Moral Theology** **2 cr**
This course will examine three recent influential approaches to the Christian moral life: the biblical “virtue-based” school of Benedict Ashley, O.P. (1915-2013), the “basic human goods” school of Germain Grisez (1929-), and the “proportionalist” school of Richard McCormick, S.J. (1922-2000). By means of primary (and some secondary) texts, attention will focus on each school’s background and context; understanding of Christian ethics; philosophical/theological anthropology; use of Scripture; approach to the empirical sciences; moral methodology (e.g., natural law); response to some select specific moral questions; and on the criticisms leveled against each view. Consideration will also be given to Pope John Paul II’s encyclical *Veritatis Splendor* and how each particular school compares with the encyclical as well as how each understands Vatican Council II’s call to renew moral theology.

MT 675 **Foundations of the Christian Moral Life** **3 cr**
A systematic examination of the Christian moral life and the virtues, moral principles, and norms necessary for living that life. This course investigates Sacred Scripture, human reason, human nature, the Magisterium, sin and grace, the different methods of moral decision making, and Catholic social teaching.

MT 700 **Catholic Social and Sexual Teaching** **3 cr**
This course examines the biblical, historical, and magisterial foundations of the Church's social and sexual teachings with particular attention to the questions of family, work, property, economic/social justice, race, religious liberty, the political community, human rights, the environment, capital punishment, war and peace, theology of the body, contraception/Natural Family Planning, masturbation, homosexuality, adultery, and fornication.

MT 750 **Bioethics** **3 cr**
This course examines various issues in bioethics in light of the moral principles (e.g. double effect and material cooperation) and moral norms (e.g. no deliberate killing of innocent human life) of the Catholic tradition. These issues include: the nature of health and its delivery, the beginning of human life and abortion, ectopic pregnancy, embryo adoption, withdrawal of artificial nutrition and hydration, brain death, stem cell research, euthanasia/assisted suicide, genetic modification, human experimentation, artificial reproduction, organ transplants, HIV/AIDS, pastoral care to the sick, and the meaning of suffering. (Prerequisite: MT 555, MDiv candidates only)

MT 7501 **Bioethical Issues in Health Care** **3 cr**
This course examines various bioethical issues in health care in light of moral principles (e.g. double effect and material cooperation) and moral norms (e.g. no deliberate killing of innocent human life) in the Catholic tradition. These issues include: the nature of health, healthcare, and its delivery; the beginning of human life and the morality of abortion; the management of ectopic pregnancy; embryo adoption/rescue; genetic modification; human experimentation (e.g. embryonic and adult stem cell research); artificial reproduction (e.g. IVF-embryo transfer); condoms and the prevention of HIV/AIDS; suicide, assisted suicide, and euthanasia; the definition of death, brain death, and organ transplants; withdrawal of artificial nutrition and hydration; pastoral care to the sick and dying (e.g., Alzheimer's patients); mental health and the use of pharmacology (e.g. addiction); the role of ethics committees; and the meaning of human suffering in the healthcare setting. The course will also include some "clinical" experiences.

MT 755 **Contraception and Theology** **2 cr**
This course identifies the anthropological, moral, ecclesial, and pastoral principles underlying the Roman Catholic Church's teaching on contraception, especially as that teaching has been expressed in *Humanae Vitae* and *Familiaris Consortio*. It will also contrast these principles with the views of those who seek to justify the use of contraception. The medical and moral issues surrounding Natural Family Planning will also be treated.

MT 889D-899D **Independent Study in Moral Theology** **3 cr**

MT 8891-8999 **Elective Courses in Moral Theology** **2-3 cr**
One time elective offerings in moral theology.

Music

MU 549 **Vocal Skills/Presider's Chants** **1 cr**
This is a practical music course for future liturgical presiders with no prior singing experience, which is devoted to 1) developing the basic skills of singing (i.e. breath support, phonation, diction, and relaxed presentation) and 2) using the more basic chant formularies of the presider as the sole repertoire to accomplish and enhance these skills. (MDiv candidates only)

MU 551 **The Presider's Musical Role in the Liturgy** **1 cr**
A survey of musical settings of Orations, Eucharistic Prayers, dismissal formularies, the Exultet, Morning Prayer, and Vespers for the presider. A demonstration and explanation of the fundamentals of the use of the voice. (MDiv candidates only)

MU 570 **Sacred Music in Worship** **2 cr**
This course will include a brief overview of the historical development of sacred music. Concentration on the major liturgical documents will prepare the student to better understand and appreciate sacred music in worship. Students will learn to apply the principles articulated in these documents by planning and executing one of weekday masses during the semester.

MU 889D-899D **Independent Study in Music** **3 cr**

MU 8891-8999 **Elective Courses in Music** **2-3 cr**
One time elective offerings in music.

New Evangelization

Cross-referenced courses for MA/MAPS students; see STL course descriptions.

NE 865 **Theology of the New Evangelization (STL 865)** **3 cr**

NE 868 **Evangelization and Spirituality (STL 868)** **3 cr**

NE 871 **Cultural Milieu of the New Evangelization (STL 871)** **3 cr**

NE 872 **Models of Evangelization: Historical and Contemporary (STL 872)** **3 cr**

NE 875 **Vatican Council II: History, Theology and Spirituality (STL 875)** **3 cr**

NE 876 **Evangelization Practicum I (STL 876)** **2 cr**

NE 889D-899D **Independent Study in New Evangelization** **3 cr**

NE 8891-8999 **Elective Courses in New Evangelization** **2-3 cr**
One time elective offerings in new evangelization.

NE 904 **Theology of the Cross (STL 904)** **2 cr**

NE 905 **Twentieth-Century Thomisms** **2 cr**

NE 926 **Theology of the Laity (STL 926)** **2 cr**

NE 952 **Theology of the Body (STL 952)** **3 cr**

Pastoral Ministry

- PM 520** **Dynamics of Parish Leadership** **2 cr**
A study of parish life in order to identify and apply skills for the integration of spiritual and administrative leadership in parishes. Topics include leadership styles, collaboration, conflict management, planning, and evaluation. Specific consideration will be given to policies and resources of the Michigan Catholic Conference and the Archdiocese of Detroit.
- PM 612** **Diaconal Liturgical Practicum** **3 cr**
Pastoral study of selected Christian rituals including the RCIA, communion services, paraliturgies, Viaticum and wakes. Each participant will demonstrate presiding skills and use of the Lectionary. (This course is graded pass or fail, diaconal candidates only)
- PM 620** **Leadership in Public Prayer** **2 cr**
A study of the introductions and texts of pertinent rites to be presided over by ecclesial lay ministers, and the principles and practices of presiding, ritual behavior, issues of creativity and preparation as applied to funeral rites, communion services, Liturgy of the Hours, and prayer services. Pertinent contemporary Church documents will also be studied.
- PM 625** **Diaconal Homiletics Practicum** **3 cr**
Pastoral study of the theology of communication with practical emphasis on individual ministerial communication skills. Course incorporates public speaking fundamentals, composition, and actual student performance with critical valuation. (Diaconal candidates only)
- PM 700** **Ministry to the Elderly** **2 cr**
This course explores the practice of ministry to the elderly, covering the personal, relational, theological, sacramental, and pastoral dimensions of the aging, death, and dying process. Attention is given to some ethical questions posed by modern medical technology.
- PM 715** **Pastoral Care of the Sick** **3 cr**
This course consists of a study of the spiritual, sacramental, and physical needs of the sick and terminally ill. An introduction to the Catholic rite, *Pastoral Care of the Sick*, practices for ministry to the sick in both institutional and home settings, and communication and helping skills are covered. Special attention is given to a variety of religious and cultural customs.
- PM 720** **Pastoral Care of the Family** **2 cr**
An examination of psychological, biblical, and magisterial foundations of family life and ministry. An exploration of contemporary family issues such as marriage enrichment, parenting, extended family dynamics, crisis intervention, and referral and cultural concerns. This course will also consider the skills and resources necessary for competent pastoral care of the family.
- PM 889D-899D** **Independent Study in Pastoral Ministry** **3 cr**
- PM 8891-8999** **Elective Courses in Pastoral Ministry** **2-3 cr**
One time elective offerings in pastoral ministry.

