

## **What's New for the 2011-2012 Budget**

### **New Signer**

We are now requiring the Parish Finance Council President as the required signer of the budget report in place of the Parish Pastoral Council President. (The Pastor will continue to sign the budget report and the PGC compliance statement).

### **New Account**

0506.7 Changing Lives Together Reimbursement – to record Parish's portion of projected receipts from the CLT initiative. This account is on the Church Receipts worksheet, tab "Church1", line 5b.

### **New Forms**

These are new worksheets within the Budget Report file and are to be completed and sent in with the budget:

#### **Unpaid Bills List as of April 30, 2011**

List Bills with a due date of April 30, 2011 or prior that have not been paid as of April 30, 2011 including unpaid Vendor bills, AOD Assessment, AOD Priest Retirement & Health, and Michigan Catholic Conference bills. (Write N/A on the form if not applicable)

#### **Unpaid Bill(s) Payoff Plan**

Specify the Parish's plan to pay-off AOD, MCC and Other Vendor unpaid bills more than 90 days past due. Include where the funding will come from, how much will be paid each month/quarter/year and the date all overdue bills will be completely paid off. (Write N/A on the form if not applicable)

#### **Parish Councils Membership**

Provide the names and positions of members of both the Parish Finance Council and the Parish Pastoral Council.

### **Return Completed Tuition Worksheets**

The following worksheets are provided as separate Excel files. They are required to be completed and returned as part of the budget package, if applicable.

Christian Education Tuition Worksheet (Tuition\_Wksht-CE\_v97)

Elementary School/High School Tuition Worksheet (Tuition\_Wksht-ES-HS\_v97)

If you have any questions about these new worksheets, please contact your Parish Support Service Regional Coordinator.

Thank you for your cooperation in this important matter.