Spirituality

- SP 533** **The Fifth Gospel: Spirituality of Pilgrimage** **2 cr**
A spiritual pilgrimage to sites where formative events of salvation history occurred. As a spiritual pilgrimage there will be liturgical prayer, visitation to the sites, student presentations, study, periods of personal prayer and shared reflection, and discussion of contemporary events. (This course is graded pass or fail, MDiv candidates only)
- SP 620** **Theology and Spirituality of Karl Rahner** **2cr**
This course will examine the theology and spirituality of Karl Rahner: his theological method, approach to Trinity, Christology, human person and grace, faith, revelation, Church, God as Holy Mystery, prayer, and the experience of grace in everyday life. This course will consider the importance of Rahner's thought for the lives of women and men today.
- SP 660** **Nature and Practice of Spiritual Direction** **2 cr**
An exploration of the history, principles and practice of spiritual direction. Particular emphasis is given to the director's role and dynamics of discernment. This ministry is compared and contrasted with pastoral counseling and psychotherapy.
- SP 690** **Human and Spiritual Adult Development** **2 cr**
An exploration of various theories of psychological, moral, and faith development with emphasis on the process of adult maturation. Particular attention will be given to the correlation of these theories with the process of Christian conversion.
- SP 695** **Union With God: The Stages of Spiritual Growth According to Teresa of Avila** **2 cr**
This course will cover the most important of Teresa's writings for the study of spirituality: *The Book of Her Life*, *The Way of Perfection* and *The Interior Castle*. In addition to focusing on Teresa's teaching on the stages of spiritual growth, the course will also attempt to relate this teaching to Pope John Paul II's recent call for parishes in the new millennium to become "schools of prayer" where "training in holiness" is given (*Nove Millennio Ineunte* 32, 33).
- SP 705** **Ignatian Apostolic Spirituality** **2cr**
This course explores the life of Ignatius of Loyola, his foundational writing, *The Spiritual Exercises*, distinctive features of Ignatian spirituality such as discernment of spirits and finding God in all things, the lives of key Jesuits who lived Ignatian spirituality within the context and challenges of their own historical period, and finally the significance of Ignatian spirituality for the 21st century.
- SP 735** **History of Christian Spirituality** **3 cr**
A study of the central authors, themes, and movements that characterize the Western Spiritual Tradition. Major spiritual classics are studied in the light of changing historical and cultural contexts in order to achieve an understanding of the principles and dynamics of spiritual growth articulated in the Christian tradition. This course provides an opportunity for reflection and personal appropriation of the wisdom of the mystical tradition for the lives of women and men today.
- SP 745** **Christian Discernment** **2 cr**
This course examines the scriptural foundations and historical development of Christian discernment, that is, the ability to recognize movements that arise from the Holy Spirit from those which

do not. Special emphasis will be given to Ignatius of Loyola's experience and teaching on discernment of spirits and discernment of God's will. The course will apply principles of discernment to the discovery and following of God's will in one's personal, professional, social, and ecclesial life choices.

SP 750 **Theological Foundations of Christian Spirituality** 2 cr
An examination of the theological foundations that undergird Christian spirituality within the contemporary context. This study will include the theological themes such as Christology, anthropology, grace, revelation, faith, sin, and virtue. The course content and process will help students identify the operative theology that informs their spirituality.

SP 751 **Theology of Christian Prayer** 2 cr
A study of the theological foundations and historical roots of prayer in the Christian tradition: the Lord's prayer, apophatic/kataphatic approaches to God, centering prayer, ascetical, and mystical prayer. This course considers the relevancy of these various forms of prayer for contemporary life.

SP 760 **Women and the Christian Tradition** 2 cr
This course examines the images and history of women in the Church. It studies representative women's contribution to theology and spirituality, the cultures in which they lived, and the ministries in which they were engaged. It explores contemporary efforts by women to develop an approach to theology and spirituality that is based on women's experience.

SP 770 **Spirituality as Autobiography** 2 cr
This course explores the perspective of narrative theology. It begins by utilizing the theological method of "passing over" into the faith experience of others as a way of gaining insight into our own. Students will read the autobiographies of significant individuals to study their life stories and examine the contours of the journey of faith as it took shape in their lives.

SP 889D-899D **Independent Study in Spirituality** 3 cr

SP 8891-8999 **Elective Courses in Spirituality** 2-3 cr
One time elective offerings in spirituality.

Sacred Scripture

SS 521 **Method and Pentateuch** 3 cr
An introduction to exegetical methods in the light of Dei Verbum 11-13, and a study of the content, historical traditions, literary structure, and theological significance of the Pentateuch for Israel and the Church. Traditional Christological interpretations of key texts will be covered and basic methods of exegesis suitable for preaching and theological research will be taught and practiced.

SS 525 **Synoptics** 3 cr
An introduction to the content, literary structure, theological themes, and purpose of each of the Synoptic Gospels. The course will focus on the Synoptics' Christology, soteriology, eschatology, and teaching about discipleship in order to equip students for teaching, catechesis, and theological studies. Key issues in Synoptics research will be covered, including the Synoptic Problem, the historicity of the Gospels, the quest for the historical Jesus, and the use of various critical methods. (Prerequisite: SS 521)

- SS 526** **Biblical Archaeology** **2 cr**
 Introductory study to the field of Old and New Testament biblical archaeology. The relationship of archaeology to biblical studies; various archaeological periods; history of biblical archaeology; overview of significant written and non-written finds; and an archaeological introduction to the major biblical sites will be covered. The course will be enhanced by the use of audio-visual media.
- SS 621** **Johannine Literature** **3 cr**
 A study of the historical setting, literary characteristics, and major theological themes of the Gospel of John, the Epistles of John, and the Book of Revelation with emphasis on the Fourth Gospel. Exegetical methods will be applied to selected passages of theological, spiritual, or pastoral significance. (Prerequisite: SS 521; recommended SS 525)
- SS 623** **Acts of the Apostles: An Early Witness to the Resurrection** **2 cr**
 A close study of the Acts of the Apostles, with attention to authorship, purpose, literary characteristics, and theological themes. The course will include analysis of key texts relevant to theology, spirituality, evangelization, and pastoral ministry. (Prerequisite: SS 521; Recommended: SS 525)
- SS 625** **Pauline Literature** **3 cr**
 A study of the historical setting, literary characteristics and major theological themes of the thirteen Pauline epistles. Exegetical methods will be applied to selected passages of theological, spiritual, or pastoral significance. (Prerequisite: SS 521)
- SS 626** **Romans** **2 cr**
 A study of Paul's letter to the Romans, situating Romans within the Pauline Corpus; focusing on Paul's methodology, principal themes contained in the letter, and purpose of the letter; and studying selected texts.
- SS 635** **Book of Revelation: Triumph of God** **2 cr**
 An introduction to the Book of Revelation with attention to genre, structure, historical setting, symbolism, characters, literary features, and theological themes. The course will examine some of the ways Revelation has been interpreted and consider its significance for Christian faith, liturgy, and life.
- SS 727** **Prophets** **3 cr**
 A study of the major and minor prophets of Israel, including their historical context, life, and message. The Prophets will be studied in historical sequence within the context of their times and from each prophet's theological perspective. The course will include practice in exegesis of prophetic texts and application that is oriented to preaching, catechesis, and theology. (Prerequisite: SS 521)
- SS 737** **Psalms and Wisdom Literature** **3 cr**
 A literary and theological study of the Psalms and Wisdom Literature of the Old Testament. The course will examine the literary and poetic features of the texts, their meaning for Israel and the Christological implications, as well as the meaning of the Psalms and Christian prayer and the Wisdom Books for pastoral ministry. (Prerequisite: SS 521)
- SS 889D-899D** **Independent Study in Scripture** **3 cr**
- SS 8891-8999** **Elective Courses in Scripture** **2-3 cr**
 One time elective offerings in Scripture.

Systematic Theology

- ST 500** **Theological Methodology** **2 cr**
An introduction to Christian theology: its history, nature, and sources, as well as an analysis of a variety of theological methods, past and present. Special attention will be paid to the effect on theological methodology of significant shifts in philosophy in the course of history, issues of fundamental theology that have methodological relevance such as the relation between faith and reason, and the courses of theology. A research paper is required for this course. (Co-requisite IS 505)
- ST 501** **Theology of Mission and Ministry** **2 cr**
The scriptural and theological foundations of the mission and ministry of the Church. Special attention is given to the topics of Church and Kingdom of God, apostolic ministry, office, charism, and priesthood of the laity. Current issues of collaboration in ministry by clergy and laity, role of women, pluralism, religion in the marketplace, and ecumenical development.
- ST 530** **Fundamental Theology** **3 cr**
An historical and systematic study of the definitive self-communication of God in Christ: the nature and method of theology; the qualities, parts, and grounds of revelation; the transmission and development of revelation in the Church (Tradition, Scripture, and its canonicity, inspiration, and inerrancy); receptivity toward revelation; and the credibility of revelation (reliability of the Gospels, immanent, and external signs). (Co-requisite IS 505, MDiv candidates only)
- ST 535** **Christian Anthropology** **3 cr**
A study of the biblical foundations and theological development of the Christian understanding of God's relationship to humankind. This objective will be accomplished by means of an investigation of the theology of grace, as it illuminates an understanding of realities such as creation, original sin, salvation/redemption, the relationship between Christ and the human person (i.e. spousal), death, resurrection, and eschatology (heaven, hell, purgatory). (MDiv candidates only)
- ST 5351** **Human Person and Grace** **2 cr**
A study of the biblical foundations and theological development of the Christian understanding of God's relationship to humankind. This objective will be accomplished by means of an investigation of the theology of grace as it illuminates an understanding of realities such as creation, original sin, salvation/redemption, death, resurrection, and eschatology (heaven, hell, purgatory).
- ST 600** **The Church Fathers to Nicaea** **2 cr**
This course, part one of a sequence, introduces the principal Church Fathers and literary works of the early Church until the beginning of the Arian crisis in correlation with chief issues of doctrine and Christian identity during the period. Students will study portions of selected major texts, and many shorter texts in their entirety.
- ST 605** **The Church Fathers from Nicaea** **3 cr**
This course, part two of a sequence, introduces the principal Church Fathers and literary works of the early Church from the Arian crisis to the Third Council of Constantinople (680-681) in correlation with chief issues of doctrine and Christian identity during the period. Students will study portions of selected major texts, and many shorter texts in their entirety.

- ST 630** **Theology of Trinity** **3 cr**
 This course examines the self-revelation of God as One and Triune as found in Sacred Scripture, patristic and scholastic theology, and the Magisterium. The Trinity, as the central mystery of the faith and source of spirituality, will be explored further in light of contemporary theology. (MDiv and STB candidates only)
- ST 635** **Ecclesiology** **3 cr**
 Historical analysis and study of the origin, nature, mission, structure, and offices of the Church; Relationship of the Church to the Kingdom of God; Development of ecclesiology since Vatican I and Vatican II with emphasis on issues of authority, infallibility, unity, and pluralism; and Mariology; Insights gained from contemporary ecumenical dialogues concerning Church reunion. (MDiv candidates only)
- ST 6351** **Nature and Mission of the Church** **2 cr**
 A systematic study of the foundation, nature, and fundamental structure of the Church in light of its biblical-historical origins and contemporary self-understanding as envisioned in Vatican II's Dogmatic Constitution on the Church. In light of this study, contemporary issues will be treated such as Church order, the teaching office (Magisterium), ordained and non-ordained ministries, ecumenical relations, papal infallibility, and the Church in society and the world.
- ST 641** **Augustine, the Theologian** **2 cr**
 A study of the writings and thought of Augustine of Hippo, with special attention to his major works: *The Confessions*, *On the Trinity*, and *The City of God*. Topics will include Augustine's use of Neoplatonic philosophy and his doctrines of creation, grace, predestination, the Trinity, Scriptural interpretation, Christology, and Christian worship. These will be treated against a backdrop of literary considerations of his major works.
- ST 650** **Trinitarian and Christological Foundations of Christian Faith** **3 cr**
 Examination of the Judeo-Christian tradition as found in Scripture and Christian history concerning the self-revelation of God in Jesus Christ. Particular emphasis will be given to the Triune God thus revealed and to the identity and saving mission of Jesus Christ as the central mysteries of the Christian faith. The course will conclude with an introduction to the contemporary discussions of these doctrines. (Prerequisite: SS 525)
- ST 730** **Christology** **3 cr**
 A study of the identity and saving work of Jesus Christ: Jesus in the Scriptures; the development in the Patristic age of the doctrines of Incarnation and Redemption; scholastic syntheses; contemporary reformulations; and Christ in relation to other religions. This course also explores the role of the Holy Spirit and the place of the Virgin Mary in the mystery of Christ. (Prerequisites: ST 530; ST 630) (Highly recommended: SS 525) (MDiv candidates only)
- ST 734** **Mary, The Mother of God** **2 cr**
 A study of the Virgin Mary, Mother of God, in the Scriptures and Tradition of the Church; what the Church has professed about Mary in theology, history, liturgy, and spirituality; and consideration of ecumenical perspectives.
- ST 889D-899D** **Independent Study in Systematic Theology** **3 cr**

ST 8891-8999 Elective Courses in Systematic Theology 2-3 cr
One time elective offerings in systematic theology.

STL 865 Theology of the New Evangelization (NE 865) 3 cr
This course reviews the major magisterial documents and theological commentary concerning the New Evangelization. It considers some of the main theological themes that are of particular relevance to the New Evangelization with a special focus on the content of the message.

STL 868 Evangelization and Spirituality (NE 868) 3 cr
This course examines the essential link between evangelization and life in the Holy Spirit as presented in the New Testament, especially in the Acts of the Apostles as well as in Catholic Tradition and in magisterial documents. The course studies the work of the Spirit in both its sanctifying and charismatic dimensions, and discusses how this understanding is to be applied to the New Evangelization today.

STL 871 Cultural Milieu of the New Evangelization (NE 871) 3 cr
This course examines the theological, philosophical and socio-cultural presuppositions of the present-day cultural context within which promoters of the New Evangelization must work. It also address the need to develop a Catholic theology of culture, as well as a theology of the laity, along with an understanding of the Church's missionary mandate that is informed by a vision of integral evangelization.

STL 872 Models of Evangelization: Historical and Contemporary (NE 872) 3 cr
This course will select from the history of evangelization various models that have been successfully utilized and analyze their components. The course will also examine the variety of contemporary models and methods of evangelization that are being utilized in the contemporary Church.

STL 875 Vatican Council II: History, Theology and Spirituality (NE 875) 3 cr
This course explores the historical, ecclesiastical, and theological background of the Council. It examines the preparations for the Council, the preliminary drafts composed of council documents, and the major events in the four sessions of the Council. Finally, the course discusses the theological and ecclesial impact of the Council and its implications for contemporary spirituality.

STL 876 Evangelization Practicum (NE 876) 2 cr
Each STL student must complete a two credit practicum in evangelization. This involves personal involvement in some significant evangelization project or program. Students who have not had this kind of experience must choose an evangelization project and become personally involved. Students who have had previous or continuing experience in evangelization will be exempt from undertaking a new project. All students will write a substantial paper on their personal evangelization involvement wherein they utilize the theological, spiritual, and pastoral foundational principles they have studied. This practicum should be taken towards the end of the STL program so students may draw on the content of the other courses as a basis for their analysis.

STL 877 Devotional Practices and the New Evangelization 3 cr
The course focuses on the relationship between Catholic devotional practices and the New Evangelization with an emphasis on understanding this relationship from sociological, anthropological, and theological perspectives. Historical analysis of what happened before and after Vatican II in terms of Catholic devotional practices and Catholic liturgy will occupy a central place in the course. Moreover, a comprehensive reading and analysis (sociological as well as theological) of

communicated? Students will study the Catholic understanding of divine revelation as the Father's self-communication through his Word in the Spirit, along with related topics such as the inter-relationship of God's deeds and words, the authority of Scripture and Tradition, the development of doctrine, the role of theologians in the Church, and the Magisterium. Questions concerning the nature of truth, the task of interpretation, divine predication in language, and the relationship between revelation and liturgy will be explored. (STL candidates only)

STL 918 **The Structure of Particular Churches** **2 cr**
The documents of the Second Vatican Council employ the term "particular churches" to refer to an arch/diocese, a ritual church *sui iuris*, and an indigenous church in a missionary setting. This course examines the significance of this terminology and focuses on the arch/diocesan particular church as it, in turn, relates to the universal Church in which it exists (c. 368) and to the parishes into which it must be divided (c. 374 § 1). Students will investigate the canonical structures of the particular church by examining relevant texts of the First and Second Vatican Councils, the 1917 and 1983 Codes of Canon Law, and the Code of Canons of the Eastern Churches. Brief attention is also given to some intermediate governing structures, especially the Synod of Bishops, National Episcopal Conferences, and regional deaneries or vicariates. (STL candidates only)

STL 919 **Marriage Preparation** **2 cr**
This course instructs the student in the process of how to prepare couples for the sacrament of marriage understood as a means of the new evangelization. It utilizes social science data and social commentary that provide a portrait of couples presenting themselves for marriage. Particular emphasis will be on marriage as a vocation and will include close study of Church documents such as *Familiaris consortio*, and "Preparation for the Sacrament of Marriage". Students will evaluate various marriage preparation programs as effective vehicles for dealing with some of the problems of marriage preparation (e.g., past promiscuity, cohabitation, contraception) and for evangelizing the couples concerning their vocation (e.g., sacramentality of marriage and couples' prayer). (STL candidates only)

STL 920 **The Holy Spirit in the New Testament** **2 cr**
This course examines the work and Person of the Holy Spirit as depicted in the diverse writings of the New Testament and reflects on them in the light of Christian experience and contemporary life to discover the implications for the New Evangelization. (STL candidates only)

STL 922 **Evangelization in the New Testament** **2 cr**
This course examines key themes and texts related to evangelization in the Synoptics, the Gospel of John, Acts, the Pauline corpus, the Catholic letters, and the Book Revelation. (STL candidates only)

STL 924 **Social Teachings of the Church** **2 cr**
This course examines the biblical, historical, and magisterial foundations of the Church's social teaching with particular attention to such areas as the family, work, property, social justice, race relations, religious liberty, the political community, human rights, the environment, capital punishment, and war and peace. It relates this teaching to the Church's mission of evangelization. (STL candidates only)

STL 925 **The Synod of Bishops** **2 cr**
This course examines the conciliar roots of the Synod of Bishops, its present canonical structure, and the methodologies employed by synodal Fathers in confronting various pastoral issues with special relevance for the New Evangelization.

STL 926 **Theology of the Laity** **2 cr**
This course studies the significant development in theology in the last century of the elaboration of a positive theology of the laity. The course studies the theological foundations, magisterial documents, and pastoral implications that the theology of the laity brings to the Church today. (STL candidates only)

STL 928 **The Mission of the Spirit** **2 cr**
This course is an exploration of the theology of the Holy Spirit with particular reference to the economy of salvation. It examines select historical treatments of the Spirit with a view to fashioning a contemporary understanding of the role of the Spirit in the life and mission of the Church. (STL candidates only)

STL 930 **Theological Anthropology/New Evangelization** **2 cr**
This course investigates the destiny of the human person in the light of natural reason, divine revelation, and Catholic magisterial teaching with special attention to understanding and implementing the New Evangelization. Students will examine contemporary atheistic philosophies; it will grapple with challenges posed by religious relativism, explore opportunities presented by genuine religious freedom, and deepen the student's understanding of the universal significance of Christ as the Savior of the human race. (STL candidates only)

STL 931 **Moral Aspects of Theological Anthropology** **2 cr**
This course studies the moral implications of Vatican Council II's teaching that it is only in Christ that man's true nature and vocation is fully revealed (cf. *Gaudium et spes* no. 22). This theological anthropology will be examined for its moral meaning in areas concerning e.g. human bodily life; sexuality; the family; social, political, and economic life; technology; evangelization; and culture broadly understood. Students will be expected to research and present on these various topics in a seminar session that they will lead. (STL candidates only)

STL 935 **Apologetics, Mass Media and New Evangelization** **2 cr**
This course examines some of the main issues related to apologetics and surveys the wide variety of media and the wise use of media through which the work of evangelization can take place. (STL candidates only)

STL 936 **Preaching and the New Evangelization** **2 cr**
This course equips students with a methodology for effectively communicating the Word within the context of the New Evangelization. The course examines the history of preaching, especially since the Second Vatican Council, as well as the various methods of communicating the Word in a variety of contexts and situations. Students will analyze effectiveness of these methods with a view to demonstrating how they can be used in the twenty-first century. This course presumes prior familiarity with homiletic theory and method. (STL candidates only)

STL 941 **Catechesis and Evangelization** **3 cr**
This course examines the interplay between catechesis and evangelization by studying the main catechetical documents, the RCIA as the norm for catechesis, and contemporary models of successful catechesis. (STL candidates only)

STL 944 **The Apostolic Fathers and Evangelization** **3 cr**
This course examines the writings of the Apostolic Fathers in order to understand how the early

Christian Fathers carried on the missionary and catechetical work of the Apostles in the life of the Church. Special attention will be given to the writings of Ignatius of Antioch and Justin Martyr. (STL candidates only)

STL 946 **History of Christian Missions (Catholic, Protestant and Orthodox)** **3 cr**
This course studies the history of Christian missions (Catholic, Orthodox, and Protestant) with a view towards discerning principles and models that are relevant to the contemporary challenge of evangelization. (STL candidates only)

STL 948 **History of Evangelization in the U.S.** **3 cr**
This course explores the efforts of Catholics and other Christians to bring Jesus Christ to individuals and society in the United States. Students will gain familiarity with prominent evangelists, methods of evangelization utilized, and the role of various institutions (including the family) in passing on or preserving the Christian faith in America. The effectiveness of important evangelistic endeavors will be assessed, and proposals for how better to bring the Light of Christ to contemporary Americans and American society will be studied. (STL candidates only)

STL 949 **The Teaching Office of the Church** **3 cr**
This course grounds students in the primary modern texts (Vatican I and Vatican II) treating the Magisterium of the Church and examines the main disciplinary norms (esp. 1983 CIC 747-833 and recent dicasterial documents) under which the Church fulfills her teaching mission. (STL candidates only)

STL 950 **Life Issues and the New Evangelization** **3 cr**
This course answers the call of *Veritatis splendor* to evangelize through moral theology, here with a focus on bioethics. The course involves a close reading of *Evangelium vitae*. It will analyze the most pressing bioethical issues with due consideration given to relevant magisterial documents and modern challenges to Church teaching primarily from the secular world. (STL candidates only)

STL 951 **Seminar on Homosexuality** **2 cr**
This seminar will cover the question of homosexuality and same sex unions from a moral and pastoral perspective. Students will research how to present some aspect of the topics most effectively to various groups, such as students and parishioners.

STL 952 **Theology of the Body** **3 cr**
This course involves a close study of Pope St. John Paul II's Theology of the Body. It considers the philosophical and theological influences on John Paul II's thought. The course contrasts John Paul II's understanding of sexuality with understandings of sexuality characteristic of contemporary American culture. Students will evaluate various contemporary programs developed to promote the Theology of the Body. (STL candidates only)

STL 963 **John Paul II and Mariology** **2 cr**
This course explores the "indissoluble bond" (*Lumen gentium*, 53) that links the Blessed Virgin Mary to the mystery of Christ and the Church. Making use of scriptural, historical, and magisterial sources, it investigates the meaning and significance of the central Catholic doctrines concerning Mary (e.g. perpetual virginity, Mother of God, Immaculate Conception, and Assumption). Drawing upon sources such as Vatican II and the writings of Paul VI and John Paul II, it also studies Mary's intimate association with Christ, the Holy Spirit, and the Church in the work of redemption and evangelization. (STL candidates only)

STL 966 **Christianity and the World Religions** **2 cr**
This course studies the nature and origins of the religions of the world; Christian theological perspectives on these religions; and the relation of non-Christian religions to the Church and her evangelizing mission. It begins with a historical survey of the religions of the world, taking note of both similarities and differences. It then investigates Catholic perspectives on world religions, considering scriptural, historical, and magisterial sources as well as the issues of religious relativism, inculturation, dialogue, and evangelization. (STL candidates only)

STL 967 **Ecumenism: Theological and Pastoral Issues** **2 cr**
This course, making reference to magisterial sources, examines a selection of theological and pastoral issues in the field of ecumenism, particularly in their implications for evangelization. (STL candidates only)

STL 970 **The Paschal Mystery** **2 cr**
This course will study the Paschal Mystery as presented in Scripture and developed by the Fathers, in the context of the drama of salvation history. It will treat the original purpose of creation and its undoing in the Fall; the Incarnation as the prerequisite of Christ's sacrificial mediation; the stages of the Paschal Mystery proper – Cross, Resurrection, Ascension, and Pentecost; and the final renewal of all things to which the Paschal Mystery points. Special attention will be paid to the implications of the Paschal Mystery for Christian identity. (STL candidates only)

STL 971 **Christology and Christian Identity in St. Augustine** **2 cr**
This course examines Augustine's teachings on the person and work of Christ and investigates how the great bishop's Christology formed the basis of his broader teachings on personal Christian identity. Students will explore the problems of Christian identity in the fourth and fifth centuries, Augustine's synthesis of the person and work of Christ as priest, and how this important doctor's synthesis contributes to a better understanding of what it means today to be a Christian in the Church and in society. (STL candidates only)

STL 972 **Stages of Spiritual Growth** **2 cr**
This course examines the long Catholic tradition that traces the stages of the journey towards union with God. It particularly examines the teaching of the most significant Doctors of the Church that focus on this area. (STL candidates only)

STL 973 **Women and Evangelization in the Christian Tradition** **2 cr**
This course will study representative women from the history of the Christian tradition, the cultures in which they lived, and the different modes of evangelization which they utilized to proclaim the gospel. With this history in mind the course will explore contemporary opportunities and challenges regarding the evangelization of women in the 21st century. (STL candidates only)

STL 974 **AOD: Social and Cultural Analysis** **2 cr**
This course will describe the Archdiocese of Detroit (AOD) from historical and socio-cultural perspectives. A brief historical overview of the AOD with a focus on events surrounding Vatican II will provide a necessary framework. The heart of the course will be the statistical analysis of the AOD covering various component units (regions, vicariates, and parishes) and diocesan ministers (bishops, priests, deacons, religious, and lay ecclesial ministers) using variables such as race and ethnicity, age, gender, and social class. The socio-cultural implications of these data will be analyzed and discussed with particular attention given to their relevance for the new evangelization. (STL candidates only)

STL 975	The Gospel of John	2 cr
This course examines the Gospel of John as a source of evangelization, mystagogy, inculturation, and theological exposition of the mystery of Christ with attention to the implications of the Fourth Gospel for the New Evangelization. (STL candidates only)		
STL 976	The Letter to the Hebrews	2 cr
This course will study the Letter to the Hebrews as a particular inspired theological teaching concerning the redemptive and expiating work of Jesus Christ seen in the light of his present glorious position and interpreted through the categories of the Old Testament, especially the feast of Yom Kippur, and utilizing a transformed understanding of some Platonic notions. Besides the valuable work done in recent centuries, Students will often consult the ancient commentators particularly as they are mediated to us by the commentary of St. Thomas Aquinas. (STL candidates only)		
STL 977	The Letters of Paul and the New Evangelization	3 cr
This course examines the theology and pastoral practice of the Pauline literature through the optic of the New Evangelization. (STL candidates only)		
STL 978	The Synoptic Gospels	2 cr
This course examines the concept, message, and means of evangelization present in the Synoptic Gospels. Consideration will be given to the proclamation of the gospel and its effects within the Synoptics and to the Gospels themselves as means of evangelization with an eye to the implications for evangelization today. One of the Synoptic Gospels will be studied closely and supplemented by comparison with the other two. (STL candidates only)		
STL 979	Leadership: Principles and Practices	2 cr
A pastoral and integrated examination of leadership contexts and practices that support not only the individual ecclesial leader, but also informs and inspires his commitment to proclaiming the Good News of Jesus Christ in an era and culture that demands a New Evangelization and the pastoral development of God's people. (STL candidates only)		
STL 980	Acts of the Apostles and the New Evangelization	2 cr
This course will examine the apostolic preaching and missionary methods in Acts and consider their potential usefulness today. The course will study and learn from contemporary efforts to implement models from Acts in evangelization. (STL candidates only)		
STL 889D-899D	Independent Study	1-3 cr
STL 983D-988D	Independent Study	1-3 cr
STL 9831-9889	Elective Courses	2-3 cr
One time elective offerings in applied theology.		
STL 989	Integrating Thesis	2 cr
(Prerequisite: Approval of thesis topic by the STL Committee and confirmation by the theology faculty; STL candidates only)		
STL 9891	Continuing Thesis Guidance	1 cr
(not applicable toward degree completion)		



Board of Trustees, Offices of the Seminary, and Faculty



SACRED HEART
MAJOR SEMINARY

“From the communion that Christians experience in Christ there immediately flows the communion which they experience with one another, all are branches of a single vine, namely, Christ.” —St. Pope John Paul II, *Christifideles Laici* (no. 18)

Board of Trustees

Most Rev. Allen H. Vigneron, Archbishop of Detroit, Chairman

Most Rev. Paul J. Bradley, Bishop of Kalamazoo, Michigan

Most Rev. Francis Y. Kalabat, Bishop of the Eparchy of St. Thomas the Apostle Chaldean Catholic Church USA

Most Rev. John M. Quinn, Bishop of Winona, Minnesota

Rev. Msgr. Todd J. Lajiness, Rector/President

Very Rev. Jeffrey D. Day, Vicar General and Moderator of the Curia, Archdiocese of Detroit

Mr. Richard K. Austin, Director, Finance and Administration, Archdiocese of Detroit

Mrs. Denise Bertin-Epp, Owner/CEO, Urban Recovery Center LLC

Ms. Sharon D. Blackmon, Senior Assistant Corporation Counsel, City of Detroit Law Department

Brig. Gen. Carol Ann Fausone, USAF (ret)

Ms. Jerree Martin, Retired Public Affairs Executive, Ford Motor Company

Rev. J.J. Mech, Rector, Cathedral of the Blessed Sacrament

Mr. Patrick M. O'Brien, President/CEO, FAITH Catholic

Mr. Michael T. Ritchie, President, Comerica Bank – Michigan Market

Mr. Kenneth J. Svoboda, CPA/Attorney/Owner, Svoboda McDaniel Group

Offices of the Seminary

Administration

Rev. Msgr. Todd J. Lajiness, BA, STB, STL, PhL, PhD, Rector/President

Rev. Stephen Burr, BA, MDiv, DMin (candidate), Vice Rector/Dean of Seminarian Formation

Rev. Timothy Laboe, BA, MDiv, STL, STD (candidate), JD, Dean of Studies

Ms. Ann Marie Connolly, BBA, MST, CPA, SPHR, EdD (candidate), Director of Finance and Treasurer

Mr. John Duncan, BA, MS, Director of Facilities Management

Dr. Matthew Gerlach, BA, MA, PhD, Dean of the Institute for Lay Ministry

Mr. David Kelley, BA, MS, Director of Development and Stewardship

Rev. Clint McDonell, BPhil, MDiv, PhD (candidate), Director of Undergraduate Seminarians

Rev. Charles Fox, BA, BPhil, MDiv, STB, STL, STD, Director of Graduate Seminarians/Director of Liturgy

Rev. Peter Ryan, SJ, BA, MA, MA/PhL, MDiv, STL, STD, Undergraduate Spiritual Director

Rev. Msgr. Daniel Trapp, AB, STB, STL, STD, Graduate Spiritual Director

Rev. John Vandenakker, CC, BA, BTh, MTh, STL, DTh, Director of Graduate Pastoral Formation

Office of the Rector/President

Rev. Msgr. Todd J. Lajiness, BA, STB, PhL, PhD, Rector/President

Chapel Administration

Rev. Charles Fox, BA, BPhil, MDiv, STB, STL, STD, Director of Graduate Seminarians/Director of Liturgy

Mrs. Stephanie Nofar-Kelley, BA,MMus, Director of Liturgical Music
Office of the Vice Rector/Dean of Seminarian Formation
Rev. Stephen Burr, BA, MDiv, DMin (candidate), Vice Rector/Dean of Seminarian Formation

Office of the Dean of Studies
Rev. Timothy Laboe, BA, MDiv, STL, STD (candidate), JD, Dean of Studies
Ms. Astrid Caicedo, BA, Assistant Dean of Studies, Director of Academic Advising, Director of Accreditation
Mrs. Jane Jeffrey, BS, MA, Director of Assessment

Academic Skills Center
Ms. Patricia Hand, BA, MA, Coordinator

Edmund Cardinal Szoka Library
Mr. Christopher Spilker, BA, MLIS, Director of Libraries
Mr. Michael Nowicki, BA, MA, MLIS, Public Services Librarian

Office of the Registrar
Dr. David Twellman, BA, ThM, MDiv, MTS, DMin, Registrar
Mrs. Maureen Karby, BA, Assistant Registrar

Institute for Lay Ministry
Dr. Matthew Gerlach, BA, MA, PhD, Dean of the Institute for Lay Ministry
Sr. Mary Finn, H.V.M., BA, MA, MA, Director of Supervised Ministry/Integrating Studies
Dr. John Gresham, BA, MA, MS, PhD, Director of Distance Education and Online Learning

Office of Admissions and Enrollment Management
Mr. Ryan Cahill, BA, MSA., Director of Admissions and Enrollment Management

Business Office
Ms. Ann Marie Connolly, BBA, MST, CPA, SPHR, EdD (candidate), Director of Finance and Treasurer
Mr. Matthew Pop, BS, CPA, Business Manager

Office of Financial Aid
Ms. Kathryn Luberski, AAM, Director of Financial Aid
Ms. Christi Corbin, BFA, Financial Aid Administrator

Office of Educational Technology
Mr. Jeffrey Mesch, BS, IT Manager
Mr. David Policelli, CPIM, P.C. Technician

Office of Building Administration
Mr. John Duncan, BA, MS, Director of Facilities
Sub-Dn. Lazarus Der-Ghazarian, Director of Plant Operations

Full-Time Faculty

Dr. Phillip Blosser

BA, MAR., MA, PhD, College of Liberal Arts, Professor of Philosophy. BA (Philosophy), Sophia University, 1976; MAR, Westminster Theological Seminary, 1979; MA (Philosophy), Villanova University, 1980; PhD (Philosophy), Duquesne University, 1985. At SHMS 2007-

Rev. Stephen Burr

BA, MDiv, DMin (candidate), College of Liberal Arts, Vice Rector, Dean of Seminarian Formation, Instructor of Theology. BA (Philosophy), Sacred Heart Major Seminary, 1998; MDiv, Sacred Heart Major Seminary, 2002; DMin (candidate), Catholic University of America. Ordained priest, 2002. At SHMS 2008-

Ms. Astrid Caicedo

BA, College of Liberal Arts, Assistant Dean of Studies, Director of Academic Advising, Director of Accreditation. BA (Political Science, French Language and Literature), University of Michigan, 1981, Certification in Secondary Education, 1994. At SHMS 2008-

Rev. Richard J. Cassidy

BA, MA STL, PhD, School of Theology, Professor of Sacred Scripture. BA (Philosophy), Sacred Heart Seminary, 1964; MA (Economics), University of Michigan, 1980; STL (Biblical Theology), Pontifical Gregorian University, Rome, 1968; PhD (Biblical Theology), Graduate Theological Union, Berkeley, CA, 1977. Ordained priest, 1967. At SHMS 2004-

Dr. John Gersham

BA, MA, MS, PhD, College of Liberal Arts, Director of Distance Education and Online Learning. BA (Biblical Studies), Wheaton College, 1979; MS (Theological Studies), Wheaton College, 1985; PhD (Religion), Baylor University, 1991. At SHMS 2018-

Dr. Patricia Cooney Hathaway

BA, MA, PhD, School of Theology, Professor of Spirituality and Systematic Theology. BA (English), Marygrove College, 1967; MA (Religious Studies), Catholic University of America, 1973; Special Studies, Shalem: Two Year Ecumenical Institute in Spiritual Direction, Washington, D.C., 1980; PhD (Systematic Theology, Psychology, Spirituality), Catholic University of America, 1987. At SHMS 1988-

Dr. Eduardo Echeverria

BA, STL, PhD, School of Theology, Professor of Philosophy and Systematic Theology. BA (Philosophy), Trinity Christian College, 1973; Drs., Philosophy and Systematic Theology, Free University, Amsterdam, Netherlands, 1977; PhD, Philosophy, Free University, Amsterdam, Netherlands, 1981; STL, Pontifical University of St. Thomas Aquinas, Rome, 2009. At SHMS 2003-

Dr. Robert Fastiggi

BA, MA, PhD, School of Theology, Professor of Systematic Theology. BA (Religion), Dartmouth College, 1974; MA (Theology), Fordham University, 1976; PhD (Historical Theology), Fordham University, 1987. At SHMS 1999-

Sr. Mary Finn, H.V.M.

BA, MA, MA, College of Liberal Arts, School of Theology, Director of Supervised Ministry/Integrating Studies, Assistant Professor of Theology. BA (Sociology), Marygrove College, 1959; MA (Theology), Marquette University, 1962; MA (Religion and Personality), Duquesne University, 1969. Permanent religious profession, 1954. At SHMS 1969-

Rev. Charles Fox

BA, BPhil, MDiv, STB, STL, STD, School of Theology, Director of Graduate Seminarians, Director of Liturgy, Assistant Professor of Theology. BA (Communications), University of Michigan, 1999; BPhil, Sacred Heart Major Seminary, 2002; MDiv, Sacred Heart Major Seminary, 2006; STB, Pontifical University of St. Thomas Aquinas, Rome, 2006; STL, Pontifical University of St. Thomas Aquinas, Rome, 2015; STD, Pontifical University of St. Thomas Aquinas, Rome. Ordained priest, 2006. At SHMS 2017-

Mr. Francisco Gavrillides

BA, STL, School of Theology, Instructor of Homiletics. BA (Sociology) Central Michigan University, 1972; STL, Pontifical University of St. Thomas Aquinas, Rome. At SHMS 2011-

Dr. Matthew Gerlach

BA, MA, PhD, Dean of the Institute for Lay Ministry, Associate Professor of Theology, Director of Online Programs. BA (Catholic Studies and Philosophy), University of St. Thomas, 1997; MA (Theology), University of St. Thomas, 2002; PhD (Religious Studies), Marquette University, 2011. At SHMS 2016-

Dr. Mary Healy

BA, MA, MA, STL, STD, School of Theology, Professor of Sacred Scripture. BA (Government and Pre-Medicine), University of Notre Dame, 1986; MA (Theology), Franciscan University of Steubenville, 1988; MA (Philosophy), Catholic University of America, 1991; STL (Theology), International Theological Institute, Austria, 1998; STD (Biblical Theology), Pontifical Gregorian University, Rome, 2000. At SHMS 2008-

Rev. G. Pierre Ingram, CC

MDiv, STB, STL, STD, PhD, College of Liberal Arts, Assistant Professor of Sacramental Theology. MDiv, STB, Saint Augustine's Seminary of Toronto, 1995; MA (Theology), Saint Paul University, 1998; STL, Saint Paul University, 1999; PhD, University of Ottawa, 2012; STD (Systematic and Historical Theology), Saint Paul University, 2012. Ordained priest, 1995. At SHMS 2012-

Rev. Daniel Jones

BA, MA, MA, STB, STL, STD, School of Theology, Associate Professor of Theology. BA (History), University of Michigan, 1975; Certification in Secondary Education, 1988; MA (Education), Eastern Michigan University, 1989; MA (English), Eastern Michigan University, 1992; STB, Pontifical Gregorian University, 1996; Ordained Priest, 1997; STL (Theology and Patristic Sciences), Augustinianum Patristics Institute, Rome, 2000; STD (Theology and Patristic Sciences), Augustinianum Patristics Institute, Rome, 2003. Ordained priest, 1997. At SHMS 2003-

Dr. Daniel Keating

BA, MA, MSt, PhD, School of Theology, Professor of Theology. BA (History), University of Michigan, 1980; MA (Theology), Sacred Heart Major Seminary, 1994; MSt (Christian Doctrine), Oxford University, 1997; PhD (Theology) Oxford University, 2000. At SHMS 2000-

Rev. Timothy Laboe

BA, JD, MDiv, STL STD (candidate), Dean of Studies. BA (History), University of Notre Dame, 1987; JD, Catholic University, 1990; MDiv Sacred Heart Major Seminary, 1999; STL, Pontifical University of St. Thomas Aquinas, Rome, 2009; STD (candidate), Pontifical University of St. Thomas Aquinas, Rome. Ordained priest, 1999. At SHMS 2012-

Msgr. Todd J. Lajiness

BA, STB, STL, PhL, PhD, Rector/President. BA, Sacred Heart Major Seminary, 1990; STB, Pontifical Gregorian University, Rome, 1993; STL, Pontifical Gregorian University, Rome, 1995; PhL, Pontifical University of St. Thomas Aquinas, Rome, 2000; PhD, Pontifical University of St. Thomas Aquinas, Rome, 2002. Ordained priest, 1995. At SHMS 2002-

Dr. Mark S. Latkovic

BA, MA, STL, STD, School of Theology, Professor of Moral Theology and Systematic Theology. BA (Religious Studies and Philosophy), Cleveland State University, 1986; MA (Theology), Catholic University of America, 1989; STL (Theology of Marriage and Family), John Paul II Institute for Studies on Marriage and Family, 1990; STD (Theology of Marriage and Family), John Paul II Institute, 1998. At SHMS 1990-

Dr. Ralph Martin

BA, MA, STL, STD, School of Theology, Director of Graduate Programs in the New Evangelization, Professor of Theology. BA (Philosophy), University of Notre Dame, 1964; MA (Theology), Sacred Heart Major Seminary, 1996; STL, Dominican House of Studies, 2009; STD Pontifical University of St. Thomas Aquinas, Rome, 2011. At SHMS 2004-

Dr. Michael McCallion

BA, MA, MA, PhD, School of Theology, Rev. William Cunningham Chair in Catholic Social Analysis, Professor of Theology. BA (Sociology), Wayne State University, 1982; MA (Theology), University of Notre Dame, 1985; MA (Sociology), Wayne State University, 1987; PhD (Sociology), Wayne State University, 1996. At SHMS 2004-

Rev. John Michael McDermott, SJ

BA, STL, STD, School of Theology, Professor of Theology. BA, Fordham University, 1967; STL, Hochschule St. Georgen, 1972; STD, Pontifical Gregorian University, Rome, 1976. Ordained priest, 1971. At SHMS 2006-

Rev Clint McDonell

BPhil, MDiv, STB, PhD (candidate), College of Liberal Arts, Director of Undergraduate Formation, Assistant Professor of Theology. BPhil, Sacred Heart Major Seminary, 2004; MDiv, Sacred Heart Major Seminary, 2008; STB, Pontifical University of St. Thomas Aquinas, Rome, 2008; PhD, (candidate) Catholic University of America. Ordained priest, 2008. At SHMS 2015-

Dr. Edward Peters

BA, JD, JCL, JCD, School of Theology, Edmund Cardinal Szoka Chair in Faculty Development, Professor. BA (Political Science), St. Louis University, 1979; JD, University of Missouri at Columbia, 1982; JCL, Catholic University of America, 1988; JCD, Catholic University of America, 1991. At SHMS 2005-

Dr. Ronald H. Prowse

BMus, MMus, AMusD, College of Liberal Arts, Director of Liturgical Music, Associate Professor of Music. BMus, Wayne State University, 1975; MMus, Wayne State University, 1981; AMusD, University of Michigan, 1992. At SHMS 2004-

Dr. Ilaria Ramelli

MA, MA, PhD, School of Theology, Bishop Kevin M. Britt Chair in Christology, Professor of Systematic Theology. MA (Classics) Catholic University of the Sacred Heart, Milan, Italy, 1996; MA (Philosophy) Catholic University of the Sacred Heart, Milan, Italy, 1997; PhD (Classical Philology and Culture of the Ancient World), State University of Milan, Italy, 2000. At SHMS 2013-

Rev. Peter Ryan, SJ

BA, MA, MA/PhL, MDiv, STL, STD, School of Theology, Professor of Theology, BA (Political Science), Loyola College, 1974; MA (English Literature), Gonzaga University, 1982; MA/PhL, Gonzaga University, 1985; MDiv, Regis College, 1987; STL, Pontifical Gregorian University, Rome, 1991; STD, Pontifical Gregorian University, Rome, 1996. Ordained priest, 1987. At SHMS 2016-

Dr. Elizabeth Salas

BA, PhD, College of Liberal Arts, Assistant Professor of Philosophy. BA (Philosophy and History), Houghton College, 1999; PhD (Philosophy), Saint Louis University, 2006. At SHMS 2008-

Dr. Victor Salas

BA, MA, PhD, College of Liberal Arts, Assistant Professor of Philosophy. BA (Philosophy), University of Texas, 2000; Graduate Certificate (Medieval Studies), Saint Louis University, 2005; MA (Philosophy) Saint Louis University, 2007; PhD (Philosophy), Saint Louis University, 2008. At SHMS 2008-

Dr. Janet E. Smith

BA, MA, PhD, School of Theology, Fr. Michael J. McGivney Chair in Life Ethics, Professor of Moral Theology. BA (Classics), Grinnell College, 1972; MA (Classical Languages), University of North Carolina, 1975; PhD (Classical Languages), University of Toronto, 1982. At SHMS 2001-

Msgr. Daniel Trapp

BA, STB, STL, STD, School of Theology, Spiritual Director and Associate Professor of Systematic Theology and Liturgy and Sacraments. BA (History), Sacred Heart Seminary, 1980; STB, Pontifical Gregorian University, Rome, 1983; STL (Sacramental Theology), Pontifical Athenaeum of St. Anselmo, Rome, 1987; STD (Sacramental Theology), Pontifical Athenaeum of St. Anselmo, Rome, 1989. Ordained priest, 1984. At SHMS 1989-

Dr. David Twellman

BA, ThM, MDv, DMin, MTS, School of Theology, Assistant Dean of Studies, Registrar, Director of Institutional Research. BA (Biblical Education and Theology), Florida Bible College, 1981; ThM (Semitics and Old Testament Studies), Dallas Theological Seminary, 1986; DMin, Southern Methodist University, 1988; MTS, University of Dallas, 2003. At SHMS 2015-

Rev. John Vandenakker, CC

BA, BTh, MTh, STL, DTh, School of Theology, Director of Pastoral Formation, Assistant Professor of Dogmatic Theology. BA (Philosophy), Carleton University, 1981; BTh, St. Paul University, 1983; MTh, 1985; STL, St. Paul University, 1991; DTh, Gregorian University, 1993. Ordained priest, 1985. At SHMS 2012-

Rev. Pieter vanRooyen

BA, BPhil, MDiv, STB, STL, STD, College of Liberal Arts, Assistant Professor of Theology. BA (Mathematics), Michigan State University, 2004; BPhil, Sacred Heart Major Seminary, 2006; MDiv, Sacred Heart Major Seminary, 2010; STB, Pontifical University of St. Thomas Aquinas, Rome, 2010; STL, Pontifical Gregorian University, 2015; STD, Pontifical Lateran University, 2017. Ordained priest, 2010. At SHMS 2017-

Dr. Peter S. Williamson

BA, MA, STB, STL, STD, School of Theology, Adam Cardinal Maida Chair in Sacred Scripture, Professor of Sacred Scripture. BA (History), University of Michigan, 1972; MA (Theology, New Testament), Sacred Heart Major Seminary, 1996; STB (Theology), Pontifical Gregorian University, Rome, 1996; STL (Biblical Theology), Pontifical Gregorian University, Rome, 1997; STD (Biblical Theology), Pontifical Gregorian University, Rome, 2001. At SHMS 2001-

Part-time Faculty

Mr. Matthew Buszek

BS, University of Michigan; MA, Sacred Heart Major Seminary.

Dr. Mary Case

BS, Eastern Michigan University; MA, University of Windsor; PhD, University of Toronto.

Most Rev. Jose Arturo Cepeda Escobedo

BA, Seminary of the Immaculate Heart of Mary; MDiv, Assumption Seminary; MA, St. Mary's University; STL, STD, Pontifical University of St. Thomas Aquinas, Rome. Ordained priest, 1996.

Mr. David Conrad

BA, University of St. Thomas/St. John Vianney Seminary; MA, Sacred Heart Major Seminary.

Ms. Susan Cummins

BA, MA, Eastern Michigan University; BPhil, MA, STL, Sacred Heart Major Seminary.

Mrs. Donna Rose Echeverria

BA, Molloy College; MA Northwest Missouri State University.

Mrs. Tamra Fromm

BA, Michigan State University; M.BA, University of Michigan; MA, Sacred Heart Major Seminary.

Rev. Marc A. Gawronski

BA, University of Michigan; MTS, MDiv, St. John's Provincial Seminary; MA, University of Notre Dame. Ordained priest, 1991.

Ms. Patricia Hand

BA, MA, University of Detroit Mercy.

Rev. Mr. Franz Hoffer

BS, Oakland University; MBA, Lawrence Technological University; MAPS, Sacred Heart Major Seminary. Ordained permanent deacon, 2008.

Dr. Timothy Hogan

BA, University of Notre Dame; PsyD, Fuller Graduate School of Psychology.

Ms. Anita Houghton

BS, MS, Oakland University; MA, Holy Apostles College and Seminary.

Ms. Carol Jadach

BA, St. Mary's College; MA, SS. Cyril and Methodius Seminary.

Dr. Deborah Kawsy

BA, Smith College; MA, PhD, Princeton University.

Ms. Carol Kean

BS, University of Northern Colorado; MAPS, Sacred Heart Major Seminary.

Ms. Ruth Lapeyre

BMus, MMus, Loyola University-New Orleans.

Ms. Linda Maccarone

BS, Central Michigan University; MS, Villanova University.

Rev. Libor Marek

MA, Comenius University, Bratislava; MA, Pontifical Lateran University, Rome; SSL, Pontifical Biblical Institute, Rome; STD, Pontifical Gregorian University, Rome. Ordained priest, 2005.

Rev. Msgr. Robert McClory

BA, Oakland University; MPA, Columbia University; JD, University of Michigan; STB, Pontifical Gregorian University, Rome; JCL, Pontifical University of St. Thomas Aquinas, Rome. Ordained priest, 1999.

Rev. Brian Meldrum

BMus, Oakland University; BPhil, MDiv, Sacred Heart Major Seminary; STB Pontifical University of St. Thomas Aquinas, Rome. Ordained priest, 2015.

Mr. Kevin F. Perrotta

BA, University of Michigan; MA, Pontifical University of St. Thomas Aquinas, Rome.

Mr. Robert Peters

BA, STB, MA, Sacred Heart Major Seminary.

Rev. William J. Promesso

BS, University of Detroit; MDiv, MTS, St. John Provincial Seminary; DMin, Aquinas Institute of Theology.

Rev. Stephen Pullis

BPhil, MDiv, STB, STL, Sacred Heart Major Seminary. Ordained priest, 2011.

Rev. Ronald Richards

BS, Michigan State University; M.Ed., Wayne State University; BPh, Sacred Heart Major Seminary; STB, Gregorian University; JCL, Catholic University of America. Ordained priest, 2004.

Dr. James Walters

BA, Harding University; MDIV, MA, Abilene Christian University; PhD, Princeton Theological Seminary.

Dr. Henry Russell

BA, Princeton University; MA, University of South Carolina; PhD, Louisiana State University.

Mr. Hubert Sanders Jr.

BSA., Xavier University; MA Sacred Heart Major Seminary

Mr. Oswald Sobrino

BBA, Loyola University; JD, Loyola University New Orleans School of Law; MA, Sacred Heart Major Seminary.

Rev. Brian Shackett

BA, Sacred Heart Major Seminary; STB, Pontifical Gregorian University, STL, Pontifical Lateran University. Ordained priest, 2014.

Rev. Grzegorz Tokarski

BA, Salesian Major Seminary; STB, LitB, LitL, LitD/PhD, Pontifical Salesian University. Ordained priest, 1995.

Rev. Mr. Lawrence Toth

MBA, Cleveland State University; MAPS, Sacred Heart Major Seminary. Ordained permanent deacon, 2008.

Rev. Thomas Urban

BA, MA, Purdue University; BPhil, MDiv, Sacred Heart Major Seminary; JCL, Pontifical University of St. Thomas Aquinas, Rome. Ordained priest, 2002

Ms. Sharon Williams

BA, MA, Sacred Heart Major Seminary.

Dr. John Yocum

BA, University of Michigan; BD, Union Theological College; MA, Queen's Theological College; DPhil, University of Oxford.

Rev. Msgr. John Zenz

BA, Sacred Heart Major Seminary; STB, STL, STD, Pontifical Gregorian University, Rome. Ordained priest, 1978.



SACRED HEART
MAJOR SEMINARY

2701 Chicago Boulevard
Detroit, Michigan 48206

shms.edu • 313-883-8500